

**PTO Elm Creek Elementary Parent Teacher Organization (ECE PTO)**  
**General Meeting Agenda**  
**September 9th, 2025, 6:30pm**  
**Elm Creek Elementary Media Center**

Elm Creek Elementary



Helping Our Students Soar!

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**Welcome and Call to Order**-2025-26 PTO President, Kathleen Petersen

- ☐ Ice Breaker: What was your summer highlight?

**PTO Board Officers + Principal's Report**

- **President's Report**, Kathleen Petersen

- ☐ Summer Activity
  - ☐ Work on budgets, investigating new mascot costume options, meeting with board and Ms. Ness, childcare for PTO meetings
- ☐ Still needed: Dine to Donate
  - ☐ Anyone interested please reach out to the board via email or communications director via Facebook or email ([vicepresident@ecepto.org](mailto:vicepresident@ecepto.org))
- ☐ Bylaws
  - ☐ Handouts provided, will be posted/emailed as well. Vote at October meeting.
- ☐ PTO funds review
  - ☐ Field trips, clubs, student celebrations, classroom supplies, etc.
- ☐ Bulletin board
  - ☐ Any committee directors who want to customize the board for their event, please coordinate with Katie House ([secretary@ecepto.org](mailto:secretary@ecepto.org))
- ☐ Criminal Case Update - Katie Lauseng
  - ☐ Sentencing done, 60 (more likely 40 with good behavior) days work release + restitution (amount still undetermined)
  - ☐ <https://publicaccess.courts.state.mn.us/DocumentSearch>
  - ☐ 27-CR-24-20979

- **Ness' Notes, Beth Ness**

- ☐ School attendance has grown substantially, leading to the addition of 3 new classrooms and a number of new staff.

- **Vice President's Report**, Nicole Hurt

- ☐ Apex: Gina Moore
  - ☐ Fun run Friday 26th!!
- ☐ Book Fair: Jillisa Kraetz
- ☐ Hospitality: Angela Carney
- ☐ Harvest Bingo: Sarah Grenfell
- ☐ Holiday Shop: Taylor Vernstrom
- ☐ School Dance: Renae Osorio (Katie Lauseng)
- ☐ Carnival: Megan Dischinger
  - ☐ More help welcome and needed for all events, if anyone is interested in shadowing any of these rolls for potential leadership in the future, please email Nicole

([vicepresident@ecepto.org](mailto:vicepresident@ecepto.org)) or reach out to the committee director/leader directly.

☐ Volunteer application - <https://www.osseoschools.org/community/volunteers>

☐ **Treasurer's Report**, Michael Taube

☐ Monthly activity and Treasurer's reports

☐ Budget

☐ Handed out in draft state, vote during October meeting

☐ Tax filing status

☐ More paperwork needed due to late filing, Michael working with CPA

☐ Funds requests

☐ Approvals

**Communications: Heidi Janssen**

☐ Heidi's Communication Plan

☐ Reach out to Heidi to contribute social posts or email content

☐ Committee Contributions

**Upcoming Events**

☐ Apex Fundraiser, September 15-26 (fun run on Friday the 26th)

☐ Kindness in Chalk October 1 at 5pm

☐ October PTO general meeting October 14, 2025 at 6:30pm

☐ October meeting drawing will be for Harvest Bingo cards!!

**Adjournment**