

Elm Creek Elementary School Parent Teacher Organization (ECE PTO)		Elm Creek Elementary PTO Helping Our Students Soar!					
Prepared for the November 2023 PTO Meeting				*Account must remain open as part of misuse investigation			
October 2023-New Account Opened on 9/14		Date	Amount	OLD ACCOUNT	Date	Amount	
Checking Balance at month start		10/1/2023	\$45,112.22	Checking Balance at month start		10/1/23	\$10.00
Checking Balance at month end		10/31/2023	\$41,941.30	Checking Balance at month end		10/31/23	\$10.00
Savings Balance at month start		10/1/2023	\$10.00	Savings Balance at month start		10/1/23	\$10.00
Savings Balance at month end		10/31/2023	\$10.00	Savings Balance at month end		10/31/23	\$10.00
Total Amount in PTO Account at Month End			\$41,951.30				
Income-Checking		Date	Check Number	Amount	Comments		
Apex Deposit		10/2/2023		\$4,079.41			
Apex Deposit		10/2/2023		\$33,679.27			
Apex Deposit		10/2/2023		\$371.35			
Apex Deposit		10/3/2023		\$125.10			
Apex Deposit		10/4/2023		\$52.21			
Apex Deposit		10/5/2023		\$36.54			
Apex Deposit		10/6/2023		\$174.41			
Apex Deposit		10/10/2023		\$175.50			
Apex Deposit		10/10/2023		\$31.49			
Apex Deposit		10/12/2023		\$2.09			
Osseo Lions Club		10/12/2023	015486	\$1,000.00	Donation- check was dated for 9/30/23 it was received and deposited on 10/12/23		
Apex Deposit		10/13/2023		\$69.24			
			Total Receipts:	\$39,796.61			
Income-Savings		Date	Check Number	Amount	Comments		
<i>There was no activity for the month.</i>							
			Total Receipts:	\$0.00			
Expenses-Checking		Date	Check Number	Amount	Comments		
Common Thread Custom Apparel		10/2/2023	1001	\$1,705.38	Reimbursement FSIS shirt from fund mis-use		
Cami Wyman		10/2/2023	1002	\$449.86	Camp Baldwin (\$296.99) and 3rd grade team supplies (\$152.87) reimbursement		
Melissa Schooley		10/2/2023	1003	\$428.54	Classroom supplies (\$178) and Camp Baldwin supplies (\$250.54) reimbursement		
Angie Page		10/2/2023	1004	\$178.00	Classroom supplies reimbursement		
Maria Sowden		10/2/2023	1005	\$175.00	Apex Teacher Stipend reimbursement		
Sharri Swanson		10/2/2023	1006	\$170.00	Apex Teacher Stipend reimbursement; check was written as \$170.00 instead of \$170.83		
Beth Thorsen		10/2/2023	1007	\$186.33	Apex Teacher Stipend reimbursement		
Moneque Downs		10/2/2023	1008	\$134.85	Camp Baldwin-popsicles, graham crackers, s'mores cereal, ice cream, chocolate chips and pop rocks reimbursement		
Katie Lauseng		10/2/2023	1009	\$318.67	PTO Website, PTO Emails, Tears Cheers, PTO meeting supplies , Secretary of State paperwork, QR code reimbursement		
Kathleen Peterson		10/2/2023	1010	\$275.00	501(C)3 Status Reimbursement		
Angela Carney		10/2/2023	1011	\$300.00	Fall conference staff meals 10/10 and 10/17		
Google		10/6/2023	electronic payment	\$54.40	Google email account monthly fee		
PTO Today		10/10/2023	1012	\$789.00	2023-24 Insurance with \$50K Crime Coverage		
Elm Creek Elementary		10/18/2023	1013	\$4,860.00	Apex Staff Stipend for 2030-24 school year (\$180.00 per staff member-27 staff members total)		
Jubilee Amusements, Inc DBA Apex		10/25/2023	electronic payment	\$32,942.50	Apex Invoice		

Pilgrims Cleaner	10/25/2023	1014	\$60.00	Dry cleaning Baldwin			
Office Depot	10/25/2023	1015	\$259.99	Safe for cash boxes			
Dan Gregory	10/27/2023	1016	\$99.00	PTO Fund Request-Dan Gregory for Breakout EDU license for SPED students			
Total Expenses:			\$43,386.52				
Total Amount of Expenses with Payment Cashed			\$42,967.53				
Anticipated Upcoming Expenses							
	Date	Check Number	Amount	Comments			
Volunteer coordinator salary-PTO portion	January 2024	TBD	\$7,846.71	\$5,000 donation from MG Fire Dept is in the school account to cover a portion, the remaining will raised by ECE PTO funds			
Katie Lauseng	October	TBD	\$16.99	PTO Website - October			
Turkey Bingo	November		\$2,120.50	\$500.00 Pizza \$250.00 Candy/pop/water \$45.50 Popcorn \$1250.00 Gift cards \$50.00 Signs \$25.00 Tickets			
Holiday Shoppe	TBD	TBD	\$275.00	Items for Holiday Shoppe			
Total Anticipated Expenses:			\$10,259.20				
Fire Department Donation			\$5,000.00	This will be used towards the volunteer coordinator salary.			
Total Anticipated Expenses sans Fire Dept Donation for Volunteer Coordinator Salary:			\$5,259.20				