Oakes Organising & Decluttering

GDPR (General Data Protection Regulation)

Business Privacy Policy

This privacy policy sets out how Oakes Organising & Decluttering uses and protects any information that you give when you use this website.

Oakes Organising/Kellie Oakes are committed to ensuring that your privacy is protected & in preventing unauthorised access or disclosure of data.

I am a sole trader & the person responsible for keeping your information safe and secure.

Information Collected

* Name
* Phone numbers and email address for communication & invoicing.
* Physical address for initial consultation & further organising/decluttering sessions.

Your data will be stored on my personal Dell laptop which is protected by password & F-Secure Safe security & on my iPhone which again is password protected.

Cookies

My website uses cookies which is hosted by godaddy.com whom are GDPR compliant.

Control

Oakes Organising is registered with the Information Commissioners Office (ICO) and will not distribute, lease or sell your personal information to 3rd parties unless I have your permission or are required by law to do so.

Links

My website may contain links to other websites of similar interest however please be aware that I am not responsible for the protection & privacy of your data/information while you visit these sites.

Access

Your details will be held during the period you are using the services of Oakes Organising and for 6 years under insurance regulations. You are entitled to request the personal information retained by emailing me at [oakesorganising@gmail.co.uk](mailto:oakesorganising@gmail.co.uk).

This policy maybe updated from time to time so you may wish to check it on each occasion data is supplied to me.