

Elm Creek Elementary Parent Teacher Organization (ECE PTO)  
General Meeting

November 14, 2023 6:30pm  
Elm Creek Elementary Media Center

Elm Creek Elementary



Helping Our Students Soar!

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# Agenda

- Welcome and Call to Order-2023-24 PTO President, Katie Lauseng**
  - Round the room
  - Introduction of PTO Secretary, **Marisa Herbert**
- PTO Board Member Reports**
  - Special Announcement C.R.O.S.S. Donations, Elm Creek Student Council Member, Madi Lauseng** [Student council hosting a food drive for CROSS until Friday, 11/17](#)
  - President's Report, Katie Lauseng**
    - Update on Investigation [Detective has evidence, board will need to approve the evidence before it goes to the County Attorney](#)
    - Shout out to Sara, Jillisa, Angela and Heather for the events and the event volunteers [Thank you and an extra shout out to ALL our volunteers](#)
    - Paypal Donate button on website [Button was added for out of state donations that will be directly deposited into our bank account](#)
    - Housewife Donation [\\$25 dollar donation, anticlimactic but also funny as it ended up being a \\$23.79 after PayPal took their fee](#)
- VP's Report, Kathleen Petersen**
  - Plan for 2024/25 Board and Leadership teams [December is the deadline for those board members and committee members to notify us if they](#)

are vacating their position for next year. Timeline will be shared at a later date

- Bylaws changes Roles were updated last month. Board members have a goal in December to make more edits to the bylaws
- Principal's Month Card Shower + Custodian Day We showered Mrs. Ness with love through cards and donuts for the custodial staff
- Social media Kathleen and Marisa are tag teaming this role. We are showcasing volunteers, dine to donates and events. Watch out for invite a friend to our FB page day
- Treasurer's Report, Renae Osorio**
  - Monthly Activity Report see attached documents for full report. We will be meeting with Mrs. Ness for a mid-year budget review
- Secretary's Report, Marisa Herbert**
  - Thank you's out out to all donations we received so far and guest speakers
  - Trimester end event surveys We are in the process of creating a google form that will allow people to fill out surveys for the events we have hosted in the 1st trimester. This will help with future events for planning budgets, volunteer numbers, food, etc. Possibly will have Staci send it out as a whole school link for those who do not attend as a source as to why numbers were low
  - Facebook events for all meetings and events We will start to create FB events to be shared to get an idea for numbers attending as well as a last minute reminder to those who RSVP
- Committee Directors' Reports**
  - Staff Appreciation: Angela Carney Once the new year starts will source donations for food, met with Basswood PTO hospitality for some ideas
  - Dine to Donate: Sara Niccum Annabelle house ALL day and will donate 20%, December 13th is Frankie's for phone, pick up and dine in only
  - Turkey Bingo: Heather Thompson Success, 40 volunteers, looking at some new ideas for next year: movement between calls, opening doors earlier, winner registry, table situation in room, etc. Cub gift cards ran into a little problem (cards not activated, Cub issue not ours) but worked with Corporate Cub and the situation was solved.

- Holiday Shoppe: Taylor Vernstrom + Cassie Twite Crafts due by Friday, no cash this year, students will get envelope with name, labels and list, parents can sponsor another child, 25 minutes total shop time for all classes, need more volunteers with wrapping
  
- Ness' Notes, Beth Ness [Access these on the website](#)
- New Business**
  - Jesse Becker concert [Still working with Brittany Becker on a date, the Lookout or Chanticlear as a possible venue in March](#)
- Announcements**
  - Next PTO Meeting:** December 5th
  - Upcoming Events Reminders:**
    - November 16th-Dine to Donate at Annabelle House
    - December 6 & 8th Holiday Shoppe
    - December 13th - Dine to Donate at Frankie's Pizza
- Adjournment** [Congratulations to Jillisa and Sara N who won the two gift baskets and books that were raffled off at this meeting](#)