

Weddings Made Simple. Easy. Done!

Your wedding, your vision, our mission, because every element matters!

Wedding Packages:

In addition to the top tier service we are known for, you get the following services INCLUDED with EVERY PACKAGE:

- Complimentary Initial Consultation
- Unlimited Communication to keep your mind at ease, beginning the day you book!
- A Trusted Partner backed with a three-million-dollar insurance policy.
- Experienced Wedding Professional with consistent Award Winning Reputation you can count on!
- Transparent Rates inclusive of taxes, standard travel and fees, to prevent surprises later.
- Honest, ethical practices, core to our commitment of providing value beyond expectation.

The Fine Print:

Package rates are based on average wedding of 125 attendees, unless otherwise. Package rates decrease or increase based on the size and scope of service needed. Events with 200 or more guests may require additional staff. Please speak with us to discuss your wedding needs for the best rates available. Day-of Assistant Coordinator included with listed packages over 75 guests unless otherwise noted. Please speak with us to discuss your wedding needs for the best rates available.

Package Payment Terms: *Three Equal Payments*

- Booking Deposit – Due with signed contract to reserve date and begin service.
- Payment 2 - Due 60 days before wedding date.
- Balance – Due 30 days before wedding date.

For weddings booked less than 90 days or less before wedding date & services or packages under \$1000:

- Booking Deposit – 50 % due with signed contract to reserve date and begin service.
- Balance - Due 30 days before wedding date.

Mileage & Travel: *Standard Mileage and Travel fees are built into the package rate unless otherwise stated.*

- Mileage beyond the included standard is calculated at a rate of \$0.56 per mile for service beyond 35 miles each way of Covington 98042, or, the Kent Studio Office 98032.
- Events & Weddings requiring overnight are calculated at a per diem travel rate of \$250 - \$350 per night (depending on location) to cover cost of lodging, automobile travel, and travel related expenses. Air Fair additional.

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Complete Planning & Coordination Packages

From "Will you?" to "I do!" Packages

Investment Starts at \$2550

Comprehensive, Complete Planning, Coordination, Rehearsal and Day-of Management Packages

Eliminate the guess work and stress of planning your wedding alone. Enjoy the benefits of a professional, dedicated Planner on your team, who partners with you to pull all the pieces together and fills in the planning gaps to ensure your wedding meets your vision!

Gold, Platinum & Diamond Package Include:

- Unlimited Communication with Wedding Planner to keep your mind at ease.
- Complimentary vendor referrals matched to you.
- Assistance procuring vendors.
- Styling and Design Assistance
- Budget Management and Allocation
- Personal Shopping (decor and supply procurement)
- Excursion & Bridal Event Planning (optional)
- Includes Simply "I do!" day-of coordination package.
- Quoted package rate Includes all package related Travel, Taxes and Fees.

Service before the big day ...

- In-person consultations, including site visit and attendance at vendor meetings.
(Gold = 4 meeting | Platinum = 6 meetings | Diamond = Unlimited meetings)
- Next Step Check-ins to keep planning on track.
- Use of on-line planning software. (optional)
- Set up of Wedding Website (optional)
- Development and distribution of all timelines and itineraries.
- Styling & Design assistance.
- Personal Shopping Service (sourcing event décor, supplies, and similar)
- Layout Planning
- Rental Coordination
- Access to industry discounts and savings on supplies, decorations and rentals.
- Exclusive client access to Elements NW Events, Something Borrowed Collection of low to no cost rental decor. *"Your budget savvy solution to dressing up your event!"*
- Communicate and Coordinate directly with vendors.
- Rehearsal Attendance and Direction

Service on your big day ,,,

- Complete Day-of Management, start to finish!
- Coordinator is on site and serves as the primary point of contact, freeing you, family, and friends, to simply enjoy the day.
- Package includes one Day-of Assistant, as needed.
- Oversee the set-up of ceremony and reception space.
- Provide light decorating
- Oversee entire ceremony and reception, so you are free to sit back, relax and enjoy!
- Partner with vendor team to ensure smooth transitions, event flow and keep the day on track, allowing vendors to do the job you hired them to do.
- Wedding Survival Kit for day-of use.
- Delivery of final payments and gratuities, as needed.

Post Wedding Service...

- Oversee venue clean up by vendors and designated persons.
- Coordinator provides organized pack-up of personal items and personal decorations, including transferring items to designated person or vehicle.
- Perform final venue walk-through.

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From “Will you?” to “I do!” - Gold Package

Planning Assistance + Complete Coordination + Rehearsal + Day-of Management Service = \$2550

- Eliminate the guess work and stress of planning your wedding alone.
- Enjoy the benefits of a professional, experienced, dedicated Planner on your team.
- Planning Assistance when you want to do most of the planning yourself but would like the help staying on track, in budget and direction along the way.
- Gold package provides planning support you need along with a balance of services you can customize.
- Four In-person Consultations included to use as you like.
- Design Interpretation, solutions to achieve vision and execution strategy.
- Guest Lodging & Transportation Coordination (Optional)

From “Will you?” to “I do!” - Platinum Package

Planning Service + Styling + Creative Elements + Complete Coordination + Rehearsal + Day-of Management Service = \$3600

- Similar to the Gold Package, Planner coordinates and manages every element start to finish.
- This package is highly customizable to ensure you get the support and services you want and avoid paying for services you don't need.
- Platinum Package is ideal for busy couple with limited free time or who prefer focusing on enjoying life.
- Your dedicated Planner will take the reins to plan your wedding, according to your vision and direction, allowing you to make all the big decisions.
- Six In-person Consultations included to use as you like.
- RSVP and Special Request Tracking
- Guest Lodging & Transportation Coordination
- Custom Design Service, includes set-up crew and removal.
- Event Crew Service (3 hours included)
- Creative Services (6 hours included)

From “Will you?” to “I do!” - Diamond Package

Premium Planning + Design + Creative Elements + Complete Coordination + Rehearsal + Day-of Management + Day-of Crew = \$4650

- Unlimited In-person Consultations included.
- RSVP and Special Request Tracking
- Guest Lodging & Transportation Coordination
- Full Service Rehearsal Dinner Coordination (May substitute related event.)
- Custom Design Service includes set-up crew and removal.
- Event Crew Service (3 hours included)
- Creative Services – *Favors, Gift Baskets, Florals, Etc.* (10 hours included)
- Hosting Services – *Check in, Extra Hands to help, buffet set-up/replenishment, etc.* (6 hours included)

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Wedding Day Coordination & Service Packages

Enjoy the freedom to sit back, relax and enjoy the countdown to your wedding day, and free yourself, family and friends to enjoy every precious moment, ensuring your day is set for success!

“Best Day Ever!”

Day of Assistance and on-site management package

Investment Starts at \$855

- Unlimited Access to Coordinator to ask questions, beginning the day you book.
- One planning review meeting, site visit included. (Up to 3 months before wedding)
- One Final Details Meeting (1-2 weeks before wedding)
- Vendor Check-in (Reminders and Calls)
- Ceremony Rehearsal Attendance & Coordination
- On-site Coordinator to oversee every element from set up through the final walk-through. (Up to 10 hrs. Additional time may be added)
- Add \$198 for 125+ guests.

“I’m Yours”

Coordination and day-of management package

Investment Starts at \$1,455
(\$1275 Under 100)

Service Before the Big Day...

- Unlimited communication via phone, e-mail and text to keep your mind at ease.
- Two (2) In-person Consultations, including site visit.
- Complimentary vendor referrals, as needed.
- Complete Vendor Team Coordination.
- Layout assistance to ensure smooth flow.
- Review, polish and distribute all timelines and itineraries.
- Access to industry discounts for decor, supplies, rentals and more.
- Exclusive client access to our *Something Borrowed Collection* inventory at seriously budget friendly rates.
- Ceremony Rehearsal Attendance and Coordination.

Service on the Big Day...

- Complete Day-of Management, start to finish!
- Coordinator serves as the primary point of contact, freeing you, family, and friends, to simply enjoy the day.
- Day-of Assistant Coordinator included if needed*.
- Oversee the set-up of ceremony and reception space.
- Provide light decorating
- Oversee entire ceremony and reception, so you are free to sit back, relax and enjoy!
- Partner with vendor team to ensure smooth transitions, event flow and keep the day on track, allowing vendors to do the job you hired them to do.
- Wedding Survival Kit for day-of use.
- Delivery of final payments and gratuities, as needed.

Post Wedding Service...

- Oversee venue clean up by vendors and designated persons.
- Coordinator provides organized pack-up of personal items and personal decorations, including transferring items to designated person or vehicle.
- Perform final venue walk-through.

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Simply "I do!"

Investment Starts at \$1,950

This Signature Coordination & Day-of Management Package includes Complete Wedding Coordination, created for couples by couples, to give couples everything they want plus what they wish they knew to ask for!

Service Before the Big Day...

- Unlimited communication, beginning the day you book, to keep your mind at ease.
- THREE In-person Consultations, including site visit, to use as you like.
- Complimentary vendor referrals matched to you.
- Contract Review
- Complete Vendor Team Coordination
- Next Step Check-ins to keep planning on track.
- Layout planning and styling assistance
- Rental Coordination
- Develop and distribute all timelines and itineraries.
- Styling Assistance to cohesively bring all the pieces of your vision to life.
- Access to industry discounts for decor, supplies, rentals and more.
- Complimentary use of our *Something Borrowed Collection* - "Your budget savvy solution to dressing up your event!"

Service on the Big Day...

- Complete Day-of Management start to finish!
- Coordinator serves as the primary point of contact, freeing you, family, and friends, to simply enjoy the day.
- Assistant Day-of Coordinator included with package.
- Oversee set-up of ceremony and reception space.
- Provide light decorating
- Oversee entire ceremony and reception, freeing you to sit back, relax and enjoy!
- Partner with vendor team to ensure smooth transitions, event flow and keep the day on track, allowing vendors to do the job you hired them to do.
- Wedding Survival Kit for day-of use.
- Delivery of final payments and gratuities, as needed.

Post Wedding Service...

- Oversee venue clean up by vendors and designated persons.
- Coordinator provides organized pack-up of personal items and personal decorations, including transferring items to designated person or vehicle.
- Perform final venue walk-through.

Intimate Weddings & Elopement Packages

Considering an intimate experience with only your nearest and dearest, or, something for just the two of you? Small wedding packages provide you with complete peace of mind and the simplicity you desire.

Micro, Intimate, & Elopement Packages Include:

- Complete, Full Service Planning & Coordination
- Venue, Vendor, and Travel Coordination Included
- Planner is on-location before, during and after the festivities to ensure everything goes right.
- You simply book the location; your dedicated Planner will help you plug in the rest!
- Full Service Local Elopements, Micro Weddings & Pop-up Weddings start at \$1260, includes standard travel, taxes and fees.
- Full Service Destination Packages start at \$1500 + travel expenses

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Wedding Styling & Design Packages

Achieve a custom style designed and carefully crafted to you by adding styling and design service to any package.

Styling & Design Service – Add to any package \$650

- Design Vision Interpretation
- Design Execution Strategy
- Décor & Supply Procurement
- Event Crew – Up to 4 hr. setup/teardown/decorating included.
- Complimentary use of our *Something Borrowed Collection* (Modest cleaning fee for linens and tent install times.)

All Wrapped Up! Package – Imagine, Wedding Details Made Simply Done!

This package is perfect for couples planning to do it all, save money, want a pro to make sure all the elements and décor are in place and manage the day!

**Please note the services listed below are intended as an example. You can add and remove the services you do/don't need.*

- “I’m Yours!” Day of Coordination & Management Package included.
- Décor & Supply Procurement within your allotted budget.
- Tablecloths & Napkins included (*Services up to 125 guests*)
- Bridal Flowers included
- Centerpieces included
- Complimentary use of *Something Borrowed Collection* inventory.
- Rental coordination passing along our budget savvy rates.
- High-quality disposable for bar and cake/desert service.
- Set-up/Tear-down Service included
- Package starts at \$3795 for 125 guests. Cost of food, beverage and rentals and décor outside of our inventory additional. Request a custom quote.

Something Borrowed Collection – *Your budget savvy solution to dressing up your event!*

- Clients enjoy exclusive access to our inventory at ridiculously low rates.
- Many packages include complimentary use of our inventory.
- Helping clients do more for less is simply what Wedding by Elements NW is all about!

Event Support & Day-of Services

Sit Back. Relax. Enjoy!

Event services provide you, family and friends the ultimate freedom and elevate guest experience.

Focus on getting ready, make memories with your tribe, enjoy uninterrupted photos, and connecting with friends and family all while ENWE handles the busy work and unseen details behind the scenes.

Event Crew - Packages start at \$399

Hourly Add On \$45 per hour, per person, two hours minimum

Set up tables and chairs, place linens, place settings, decorating. Tear-down and Clean-up, room flips, etc.

Event Staff - Packages Start at \$399

Hourly Add On \$45 per hour, per person, two hours minimum

Host/Wait staff, buffet set up, prepared food and beverage replenishment, bus and clear tables, Bus tables, parking attendants, coat check, and more.