

Elm Creek Elementary School Parent Teacher Organization (ECE PTO)			Elm Creek Elementary PTO Helping Our Students Succeed			
Prepared for the June 2024 PTO Reporting			*Account must remain open as part of misuse investigation			
May 2024-New Account Opened on 9/14/23			Date	Amount	OLD ACCOUNT	Date Amount
Checking Balance at month start			5/1/2024	\$37,882.85	Checking Balance at month start	5/1/2024 \$10.00
Checking Balance at month end			5/31/2024	\$19,369.84	Checking Balance at month end	5/31/2024 \$10.00
Savings Balance at month start			5/1/2024	\$10.00	Savings Balance at month start	5/1/2024 \$10.00
Savings Balance at month end			5/31/2024	\$8,663.96	Savings Balance at month end	5/31/2024 \$10.00
Total Amount in PTO Account at Month End				\$28,033.80		
Income-Checking			Date	Check Number	Amount	Comments
Cash deposit-School Carnival			5/13/2024	N/A	\$7,484.00	Carnival cash deposit: Petty cash withdrawn on May 6 in 2 transactions: \$1,040.00 and \$520.00, totalling \$1,560.00; the remainder was cash collected sans cost of carnival per the budget
					\$7,484.00	
Income-Savings			Date	Check Number	Amount	Comments
Credit Dividends			5/31/2024	N/A	\$0.81	
				Total Receipts:	\$0.81	
Expenses-Checking			Date	Check Number	Amount	Comments
Google			5/6/2024	electronic deduction	\$72.00	Google-PTO email account monthly fee
Cash withdrawal for School carnival			5/6/2024	-	\$520.00	School Carnival Cash Box money for snack bar
Cash withdrawal for School carnival			5/6/2024	-	\$1,040.00	School Carnival Cash Box money for wristband and backpack tables
Famous Daves			5/7/2024	1054	\$553.25	Staff Appreciation Meal
Elm Creek Elementary			5/3/2024	1057*	\$800.00	Images of the World -school wide program
Megan Dischinger			5/3/2024	1058	\$162.09	School Carnival-cotton candy and table cloth reimbursement
Taylor Vernstrom			5/3/2024	1059	\$93.18	School Carnival-poster printing reimbursement
Amy Xiong			5/3/2024	1060	\$75.00	AAPI month class activity
Lynn Schulte			5/3/2024	1061	\$75.00	AAPI month class activity
Meghan Ward			5/3/2024	1062	\$75.00	AAPI month class activity
Cami Wyman			5/3/2024	1064*	\$75.00	AAPI month class activity
Katie Lauseng			5/5/2024	1065	\$60.00	BOGO Scholastic Book Fair PTO E-wallet Reimbursement
Marissa Gohl			5/10/2024	1066	\$700.00	Staff Appreciation Meal
Ivy Lace Mace			5/10/2024	1067	\$225.00	School Carnival Face Painter
Heidi Jensen			5/10/2024	1068	\$105.92	Art Adventures reimbursement
Elm Creek Elementary			5/10/2024	1069	\$107.32	Field Day/Super Kid Day Reimbursement
Megan Dischinger			5/10/2024	1070	\$111.99	School Carnival-cake, lollipops, and tape reimbursement
Sandy Lindberg			5/10/2024	1071	\$335.00	Staff lounge cooler for 2024-25 school year
Elm Creek Elementary			5/10/2024	1072	\$2,984.00	Raz Kids and ESGI licenses for 2024-25 school year
Elm Creek Elementary			5/10/2024	1074*	\$722.50	Dazzling Dave
David Farr-Magician			5/13/2024	PayPal	\$247.50	School Carnival-Magician payment
Katie Lauseng			5/14/2024	1075	\$10.82	PTO Meeting Raffle Reimbursement
Pilgrim Cleaners			5/16/2024	1076	\$62.00	Baldwin cleaning
Angela Carney			5/17/2024	1077	\$1,007.79	Staff Appreciation reimbursement
Kathleen Petersen			5/17/2024	1078	\$100.03	Staff celebration gift card reimbursement
Go Daddy (Paypal)			5/23/2024	electronic deduction	\$16.99	PTO website for March monthly fee
Harland Clarke Check Order Billing			5/29/2024	electronic deduction	\$38.45	Ordering more checkbooks
				Total Expenses:	\$10,375.83	
*Check out of sequence #1020-voided due to typo #1046-Common Thread Custom Apparel was lost in the mail, stop payment issued on 4/25/24 #1055-voided check written with incorrect name for Staff Appreciation meals-Tasty Tostadas instead of Marissa Gohl #1056-voided check written to Elm Creek Elementary for incorrect amount for Images of the World #1063-voided due to typo #1073-voided typo for incorrect amount				Total Amount of Expenses with Payment Cashed	\$9,281.63	
Anticipated Upcoming Expenses			Date	Check Number	Amount	Comments
Volunteer coordinator salary-PTO portion			January 2024	TBD	\$7,846.71	\$5,000 donation from MG Fire Dept is in the school account to cover a portion, the remaining will be raised by ECE PTO funds
Field Day			June 2024	TBD	\$400.00	
				Total Anticipated Expenses:	\$8,246.71	
Fire Department Donation					\$5,000.00	This will be used towards the volunteer coordinator salary.
Total Anticipated Expenses sans Fire Dept Donation for Volunteer Coordinator Salary:					\$3,246.71	