

PTO Elm Creek Elementary Parent Teacher Organization (ECE PTO)
General Meeting Agenda
December 9th, 2025, 6:30pm
Elm Creek Elementary Media Center

Welcome and Call to Order-2025-26 PTO President, Kathleen Petersen

- Introductions (name, PTO role if you have one, Elm Creek students)

PTO Board Officers + Principal's Report

- **Ness' Notes, Beth Ness**

- ☐ Check lost and found for missing items
 - ☐ Unclaimed items will be donated on Dec. 23
- ☐ Next Coffee with the Principal will be Friday Jan. 9th in the media center
 - ☐ Topics: math and reading intervention and how to help your child on an asynchronous day.

- **President's Report, Kathleen Petersen**

- ☐ Special Committee Update
 - ☐ Lots of opportunities to volunteer
 - ☐ Looking for collaborators for ideas and to organize future event
- ☐ Voting
 - ☐ Changing from APEX to FundHub
 - ☐ Leadership position Special Committee
 - ☐ Angela Carney for Program Director vote
 - ☐ Approved
- ☐ You can access current bylaws here: <https://ecepto.org/bylaws-%26-policies>
- ☐ Prep for 2026-27
 - ☐ Document available with future volunteer needs/roles
 - ☐ View on ece pto website <https://ecepto.org/>
 - ☐ Found in *About Us* under *Bylaws and Policies*
 - ☐ More than one person can head a committee position

- **Vice President's Report, Nicole Hurt**

- ☐ Holiday Shop: Taylor Vernstrom
 - ☐ Looking for a volunteer to shadow this position Dec 11-12
 - ☐ A great, fun opportunity, if you're not available for the holiday shop, but interested, reach out to Nicole Hurt or Taylor Vernstrom for more information
- ☐ Dine To Donate: Nicole Hurt
- ☐ More help is welcome and needed for all events, if anyone is interested in shadowing any of these roles for potential leadership in the future, please email Nicole (vicepresident@ecepto.org) or reach out to the committee director/leader directly.
- ☐ Volunteer application - <https://www.osseoschools.org/community/volunteers>
 - ☐ PTO shirts can be made for Committee members who'd like one. Reach out to Nicole Hurt for more info

- **Treasurer's Report, Michael Taube**

- ☐ Monthly activity and Treasurer's reports
- ☐ Tax filing status
 - ☐ 2023 Penalty
 - ☐ Resolution still pending

- ☐ 2024 Filing
 - ☐ Have been filed
- ☐ Apex funds status
 - ☐ Apex sending additional funds as reimbursement for missteps during this year's event. Amount upwards of \$2k.
 - ☐ Should have final funds tally in January 2026

Communications: Heidi Janssen

- ☐ Other locations for contact (Kathleen)
 - ☐ Conferences, book fair location
 - ☐ Possible handout from staff at conferences
 - ☐ Book fair representing PTO
 - ☐ Reading night
- ☐ Facebook by grade (Kathleen)
 - ☐ Representative parent from each
 - ☐ Reach out to Kathleen if you have information on current FaceBook representatives
 - ☐ Angela Carney is currently 4th grade rep

Upcoming Events

- ☐ Restock the classroom January 5-9
 - ☐ Amazon wishlists available on ECE PTO website
 - ☐ <https://ecepto.org/teacher-amazon-wish-list-2>
 - ☐ Get information out to staff about how to add items to wishlists
- ☐ January PTO meeting January 13, 2026
 - ☐ Working on accounts directory
 - ☐ Baldwin mascot currently on hold

New Ideas

Raffle drawing

Adjournment