

Elm Creek Elementary Parent Teacher Organization (ECE PTO)  
General Meeting

October 9, 2023 6:30pm  
Elm Creek Elementary Media Center

Elm Creek Elementary



Helping Our Students Soar!

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# Treasurer's Report

*This report reflects a summarization of the financial activities of the Elm Creek Elementary PTO bank accounts and anticipated expenses for the month of September 2023.*

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**Old Account Balance:** The ECE PTO account balance as of September 30, 2023 is a total of \$20.00

- Checking account balance: \$10.00
- Savings account balance: \$10.00

This account will remain open as part of the mis-use investigation.

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This account was opened on September 14, 2023 to prevent the likelihood of mis-use tied to the other/old account as funds were raised for the Apex fun run.

**New Account Balance:** The New ECE PTO account balance as of September 30, 2023 is a total of \$45,122.22

- Checking account balance: \$45,112.22
- Savings account balance: \$10.00

**Income:**

- There is a total amount of \$45,134.37 in the checking account
  - Dine to Donate \$828.04
  - Rotary Club Donation \$500.00
  - Apex-Heritage Pay \$43,159.66
  - Apex Donations \$510.00
  - Google Credit \$0.02
  - Old Account transfer \$136.65

- There is a total of \$10.00 in the savings account
  - Old Account transfer \$10.00

**Expenses:**

- There was one expense during September for the total amount of \$22.15, which was for ordering checks for the new PTO bank account.

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**Teacher and Vendor Reimbursement:** As of September 30, 2023 there is a total of \$3,428.79 reimbursement requests from teachers and vendors from 2022-23 school year. The aforementioned total reflects all reimbursement requests from all teachers and staff by the communicated deadline of September 28, 2023.

**All funds were reimbursed on October 2, 2023 to all teachers, staff, and vendors!**

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**Anticipated Expenses\*:**

There is a total of \$13,233.17 of anticipated expenses as of September 30, 2023.

- Volunteer Coordinator salary-PTO Portion \$7,846.71 (\$5,000 will be covered from MGF D donation, PTO to fund the remaining \$2,846.71)
- Teacher and Vendor Reimbursement \$3,428.79\*
- PTO Today Insurance \$789.00
- Kathleen Petersen-501(C)3-\$275.00\*
- Katie Lauseng-Articles of Incorporation Secretary of State-\$90.00\*
- Katie Lauseng- \$111.49 QR code creation, open house supplies\*
- Katie Lauseng- \$100.19 August PTO Website, August PTO Email, Tears Cheers, PTO meeting supplies\*
- Katie Lauseng- \$16.99 PTO Website - September\*
- Appreciation-Conference Meals -\$300.00 Funds for Fall Conferences Staff Meals 10/10 and 10/17\*
- Holiday Shoppe-\$275.00 Items for Holiday Shoppe

***\*Funds were paid on 10/2/23, which totaled \$4,322.46.***