



Lehigh Valley Planning Commission

DR. CHRISTOPHER R. AMATO
Chair

CHRISTINA V. MORGAN
Vice Chair

ARMANDO MORITZ-CHAPELLIQUEN
Treasurer

BECKY A. BRADLEY, AICP
Executive Director

Lehigh Valley Planning Commission Executive Committee
Thursday, June 20, 2024, at 1:00pm
Via Microsoft Teams and In Person

AGENDA

THE MEETING CAN BE ACCESSED AT www.tinyurl.com/LVPCEC2024 OR VIA PHONE
610-477-5793 Conf ID: 281 170 453#.

Roll Call

Courtesy of the Floor

Minutes

- ACTION ITEM: Minutes of the May 16, 2024 meeting (VW)

Treasurer's Report

- ACTION ITEM: Treasurer's Report May 2024 (VW)

Accounts Payable

- ACTION ITEM: Accounts Payable May 2024 (VW)

Old Business

- INFORMATION/ACTION ITEMS: Banking and Investments (BB,VW)
 - INFORMATION/ACTION ITEM: Transition with Sue Rockwell's Retirement
 - INFORMATION ITEM: Compromised LVPC Checking Account is Closed
 - INFORMATION ITEM: Pennsylvania Local Government Investment Trust Reinvestment
- INFORMATION ITEM: Susan Derr v. Wannamaker Kempton and Southern Railroad, Pennsylvania Department of Transportation and Albany Township Pennsylvania Utilities Commission Compliant Update (BB)
- INFORMATION/ACTION ITEMS: Strategic Plan Implementation
 - LVPC Office Relocation (BB, TO)
 - ACTION ITEM: Normal Business Hours to Align with Building Hours
 - INFORMATION ITEM: Tenant Fit-Out Update
- INFORMATION/ACTION ITEMS: Eastern Pennsylvania Freight Alliance Freight Infrastructure Plan
 - INFORMATION ITEM: Unified Planning Work Program for July 1, 2023 through June 30, 2024 – No Cost Time Extension for Task V - Eastern PA Regional Freight Alliance Project
 - ACTION ITEM: Time Extension for Eastern PA Regional Freight Alliance Plan Consulting Contract with WSP
 - INFORMATION ITEM: 2024 Work Program Update (BB) - Transportation Program Activities Underway/Active and Upcoming
- INFORMATION ITEM: 2025 Budget Requests (BB, TO, VW)

New Business

- ACTION ITEM: Pennsylvania Department of Conservation and Natural Resources/Delaware and Lehigh Natural Heritage Corridor Mini-Grant Award for the Lehigh Valley Trail Gap Analysis and Prioritization Plan Update (BB)
- ACTION ITEM: Pennsylvania Department of Community and Economic Development Funding Award to Continue Act 167 Global Watershed Management Plan (BB, TO)
- INFORMATION ITEM: 2024 Innovation & Collaboration Award - from the Water Resources Association of the Delaware River Basin (BB)
- INFORMATION ITEM: Lehigh Valley Business Journal 40 Under 40 Nomination for Jill Seitz (BB)
- INFORMATION ITEM: LVPC Full Commission Discussion Follow-Up on Meeting Type, Advertising (BB, VW)

Staff Considerations

- Update on Staffing Items (BB, TO)
 - ACTION ITEM: Director of Regional Planning
 - ACTION ITEMS: Promotion of Senior Community Planner to Chief Community and Regional Planner
 - ACTION ITEMS: Administrative Purposes and Policies Manual
 - ACTION ITEM: Appendix B – Organizational Chart - Title Language Revision
 - ACTION ITEMS: Appendix C – Job Titles, Duties and Qualifications
 - Regional Planner for Community Engagement
 - Chief Community and Regional Planner
 - ACTION ITEMS: Appendix D - Position Titles, Grades and Salaries
 - ACTION ITEM: Lehigh University Community Fellow/Intern
 - INFORMATION ITEM: Mid-Year Hiring Work Underway for GIS Planner, Economist, Civil/Environmental Engineer, Transportation Planner, Community Planner, Administrative Support

Adjourn

Next Meeting: Thursday, July 18, 2024, at 1:00 PM In-Person or via Microsoft Teams