



Tel: 281-446-2608 & Email: elitedriversed@gmail.com
Office hours are Monday through Thursday 5:00pm to 8:00pm

Drivers Ed. Guide: Seven Steps to Teen Licensing

1. Elite Classroom Instruction (32 Hours)
2. Teen Permit
3. Elite In-Car instruction (14 Hours) (create account on schedule2drive.com \$16.99)
4. Behind The Wheel with Parent (30 Hours / 10 Night)
5. ITTD Requirement (Free online video prior to road test)
6. Road Test Phase (Test with Elite or DPS)
7. Teen Provisional License Phase – Until age 18

1. Elite Classroom Instruction Stage

- a. 32 Hours Classroom instruction – Dates: _____ Monday – Friday, Time: _____
- b. Teens must follow classroom rules and complete classroom folder (no cell phone use in class)
- c. Absences
 - Only 5 absences & required makeup work.
 - At least 8 hrs of class instruction must be completed before DE964 eligible.
 - Students falling behind may make up Saturday at 10am or Rent Text book \$50/\$40rfd
- d. Remaining Balance not paid in full by 3rd Monday requires course termination.

2. Teen Obtain Teens Permit / Learner License

- a. Student eligible for Permit after:
 - TDE Course Fee Paid in full
 - Passed Road Rules & Signs Test
 - Test given initially after the third day of the course & Students retest on Fridays
- b. Submit the following to DPS for Permit/ Learner License:
 - DE-964 green certificate from Elite Driving School
 - Verification of Enrollment from Teen's high school or Parent if home schooled
 - Completed DL-14A for Texas Driver License (black ink only)
 - Identity verification (Birth certificate & social security card & others see DPS website)
 - Completed Texas Residency Affidavit with supporting documents:
 - (Water/ Electric bill, Vehicle registration & others see back of form)
 - Glasses for Eye Exam
- c. Show Permit in Elite Office to get Driver Readiness Packet.

3. Elite “14 hours In – Car” Instruction starts after Elite receives:

- a. Create online user account at www.schedule2drive.com for \$16.99 fee using school code C2702.
- b. **To activate schedule2drive.com account submit to Elite Driving School Office:**
 - Texas Learner License / Permit & Driver Readiness Packet completed
- c. **Parents must schedule a session every Tuesday by going online between 5pm–8pm.**
 - You can schedule online at any time, but an open slot is guaranteed if you attempt to schedule Tuesdays 5pm to 8pm and call the office at 281-446-2608 to get assistance if no session is available or if you haven't scheduled and are given a limiting notice.
 - Up to 7 days break between sessions, must wear tennis shoes, bring permit & glasses
 - **Cancellation of session must be before 24 hours prior or pay a no show fee of \$25**
 - **A concierge “fast pass” service is available for \$155 to schedule sessions for Parent.**

4. **Behind The Wheel with Parent & Licensing Phase**

- a. Teens are required to do 30 hours of driving at home with an Adult
 - Adult must be 21 or older with valid driver license and no restrictions
- b. 20 daytime hours/ 10 nighttime hours (Only one hour per day will count)

5. **Complete ITTD 2hr workshop (at Impact Texas Teen Drivers Website Online)**

- a. After FINISHING Drivers Ed
- b. Pick up license packet (15 min. meeting)with green DE – 964- **two weeks** after last drive session
- c. Create account using email address – Input info: Commercial Driving School, C2702,
- d. Print certificate. Must be valid within 90 days of Road Test

6. **Schedule Road Test with Elite or DPS**

- a. Road Test Prep Course available on same day of Test.
- b. Schedule road test with elite at www.elitedriversed.com with the following:
 - Green DE 964 Certificate
 - ITTD Certificate
 - VOE from School
 - DL-14A
 - Birth Certificate & Social Security Card

7. **Teen Provisional License for Teens under age 18 (Graduated Driver Licensing Rules)**

- a. After Completing Drivers Ed, Parent BTW, 6 months wait & Passing Road Test
- b. **May not** operate a motor vehicle with the following:
 - more than one passenger in the vehicle under the age of 21 who is not a family member
 - between midnight and 5:00 a.m.
 - while using a wireless communication device

This guide explains the Teen Drivers Ed process.

Please read it carefully.

Don't hesitate to ask us questions during our office hours Monday through Thursday 5:00pm to 8:00pm.

Please acknowledge that you have read this drivers ed course guide by signing and dating it below. Please return this copy and you will be given another.

Students Name: _____ Parent Signature: _____ Date: _____