

Financial Policy

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Patient Responsibility

It is the patient's responsibility to contact their insurance and confirm their coverage and limitations. It is also the patient's responsibility to ensure that insurance and information is updated at time of their visit. We do our best to verify and estimate your responsibility from the insurance company, but at times the information given to us may not always be accurate. Patients are required to pay within **30 DAYS** of receiving a bill. There may be a \$15 charge per statement if the balance is not paid within a timely manner.

Co-Pays

All co-pays, if required by your plan, are due at the time of service for each visit. There may be a \$25 charge to send a statement for a co-pay.

Time of Service Policy

Practitioners may offer a 20% Time of Service discount for self-pay patients. The total amount due must be collected at the time of service in order to receive this discount. You will not receive the discount if you are billed for services.

Insurance Billing

We will bill your primary and secondary insurance for you. We are unable to bill a third insurance. Providing correct insurance information and adhering to the guidelines dictated by your particular plan is the responsibility of the patient. If your insurance changes, it is your responsibility to give us your new insurance information **PRIOR** to your next appointment. If we are billing automobile or workers' compensation insurance, your private medical insurance information will be required.

No-Show Fees

All No-Shows are subject to a \$50 fee. More than 2 no-shows are subject to notification sent to your insurance carrier, case worker, and/or referring physician and subject to dismissal from our practice. **Payment for no-show fee is due prior to being seen at your next visit!**

Cancellation Fees

We require a 24-hour notice if you cannot make your scheduled appointment. Cancellations with less than 24 hours' notice *may* be subject to a **\$50 fee**.