



Lehigh Valley Planning Commission

DR. CHRISTOPHER R. AMATO
Chair

CHRISTINA V. MORGAN
Vice Chair

ARMANDO MORITZ-CHAPELLIQUEN
Treasurer

BECKY A. BRADLEY, AICP
Executive Director

Lehigh Valley Planning Commission Executive Committee

Thursday, February 15, 2024, at 1:00pm

Via Microsoft Teams - **VIRTUAL ONLY**

AGENDA

Roll Call

Courtesy of the Floor

- Welcome New Executive Committee Members!
 - Ken Kraft
 - Ron Beitler
 - Andrew Elliott

Minutes

- ACTION ITEM: Minutes of the January 18, 2024 meeting (VW)

Special Presentation

- Hiring Update, Director of Regional Planning by Andrew Wheeler, Founder and President, Lincoln Leadership

Treasurer's Report

- ACTION ITEM: Treasurer's Report January 2024 (VW)

Accounts Payable

- ACTION ITEM: Accounts Payable January 2024 (VW)

Old Business

- ACTION ITEM: PA Department of Environmental Protection (PADEP), Act 167 Stormwater Management Plan Phase I Funding Award – Lehigh Valley Watershed Assessment – grant agreement (BB, TO)
- ACTION ITEM: Consulting Services Agreement with OBJ Landscape Architects for Application to the US Environmental Protection Agency Carbon Pollution Reduction Implementation Grant Support (BB)
- INFORMATION/ACTION ITEMS: Strategic Plan Implementation
 - LVPC Office Relocation (BB, TO)
 - INFORMATION ITEM: Tenant Fit-Out Update
 - ACTION ITEM: Lease Extension for 961 Marcon Blvd.
 - ACTION ITEM: Proposals for Moving Services – ACE Relocation Systems Agreement
 - Executive Committee Relocation Progress Site Visit
 - Friday, February 23rd at 3 PM
 - Friday, March 1st at 12 PM
 - Website Overhaul
 - ACTION ITEM: Professional Services Agreement with First Generation
 - ACTION ITEM: Budget Amendment for Website Overhaul

New Business

- ACTION ITEMS: Northampton County Community College, Fowler Center, Space Rental, No-Cost Agreements for:
 - United States Department of Transportation (USDOT) Federal Certification Review of Lehigh Valley Transportation Study (LVTS) Metropolitan Planning Organization (MPO) March 11-12, 2024 (BB)
 - PA Department of Transportation (PENNDOT) Presentation on the Passenger Rail Study March 27, 2024 (BB)
- ACTION ITEM: 2024-2025 Unified Planning Work Program (TO, BB)
- ACTION ITEM: Lehigh Valley Greenways Conservation Landscape 2024 Mini Grant Application for Update of the Regional Trail Gap Analysis (BB)

Staff Considerations

- Update on Staffing Items (BB, TO)
 - INFORMATION ITEM: Annual Performance Evaluations
 - INFORMATION ITEM: 2024 Training Program
 - ACTION ITEMS: LVPC Purposes and Administrative Policies
 - Appendix B: Organization Chart
 - Appendix D: Position Titles, Grades and Salaries

Executive Session

- Personnel Matters

Adjourn

Next Meeting: Thursday, March 21, 2024, at 1:00 PM **VIRTUAL ONLY** via Microsoft Teams