PTO Elm Creek Elementary Parent Teacher Organization (ECE PTO) General Meeting April 8th, 2025, 6:30pm Elm Creek Elementary Media Center

Elm Creek Elementary



Agenda

Welcome and Call to Order-2024-25 PTO President, Bao Vang
☐ Ice Breaker: What is your favorite sign of spring OR what TV show series would you recommend?
PTO Board Officers Reports
President's Report, Bao Vang Criminal Case Update - April 28, 11:00am PSI - look at mortgage, how much she spends, etc. to see how much she needs to pay per month (will be a long time). New offer was sent friday - 60 days WH, 5 years probation (21 mos if violation), and retribution. If we do go to trial, ADA estimates will be April 30. Should know week before 28th. Co-attorney does think she will take a plea to avoid long sentence. Update Baldwin Mascot - Board wants to update the costume. Anyone have connections? If not, the board will look for something to buy. Secretary Position Update - Charles resigned. Open if anyone wants to fill in for the rest of the year. Anyone know anyone who might be interested? Vice President's Report, Sarah Grenfell Elections: PTO Positions for 25/26 School Year - See "Elections" addendum - Board was made aware that we didn't follow bylaws when voting last month, also staff without a student in school can't be a committee director. President - Kathleen Petersen VP - Nicole Hurt Treasurer - Michael Taube Apex - Gina Moore Harvest Bingo - Sarah Grenfell and Jillisa Kraetz Book fair - Jillisa Kraetz Hospitality - Angela Carney Comms - Heidi Janssen Holiday Shop - Taylor Vernstrom Carnival - Megan Dischinger Family Dance - Renae Osorio
Committee Director Appreciation - Dinner is cancelled because people were uncomfortable with using PTO money for a dinner. Board is grateful for committee
directors and wants them to feel appreciated. See "Appreciation Speech" addendum for what was shared at the meeting.
☐ PTO Event Payment Options Survey Results - only 81 responses. Majority want cash,

followed by Venmo. Katie noted godaddy/square account already exists because of the

website.

	ina asked about recruiting. Ideas started flowing about grade level liaisons, letting ds are welcome, preschool parents being involved, translating notes, etc.
_	er's Report, Michael Taube (Bao Vang presenting)
□ M S	Ionthly activity and Treasurer's reports See budget packet. Bao pointed out correction, arah noted they will correct it (bullet #1 under expenses) before minutes go out.
	 udget Amendments - See "Budget - Draft Amendments" addendum - Voted yay on carnival change. Gina asked questions about Apex budget/income being realistic given economic climate. Voted yay on scholastic carnival change
	 □ Voted yay on increase for dare tshirts increase □ Voted yay on increase for Camp Baldwin □ Voted yay on increase for staff appreciation week □ Voted yay on increase for Tax filing late penalty
□ т	ax filing status Asking for forgiveness for the potential late penalty Taxes are not yet officially filed. More TBD
☐ A	udit Open to being audited if anyone would like to audit the PTO
□ B	cook Fair: Jillisa Kraetz During the day- ewallets are essential Families that still have money in their ewallets will be notified PTO doesn't make money from this one because it's BOGO lospitality: Angela Carney
	 Looking for staff appreciation shout outs from the kiddos Getting the word out that staff appreciation happens to EC parents
	vine to Donate: Mark Herbert Culvers possibility arnival: Megan Dischinger
Ness' Notes, B	eth Ness C PTO Meeting PPT - April
Upcoming Eve	ents
□ B □ S □ C	indergarten Orientation - April 22, 5pm in gym/kindergarten rooms OGO Book Fair - May 1-2, during the school day in media center taff Appreciation Week - May 6-9 arnival - May 9, 6pm TO General Meeting - May 13, 6:30pm in media center

Adjournment

Elections - Open Positions and Nominees

•	PTO B	oard
		President
		 Kathleen Petersen
		Vice President
		 Nicole Hurt
		Treasurer
		 Michael Taube
		Secretary
		 Voting in May
•	Comm	nittee Directors
		APEX
		 Gina Morris
		Harvest Bingo
		 Sarah Grenfell (co-chair Jillisa Kraetz)
		Book Fair (Fall, Winter, BOGO)
	_	 Jillisa Kraetz
		Hospitality
		Angela Carney
		Communications
		Heidi Janssen
		Holiday Shoppe
		Taylor Vernstrom
		Family Dance • Renae Osorio
		Katie Brand
		Carnival
		Megan Dischinger
		Dine to Donate
		Open
		- I

Appreciation Speech

I want to discuss the committee director appreciation dinner. The board decided to cancel based on the feedback that we heard and the amount of people that rsvp'd. As many of you are aware, the feedback we received mentioned that using PTO dollars for a dinner to appreciate the work this group does made them feel uncomfortable. I wanted to explain that I can understand this discomfort. This PTO went through several years of someone stealing from the PTO for personal use without anyone knowing. Regardless of what happens with the criminal case - this crime happened to this school and community and has left a wound. It makes sense as a response to be extra cautious about what any money is used for. This feedback made me feel like people felt the board was trying to be corrupt by trying to show appreciation. The board is here for the community and showed that we listened to the membership and cancelled the dinner due to this even though our intention was positive.

I was speaking with Angela about staff appreciation and we all know how she speaks so highly of the teachers and staff at the school. How much work they all do to provide a great experience for our school. The impact they have on the kids and how they deserve the world; we can't thank them enough. When I listened, all I could hear was her describing all of the committee directors too. I've had the privilege to work with all of you this year and got to see the huge amount of work I had no idea you all did to put on each event. You also volunteer your time to put together what I would say easily connects the kids, school, and community together. This group is the extra magic of the year and what helps give so much back to the school through the funds we help raise. You all are memory makers - who doesn't remember one event from when you went to school that wasn't hosted by the PTO. I know I loved book fairs and one year my family won a giant salted nut roll at the carnival that we had to cut up and give away to neighbors for what felt like weeks. These memories are because of the work of people like you.

The PTO pays for principal appreciation (who gets a whole month to celebrate - deservingly), the PTO pays for staff appreciation (who gets a whole week of special love showered upon them), the PTO pays for general volunteer appreciation (which Joelle helps lead), and in my opinion the PTO committee directors deserve one dinner to say thank you to you. For reference \$500 is less than 1% of the income from the PTO. You all are worthy of so much more than 1%.

I'm not asking for anyone to have a change of heart this year. I simply ask that everyone take a moment and be open to the idea that just because something awful happened doesn't mean that everyone is awful after. I hope the PTO can heal from what happened and open their hearts to understand that appreciation is a healthy part of recognizing the work people do. If the community knew the work you all did I know they would easily approve 1 dinner of thanks.

I hope over the next year the PTO has an opportunity to grow closer together in a way we weren't able to accomplish this year. I sincerely appreciate all of you and the board sees you and thanks you for all of the work each and every one of you did or will do this year. We are lucky to have you.

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Helping Our Students Soar!					OF	
Treiping Our Students Sour:	р.,	dget Income	Du	dget Expense	Notes	Funds Ty
	Ьu			g Events	Notes	i ulius iy
Fundraisers		IIICOIIIe	Larring	g Events		
Apex Fun Run	\$	80,000.00	\$	32,000.00		Cash
Dine to Donate x5	\$	2,000.00	\$	32,000.00		Cash
BoxTops for Education	\$	100.00	\$	_		Casii
Scholastic Book Fair-Fall	\$	8,000.00	\$	4,400.00		Scholastic
Scholastic Book Fair-Winter	\$	8,000.00	\$	4,000.00		Scholastic
Scholastic Book Fair-BOGO (Spring)	\$	4,000.00	\$		BOGO Book Fair: All profit is immediately realized as an	
Fundraisers Subtotal	\$	402 400 00	•	44 400 00	expense for the second book.	Scholastic
-undraisers Subtotai	Þ	102,100.00	\$	44,400.00		
Social Events						
Open House-PTO Table	\$	_	\$	100.00		Cash
Fears & Cheers Breakfast	\$		\$	100.00		Cash
Furkey Bingo	\$	200.00	\$	2,555.00		Cash
Holiday Shoppe	\$	3,000.00	\$	500.00		Cash
School Dance	\$	1,200.00	\$	560.00		Cash
					Proposed Amendment: Increase by \$4,000 from \$1,000 to \$5,000. Initial amount was a placeholder / guess for getting the budget approved. As the event planning has progressed and the Committee Director has submitted a funds request for an amount more closely aligned with last year's	
School Carnival (Cash) School Carnival (Scholastic)	\$	6,000.00	\$	5,000.00 1,033.89	expenses. Proposed Amendment: Increase by \$33.89 from \$1,000 to \$1,033.89 to account for shipping. Products were already ordered to ensure they were received in time for the event, this is a retroactive change.	Cash
Social Events Subtotal	\$	10,400.00	\$	9,848.89	and the same and t	
		·		•		
Donations						
Osseo Lions Club	\$	-	\$	-	In Progress	Cash
Maple Grove Fire Department	\$	-	\$	-	In Progress	Cash
Donations Subtotal	\$	-	\$	-		
Miscellaneous						
Savings Credit Dividends	\$	9.60		-		Cash
Miscellaneous Subtotal	\$	9.60	\$	-		
		440 500 00	^	F. (0 / 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		
Gross Income	\$	112,509.60	\$	54,248.89		
Not Income	ø	58,260.71				
Net Income	\$	50, ∠60. <i>1</i> ″1				
		DTO E	ndad P	rograms		
Educational Cumant Calaria		7 I U F U	iiueu P			
Educational Support Salaries	· C		¢.	0.450.00		
/olunteer Coordinator Salary	\$	-	\$	9,152.00		Cash
ducational Support Salaries Subtotal	\$	-	\$	9,152.00		
ducational Programs & Clubs						
Announcement Recorder (Computer Replacement)	\$	-	\$	459.00		Cash
ego Education Spike Essential kit	\$	-	\$	1,063.77		Cash
φ	Ť				\$200 / teacher/staff, assuming	
Apex Fun Run Stipend	\$	-	\$	5,400.00	27 teachers/staff	Cash
Scholastic Book Fair Volunteer Stipend - Fall	\$	-	\$	200.00	\$10 / volunteer	Scholastic
Kindness in Chalk	\$	_	\$	25.00		Cash
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4/2/2025

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Helping Our Students Soar!					
	Budget Income	Bu	dget Expense	Notes	Funds Type
5th Grade SOAR Store	\$ -	\$	300.00	Non-Scholastic Dollar items	Cash
EL Books for Multilingual Co-teaching Cohort	\$ -	\$	50.00		Cash
Moonlight Bowling	\$ -	\$	100.00		Cash
D.A.R.E. T-Shirts	\$ -	\$	900.00	Proposed Amendment: Increase by \$100 from \$800 to \$900 to account for taxes. Payment was already submitted, this is a retroactive change.	Cash
4th Grade Kindness Retreat	\$ -	\$	3,600.00		Cash
PBIS School Wide SOAR Assembly	\$ -	\$	1,000.00		Cash
Family Reading Night	\$ -	\$	2,000.00		Cash
End of Year Book Giveaway	\$ -	\$	2,500.00		Scholastic
Library Replacement Books	\$ -	\$	1,000.00		Scholastic
Scholastic Book Fair Volunteer Stipend -	V	, v	1,000.00		Corloidotio
Spring	\$ -	\$	200.00	\$10 / volunteer	Scholastic
				Let's Find Out and Scholastic	
Scholastic Magazines - K & 2nd grade	\$ -	\$	700.00	News	Scholastic
5th Grade Fishing Club	\$ -	\$	500.00		Cash
Camp Baldwin	\$ -	\$	2,700.00	\$100 per class Proposed Amendment: Increase by \$100 from \$2,600 to \$2,700 to account for new 4th grade teacher added mid-year.	Cash
Transportation to CCX for ECTV Field Trip	\$ -	\$	200.00		Cash
Art Adventures	\$ -	\$	150.00		Cash
Kindergarten Orientation	\$ -	\$	25.00		Cash
Author Guest Speaker + Books	\$ -	\$	1,750.00		Cash
Art Club- 4th & 5th grade	\$ -	\$	225.00		Cash
Maud Hart Lovelace	\$ -	\$	80.00		Cash
SPED Learning Support-EDU License and Support Tools	\$ -	\$	200.00		Cash
Kindergarten ESGI assessment software	\$ -	\$	984.00	For 2025-2026, paid in spring of preceding school year	Cash
Learning A-Z (RazKids) for K-3	\$ -	\$	2,000.00	For 2025-2026, paid in spring of preceding school year	Cash
Images of the World Speakers K-5	\$ -	\$	800.00	or preceding scribbinged	Cash
5th Grade End of Year Celebration	\$ -	\$	800.00		
BOGO Book Fair	\$ -	\$	50.00		Cash
					Cash
ECTV Year End Party	\$ -	\$	100.00		Cash
School Patrol	\$ -	\$	400.00		Cash
Field Day	\$ -	\$	400.00		Cash
Educational Programs & Clubs Subtotal	\$ -	\$	31,111.77		
Community and Cultura					
Community and Culture PBIS T-Shirts	\$ -	\$	300.00	Two years worth of shirts plus four for the PTO	Cash
Staff Lounge Filtered Water Cooler	\$ -	\$	335.00	For 2025-2026, paid in spring of preceding school year	Cash
Fall Staff Conference Meals	\$ -	\$	450.00	,	Cash
Spring Staff Conference Meals	\$ -	\$	450.00		Cash
Volunteer Appreciation	\$ -	\$	500.00	Gift cards for volunteers that go above and beyond	Cash
Chloe Bears	\$ -	\$	50.00		Cash
Staff Appreciation Week	\$ -	\$		Proposed Amendment: Increase by \$400 from \$2,700.00 to \$3,100.00 to account for additional 4th grade teacher and yearly cost increases. ~\$100/teacher + \$100/principal appreciation	Cash
Cultural Meals / Snacks Stipend	\$ -	\$	500.00	app. colation	Cash
Officer & Committee Director Appreciation	\$ -	\$	500.00		Cash
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4/2/2025

Elm Creek Elementary PTO 2024-2025 Elm Creek Elementary						
Helping Our Students Soar!					DRAFT	
Treiping our statems sour.	Buc	Iget Income	Buda	et Expense	Notes	Funds Type
Other Expenses	Duc	igot iniconio	Daag	ot Exponed	Hotoc	· unue ijpe
Insurance	\$	-	\$	799.00		Cash
Gmail Accounts	\$	-	\$	1,020.00	\$12 / address (7) / month + \$12 yearly domain registration	Cash
Website	\$	-	\$	263.88		Cash
Cleaning Baldwin	\$	-	\$	400.00		Cash
General operating supplies	\$	-	\$	100.00	Cash box, PTO mtg signs	Cash
Snacks for PTO General Meetings	\$	-	\$	450.00	Bottled water, chips, poporn, etc. ~\$50 / meeting	Cash
Financial Software	\$	-	\$	80.00	QuickBooks Online Plus, 1- Year Subscription, 5 Users	Cash
Tax Filing Late Penalty	\$	-	\$	5,500.00	Proposed Amendment: Taxes, form 990-EZ and associated schedules, were due to be filed by 12/15/2024 (15th day of 5th month after accounting period end which was 7/31/2024). They were provided to an accountant to file on 3/13/2025, 88 days late. Accountant provided a draft to review on 4/2/2025, 108 days late. Late fees for form 990-EZ are \$50 / day. Rounded from \$5,400 to \$5,500 to account for some additional back and forth with accountant before filing is completed. An abatement is possible, but not guaranteed. Set aside funds in case IRS determines penalties need to be paid. One time expense (assuming future years file in a timely manner).	Cash
Other Subtotal	\$	-	\$	8,612.88		
Total Program	\$		\$	55,061.65		
Surplus (Deficit)	\$	3,199.06				
Cash Total	\$	92,409.60	\$	91,276.65		Cash
Cash Surplus (Deficit)	\$	1,132.95				
Scholastic Total	\$	20,000.00	\$	18,033.89		Scholastic
Scholastic Surplus (Deficit)	\$	1,966.11				

4/2/2025