

ELM CREEK YOUTH VOLUNTEER POLICIES FOR PTO EVENTS:

Youth volunteers under 18 who are volunteering WITH an adult:

--will NOT handle cash

---can volunteer in any spot if they have an adult who is volunteering WITH THEM THE ENTIRE shift (if cash is involved, it will ONLY be handled by the adult)

--will volunteer with a ratio of 1:1 (adult:child) if in elementary school

--will volunteer with a max ratio of 1:2 (adult:child) if in middle school/high school

--will volunteer as part of an organization (OSH football team, NHS, dance studio etc.) with an adult leader who remains on site and checks in on their team throughout the event

--will be provided with guidelines and expectations and will be required to acknowledge they've read and understand them

Youth volunteers under 18 who are volunteering WITHOUT an adult:

--will NOT handle cash

--must be in high school (no elementary/middle school students by themselves)

--will be asked to email the volunteer coordinator, who will then help them sign up for a specific spot (youth will be required to provide a parent/guardian email address, so that they can be copied in on communication and are aware their student is volunteering)

--will be assigned specific, predetermined spots that are decided between event chairs and volunteer coordinator (ex. BINGO caller's assistant, BINGO checker, etc.—there would be an adult volunteer nearby, carnival games that are next to games being run by adults and NOT another pair of teenagers etc.)

—will be asked to provide a parent/guardian email. Parent/guardian will be included in communication with youth regarding event.

—will read and sign the following:

___ I agree to arrive 5 minutes early for my shift and stay for the entire time I agreed to work

___ I will be respectful and responsible and will use appropriate language and remember that this is a family event

___ I acknowledge that if my behavior is not respectful and responsible, I may be asked to leave

___ If something beyond my control comes up and I'm not able to work my shift, I will let the volunteer coordinator (teglanj@district279.org) know at least 48 hours in advance. If an emergency comes up, and there are less than 24 hours until the event, I will call the front office at Elm Creek Elementary (763-425-0577) so that they can alert the volunteer coordinator

Youth Volunteer Signature: _____

Parent Signature: _____