



ALANA J. SHACKELFORD; ED.D.



SUMMARY

Strategic and results-driven leader specializing in partnership development, community engagement, and workforce training initiatives. Proven success in securing over \$1 million in grant funding for the Farmworkers Advancement Program through the Cal Employment Development Department (EDD) and spearheading the first-ever School Bus Driver Apprenticeship Program in collaboration with the Cal. Dept. of Apprenticeship Standards.

EXPERIENCE

Chief Partnerships & Community Engagement, 09/2023 – present
MTS Training Academy, Inc - Vallejo, CA

- Develop and strengthen partnerships with state agencies, school districts, workforce boards, and community organizations to expand training and employment opportunities.
- Lead community outreach initiatives, increasing awareness of MTS Training Academy's workforce programs and connecting with diverse populations.
- Oversee grant compliance and reporting, developing curriculum, ensuring program success, funding utilization, and alignment with state and federal requirements.

Co-Founder & Deputy Chief Executive Officer, 07/2019 - 06/2023
ELITE Public Schools - Vallejo, CA

- Curriculum & Instruction Leadership – Developed and maintained curriculum efforts, staying current on educational research and best practices while facilitating staff training and support.
- Staff Support & Professional Development – Provided coaching for administrators and teachers, fostering safe, engaging, and academically rigorous classroom environments aligned with Common Core standards.
- Operations & Compliance Management – Oversaw categorical programs, managed site operations (custodial, maintenance, security), prepared budgets, and ensured compliance with Williams Act and state/federal mandates.

EDUCATION AND TRAINING

Doctor of Education Degree - Ed.D., Education, 05/2008
Saint Mary's College of California - Moraga, CA

CERTIFICATIONS

2024 – Class B License w/ School Bus Certificate

CONTACT

Address: Vallejo, CA 94591

Phone: (800) 445-2994

Email: drshack@mtsta.com

SKILLS

- Grant Acquisition & Management – Successfully secured and administered funding for workforce training programs.
- Apprenticeship & Workforce Development – Established innovative training pathways, including registered apprenticeship programs.
- Community & Stakeholder Engagement – Built strong relationships with government agencies, workforce boards, and local organizations.
- Strategic Partnerships & Program Expansion – Developed initiatives to enhance employment outcomes for underrepresented populations.
- Regulatory Compliance & Reporting – Ensured adherence to state and federal guidelines in workforce and apprenticeship programs.



KEITH JUDKINS

SUMMARY

Experienced leader overseeing the daily operations of MTS Training Academy, ensuring high-quality training, regulatory compliance, and successful student job placement. Serves as the primary interface between the academy and the workforce sector, building strong relationships with employers, workforce development agencies, and industry partners. Committed to driving business development, enhancing student career opportunities, and maintaining operational excellence.



EXPERIENCE

Academy Director, 11/2006 - present **MTS Training Academy – Vallejo, CA**

- Managed academy operations and workforce engagement, serving as the primary liaison between students, employers, and industry stakeholders.
- Developed and maintained employer partnerships, ensuring strong job placement opportunities for graduates in commercial driving and transportation sectors.
- Oversaw business development initiatives, identifying and expanding opportunities to enhance training programs and employer collaborations.
- Ensured compliance with FMCSA and state regulations, maintaining high standards in training, student assessment, and instructor development.

Recruiter, 8/2005 – 11/2006 **Petco Animal Supplies, Inc. – Vallejo, CA**

- Talent Acquisition & Workforce Planning: Source, screen, and hire top talent for retail stores, distribution centers, and corporate roles, ensuring alignment with Petco's mission and business needs.
- Employer Branding & Candidate Engagement: Develop and maintain strong relationships with candidates and hiring managers, enhancing the candidate experience and promoting Petco as an employer of choice.

EDUCATION AND TRAINING

San Diego State University - 06/1988
San Diego, CA

CERTIFICATIONS

- 2024 – Class B License Permit w/ School Bus Endorsement

CONTACT

Address: Vallejo, CA

Phone: (800) 445-2994

Email: keithj@mtsta.com

SKILLS

- Workforce Engagement & Employer Relations – Built and maintained partnerships to drive student job placement and career success.
- Business Development & Industry Outreach – Expanded training opportunities and strengthened employer collaborations.
- Regulatory Compliance & FMCSA Standards – Ensured adherence to all federal and state training requirements.
- Academy Operations & Staff Leadership – Managed daily operations, curriculum, and instructor development.
- Student Success & Job Placement – Focused on connecting students with employment opportunities and career advancement.



ANTHONY MITCHELL

SUMMARY

Class B Commercial License Instructor at MTS Training Academy, Inc. is responsible for training students to obtain their Class B Commercial Driver's License (CDL). Duties include delivering classroom and behind-the-wheel instruction, covering vehicle operation, safety procedures, and DMV testing requirements. The instructor monitors student progress, ensures retention and passing rates meet organizational standards, manages student records, verifies attendance, and provides individualized support. Courses must be completed within four weeks while maintaining high-quality instruction and student success rates.



EXPERIENCE

Assistant Academy Director, 07/2023 - present
MTS Training Academy – Vallejo, CA

- Program Coordination: Assist in organizing and overseeing training programs, ensuring compliance with curriculum standards and regulatory requirements.
- Staff Support: Support instructors and administrative staff by managing schedules, resources, and addressing operational needs.
- Student Engagement: Serve as a point of contact for trainees, addressing inquiries, monitoring progress, and maintaining a supportive learning environment.

Class B Commercial License Instructor, 05/2018 - present
MTS Training Academy – Vallejo, CA

- Training: Providing high-quality behind-the-wheel training for students.
- Safety: Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline.
- Documentation: Properly documenting training records as required by the California DMV & FMCSA.

EDUCATION AND TRAINING

Associate of Arts - Speech - 03/1983
DeAnza College - Cupertino, CA

CERTIFICATIONS

- 2024 – Journeyman – MTSTA School Bus Apprenticeship Program
- 2014 – School Bus Certificate - MTSTA

CONTACT

Address: Vallejo, CA
Phone: (800) 445-2994
Email: anthonym@mtsta.com

SKILLS

- Safety practices: Adherence to safety practices, including emergency evacuation techniques, safe driving practices, and health standards
- First aid: Administration of first aid
- Policies and codes: Application of relevant codes and policies
- Record keeping: Preparation and maintenance of accurate records
- Knowledge of areas: Knowledge of area streets and locations



CORBY HARVEY

SUMMARY

Lead Admissions and Placement Coordinator is an experienced leader in student enrollment, job placement, and customer service. Skilled in building and maintaining relationships with students, employment specialists, and business partners to drive enrollment and placement success. Responsible for overseeing admission and placement efforts, mentoring team members, and marketing training and staffing services to agencies and businesses. Dedicated to ensuring seamless processes and successful outcomes for students and graduates.



EXPERIENCE

Lead Admissions & Placement Coordinator, 11/2013 - present MTS Training Academy – Vallejo, CA

- Oversee admissions and placement operations, ensuring seamless student enrollment and job placement processes.
- Develop and maintain relationships with employers, agencies, and internal teams to enhance placement opportunities.
- Lead and mentor recruiting staff, improving efficiency, customer service, and compliance with academy policies.

Customer Service and Operation Director, 6/2002 – 11/2013 Michael's Transportation Service, Inc. – Vallejo, CA

- Oversaw daily school bus transportation operations, ensuring safe, reliable, and efficient service for students and school districts.
- Managed compliance with state and federal transportation regulations, including CHP and DOT requirements for school bus safety.
- Collaborated with school districts and stakeholders to improve routing, scheduling, and overall service quality while addressing customer concerns.

EDUCATION AND TRAINING

High School Diploma - 06/1977
Oakland, CA

CERTIFICATIONS

- 2003 /08 – Class B License w/ School Bus Certificate

CONTACT

Address: Vallejo, CA

Phone: (800) 445-2994

Email: corby@mtsta.com

SKILLS

- Academy Policies & Compliance – Deep knowledge of enrollment, training, and placement procedures to ensure adherence to guidelines.
- Data Management & Reporting – Oversight of record-keeping, tracking student progress, and generating reports for leadership.
- CRM & Systems Expertise – Proficient in managing and optimizing CRM tools to enhance enrollment and placement efficiency.
- Advanced Communication & Coordination – Strong verbal and written communication skills for engaging with students, employers, and internal teams.
- Leadership & Team Development – Mentoring and guiding admissions staff to improve processes and achieve placement goals.



ISRAEL FLORES

SUMMARY

Recruiter is a results-driven professional with a strong focus on customer service, student enrollment, and job placement. Skilled in building and maintaining relationships with students, employment specialists, and business partners to achieve enrollment and placement goals. Experienced in marketing training and staffing services to agencies and businesses, ensuring successful outcomes for students and graduates.

EXPERIENCE

Recruiter, 9/2024 – present

MTS Training Academy – Vallejo, CA

- Manage student enrollment and job placement, ensuring a smooth transition from training to employment.
- Maintain accurate records and CRM data, tracking student progress and placement outcomes.
- Provide exceptional customer service, communicating effectively with students, employers, and internal teams.

Recruiter, 5/2023 – August 2024

Cross Country Healthcare – Modesto, CA

- Sourced, screened, and recruited qualified CNAs through job boards, social media, referrals, and community partnerships to meet healthcare staffing needs.
- Managed the full-cycle recruitment process, including conducting interviews, verifying certifications, coordinating background checks, and facilitating onboarding for new hires.
- Developed relationships with healthcare facilities, nursing schools, and training programs to maintain a strong pipeline of CNA candidates and address workforce demands.

EDUCATION AND TRAINING

High School Diploma - 06/2005

Calvary Temple High School – Modesto, CA

CERTIFICATIONS



CONTACT

Address: Stockton, CA

Phone: (800) 445-2994

Email: israel@mtsta.com

SKILLS

- Academy Policies & Procedures – Strong understanding of enrollment, training, and placement guidelines.
- Record Keeping & Data Management – Accurate documentation and organization of student and placement records.
- CRM & Database Management – Proficient in using customer relationship management (CRM) systems for tracking and reporting.
- Communication Skills – Effective verbal and written communication via phone, email, and in-person interactions.
- Customer Service & Relationship Building – Ability to engage with students, employers, and agencies to support successful outcomes.



MALANI BROWN

SUMMARY

Office Assistant at MTS Training Academy, Inc. is a detail-oriented and organized professional providing administrative support to the Recruiters, and Lead Admissions & Placement Coordinator (APC). Skilled in data entry, record-keeping, and customer service to ensure smooth daily operations. Strong communication and multitasking abilities to assist with student enrollment, job placement coordination, and office management.



EXPERIENCE

Office Assistant, 01/2025 - present
MTS Training Academy – Vallejo, CA

- Provide administrative support to the recruiter and Admissions & Placement Coordinator (APC), ensuring smooth daily operations.
- Manage student records and documentation, maintaining accurate data entry in compliance with academy policies.
- Assist with student inquiries, responding via phone, email and in person to provide information on enrollment and job placement.

Instructional Assistant, 02/2019 – 07/2024
Elite Public Schools – Vallejo, CA

- Supported classroom instruction by assisting teachers with lesson delivery, student engagement, and individualized learning support.
- Provided one-on-one and small group assistance, reinforcing concepts in math, reading, and other core subjects.
- Maintained a positive and structured learning environment, assisting with classroom management, student behavior, and daily activities.

EDUCATION AND TRAINING

General Education Diploma 07/2007
Job Corps - Detroit, CA

CERTIFICATIONS

- 2018 – Class A Commercial Driver License – Truck Driver Academy

CONTACT

Address: Vallejo, CA

Phone: (800) 445-2994

Email: malani@mtsta.com

SKILLS

- Administrative Support & Organization – Efficiently managed documents, schedules, and office tasks.
- Record Keeping & Data Entry – Maintained accurate student and placement records.
- Communication & Customer Service – Assisted students and partners via phone, email, and in-person interactions.
- Multitasking & Time Management – Balanced multiple responsibilities in a fast-paced environment.
- Collaboration & Team Support – Worked closely with the recruiter and APC to ensure smooth operations.



VANG LOR

SUMMARY

CA State Certified School Bus Instructor is responsible for delivering comprehensive training programs to prepare individuals for obtaining a California School Bus Certificate. This includes classroom instruction, behind-the-wheel training, and ensuring compliance with state regulations. The instructor evaluates driver performance, maintains accurate training and certification records, and ensures all drivers meet CHP and DMV standards. They also provide ongoing safety education, promote adherence to transportation laws, and support drivers in maintaining high safety and performance standards.



CONTACT

Address: Sacramento, CA

Phone: (916) 929-8833

Email: vangl@mtsta.com

EXPERIENCE

CA State Certified School Bus Instructor, 03/2024 - present MTS Training Academy – Vallejo, CA

- Training: Providing high-quality classroom and behind-the-wheel training for school bus students and in-service trainings.
- Safety: Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline.
- Documentation: Properly documenting training records as required by the California Department of Education.

CA Delegated School Bus Trainer, 10/2018 - present MTS Training Academy – Vallejo, CA

- Training: Providing high-quality behind-the-wheel training for school bus students.
- Safety: Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline.
- Documentation: Properly documenting training records as required by the California Department of Education.

EDUCATION AND TRAINING

Associate of Science - 2014
Butte College - Chico, CA

CERTIFICATIONS

- 2024 – CA State Certified School Bus Instructor – CA Dept. of Ed.
- 2024 – Journeyman - MTSTA School Bus Apprenticeship Program
- 2018 – CA Delegated School Bus Trainer – CA Dept. of Ed.
- 2016 – School Bus Certificate – MTSTA
- 2014 – Class A Commercial Driver License – CA Dept. of Transportation

SKILLS

- Safety practices: Adherence to safety practices, including emergency evacuation techniques, safe driving practices, and health standards
- First aid: Administration of first aid
- Policies and codes: Application of relevant codes and policies
- Record keeping: Preparation and maintenance of accurate records
- Knowledge of areas: Knowledge of area streets and locations



RALPH WALKER

SUMMARY

CA Delegated School Bus Trainer is responsible for training and certifying school bus drivers in compliance with California state regulations. This includes providing classroom instruction, behind-the-wheel training, and ongoing safety education. Trainers ensure drivers meet all licensing and certification requirements, maintain accurate training records, and evaluate driver performance. They also monitor compliance with state and federal transportation safety standards and support drivers in preparing for DMV and CHP inspections.



EXPERIENCE

CA Delegated School Bus Trainer, 5/2015 - present MTS Training Academy – Vallejo, CA

- Training: Providing high-quality behind-the-wheel training for school bus students.
- Safety: Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline.
- Documentation: Properly documenting training records as required by the California Department of Education.

School Bus Driver, 05/2010 – 05/2015 Michael's Transportation Service, Inc. – Vallejo, CA

- Student Safety: Ensure the safe transportation of students by adhering to traffic laws, maintaining order on the bus, and conducting pre-trip and post-trip inspections of the vehicle.
- Timely Operations: Follow assigned routes and schedules to transport students to and from school, extracurricular activities, or field trips punctually.
- Communication: Interact professionally with students, parents, and school staff, reporting any incidents, delays, or maintenance needs promptly.

EDUCATION AND TRAINING

High School Diploma - 06/1981
Spotswood Senior High School – Penn Laird, VA

CERTIFICATIONS

- 2024 – Delegated BTW School Bus Trainer – CA Dept. of Ed.
- 2024 – Journeyman - MTSTA School Bus Apprenticeship Program

CONTACT

Address: Vallejo, CA

Phone: (800) 445-2994

Email: ralphw@mtsta.com

SKILLS

- Safety practices: Adherence to safety practices, including emergency evacuation techniques, safe driving practices, and health standards
- First aid: Administration of first aid
- Policies and codes: Application of relevant codes and policies
- Record keeping: Preparation and maintenance of accurate records
- Knowledge of areas: Knowledge of area streets and locations



RAMONA GALLON

SUMMARY

Knowledgeable and engaging **Theory Classroom Instructor** with expertise in commercial driving training. Responsible for delivering high-quality instruction to students pursuing their Commercial Driver's License (CDL). Skilled in classroom management, curriculum development, and ensuring compliance with Federal Motor Carrier Safety Administration (FMCSA) requirements. Dedicated to preparing students with the knowledge needed for successful careers in commercial transportation.



EXPERIENCE

Theory Classroom Instructor, 09/2024 - present
MTS Training Academy – Vallejo, CA

- Instruct CDL theory courses in accordance with FMCSA Entry-Level Driver Training (ELDT) requirements, ensuring compliance and student readiness and deliver engaging lessons, covering topics such as vehicle inspections, hours of service, trip planning, and safety regulations.
- Assess student progress through written exams, quizzes, and interactive discussions, providing additional support as needed.
- Maintain accurate training records, document student progress and collaborate with Admissions and Placement.

Recruiter, 05/2020 – 09/2024
MTS Training Academy – Vallejo, CA

- Managed student enrollment and job placement, ensuring a smooth transition from training to employment.
- Maintained accurate records and CRM data, tracking student progress and placement outcomes.
- Provided exceptional customer service, communicating effectively with students, employers, and internal teams.

EDUCATION AND TRAINING

High School Diploma 06/1982
JFK High School - Berkeley, CA

CERTIFICATIONS

- 2020 – Class A Commercial Driver License
- 1998 – Class B License w/ School Bus Certificate

CONTACT

Address: Stockton, CA
Phone: (800) 445-2994
Email: ramonag@mtsta.com

SKILLS

- FMCSA Compliance & ELDT Standards – Ensured instruction aligned with federal training requirements for new drivers.
- Classroom Instruction & Curriculum Development – Delivered structured and engaging lessons tailored to student needs.
- Safety & Regulations Training – Educated students on DOT/FMCSA guidelines, defensive driving, and compliance best practices.
- Student Assessment & Progress Tracking – Evaluated knowledge retention and provided additional instruction when necessary.
- Communication & Engagement – Created an interactive learning environment to enhance student understanding and retention.



JAMES TAYLOR

SUMMARY

Class A Commercial License Instructor at MTS Training Academy, Inc. is responsible for delivering comprehensive training to prepare students for obtaining their Class A Commercial Driver's License (CDL). This includes theoretical and practical instruction on vehicle operation, safety regulations, and DMV testing requirements. The instructor monitors student progress, ensures retention and passing rates meet organizational standards, and provides case management and support to help students succeed. Additional responsibilities include verifying attendance, maintaining records, conducting evaluations, and ensuring all courses are completed within four weeks.



CONTACT

Address: Stockton, CA

Phone: (707) 653-4214

Email: james@mtsta.com

EXPERIENCE

Class A Commercial License Instructor, 05/2017 - present
MTS Training Academy – Vallejo, CA

- **Training:** Providing high-quality behind-the-wheel training for students.
- **Safety:** Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline.
- **Documentation:** Properly documenting training records as required by the California DMV & FMCSA.

Class A Commercial Truck Driver, 06/2009 – 05/2017
JT Transports – Stockton, CA

- **Safe Driving:** Operate Class A commercial vehicles in compliance with traffic laws and safety regulations to transport goods efficiently and safely.
- **Vehicle Maintenance:** Conduct pre-trip and post-trip inspections, report mechanical issues, and ensure the vehicle remains in good working condition.
- **Timely Deliveries:** Follow assigned routes and schedules to ensure on-time pickup and delivery of goods while maintaining accurate logs and documentation.

EDUCATION AND TRAINING

High School Diploma 06/1981
Edison High School – Stockton, CA

CERTIFICATIONS

- 2000 – Class A Commercial Driver License

SKILLS

- **Safety practices:** Adherence to safety practices, including emergency evacuation techniques, safe driving practices, and health standards
- **Policies and codes:** Application of relevant codes and policies
- **Record keeping:** Preparation and maintenance of accurate records
- **Knowledge of areas:** Knowledge of area streets and locations



ROCKY YANG

SUMMARY

Class A Commercial License Instructor at MTS Training Academy, Inc. is responsible for delivering comprehensive training to prepare students for obtaining their Class A Commercial Driver's License (CDL). This includes theoretical and practical instruction on vehicle operation, safety regulations, and DMV testing requirements. The instructor monitors student progress, ensures retention and passing rates meet organizational standards, and provides case management and support to help students succeed. Additional responsibilities include verifying attendance, maintaining records, conducting evaluations, and ensuring all courses are completed within four weeks.



EXPERIENCE

Class A Commercial License Instructor, 09/2023 - present **MTS Training Academy – Vallejo, CA**

- Training: Providing high-quality behind-the-wheel training for pre-service applicants and in-service bus
- Safety: Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline
- Documentation: Properly documenting training records as required by the California DMV & FMCSA.

Class A Commercial Truck Driver, 02/2020 – 08/2021 **Abylex Trucking School – Sacramento, CA**

- Training: Providing high-quality behind-the-wheel training for pre-service applicants and in-service bus
- Safety: Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline
- Documentation: Properly documenting training records as required by the California DMV & FMCSA.

EDUCATION AND TRAINING

High School Diploma 06/2004
Rio Linda High School – Rio Linda, CA

CERTIFICATIONS

- 2020 – Class A Commercial Driver License – Abylex Trucking Resume

CONTACT

Address: Sacramento, CA

Phone: (916) 929-8833

Email: rockyy@mtsta.com

SKILLS

- Safety practices: Adherence to safety practices, including emergency evacuation techniques, safe driving practices, and health standards
- Policies and codes: Application of relevant codes and policies
- Record keeping: Preparation and maintenance of accurate records
- Knowledge of areas: Knowledge of area streets and locations



ARIEL RAMOS

SUMMARY

Class A Commercial License Instructor at MTS Training Academy, Inc. is responsible for delivering comprehensive training to prepare students for obtaining their Class A Commercial Driver's License (CDL). This includes theoretical and practical instruction on vehicle operation, safety regulations, and DMV testing requirements. The instructor monitors student progress, ensures retention and passing rates meet organizational standards, and provides case management and support to help students succeed. Additional responsibilities include verifying attendance, maintaining records, conducting evaluations, and ensuring all courses are completed within four weeks.

EXPERIENCE

Class A Commercial License Instructor, 05/2022 - present
MTS Training Academy – Vallejo, CA

- Training: Providing high-quality behind-the-wheel training for students.
- Safety: Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline.
- Documentation: Properly documenting training records as required by the California DMV & FMCSA.

EDUCATION AND TRAINING

High School Diploma 06/2020
Vallejo High School - Vallejo, CA

CERTIFICATIONS

- 2022 – Class A Commercial Driver License – MTSTA



CONTACT

Address: Vallejo, CA

Phone: (800) 445-2994

Email: ariel@mtsta.com

SKILLS

- Safety practices: Adherence to safety practices, including emergency evacuation techniques, safe driving practices, and health standards
- First aid: Administration of first aid
- Policies and codes: Application of relevant codes and policies
- Record keeping: Preparation and maintenance of accurate records
- Knowledge of areas: Knowledge of area streets and locations



KELLY HOLMES

SUMMARY

Class A Commercial License Instructor at MTS Training Academy, Inc. is responsible for delivering comprehensive training to prepare students for obtaining their Class A Commercial Driver's License (CDL). This includes theoretical and practical instruction on vehicle operation, safety regulations, and DMV testing requirements. The instructor monitors student progress, ensures retention and passing rates meet organizational standards, and provides case management and support to help students succeed. Additional responsibilities include verifying attendance, maintaining records, conducting evaluations, and ensuring all courses are completed within four weeks.

EXPERIENCE

Class A Commercial License Instructor, 04/2024 - present
MTS Training Academy – Vallejo, CA

- Training: Providing high-quality behind-the-wheel training for students.
- Safety: Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline.
- Documentation: Properly documenting training records as required by the California DMV & FMCSA.

Class A Commercial License Instructor, 05/2018 – 01/2024
2nd Chanz Trucking School – Sacramento, CA

- Training: Providing high-quality behind-the-wheel training for students.
- Safety: Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline.
- Documentation: Properly documenting training records as required by the California DMV & FMCSA.

EDUCATION AND TRAINING

High School Diploma 06/1982
Berkeley High School - Berkeley, CA

CERTIFICATIONS

- 2018 – Class A Commercial Driver License – Truck Driver Academy



CONTACT

Address: Vallejo, CA
Phone: (800) 445-2994
Email: kelly@mtsta.com

SKILLS

- Safety practices: Adherence to safety practices, including emergency evacuation techniques, safe driving practices, and health standards
- Policies and codes: Application of relevant codes and policies
- Record keeping: Preparation and maintenance of accurate records
- Knowledge of areas: Knowledge of area streets and locations



SYDNEY HALBERSMA

SUMMARY

Class A Commercial License Instructor at MTS Training Academy, Inc. is responsible for delivering comprehensive training to prepare students for obtaining their Class A Commercial Driver's License (CDL). This includes theoretical and practical instruction on vehicle operation, safety regulations, and DMV testing requirements. The instructor monitors student progress, ensures retention and passing rates meet organizational standards, and provides case management and support to help students succeed. Additional responsibilities include verifying attendance, maintaining records, conducting evaluations, and ensuring all courses are completed within four weeks.



CONTACT

Address: Vallejo, CA

Phone: (800) 445-2994

Email: sydney@mtsta.com

EXPERIENCE

Class A Commercial License Instructor, 10/2024 - present **MTS Training Academy – Vallejo, CA**

- **Training:** Providing high-quality behind-the-wheel training for students.
- **Safety:** Ensuring the safety of students by performing routine vehicle checks, observing safety regulations, and enforcing student discipline.
- **Documentation:** Properly documenting training records as required by the California Department of Motor Vehicles.

Equipment Operator (Forest Fires), 08/2017 – 05/2021 **Dietz Support Equipment – Proberta, CA**

- Operated dozer to cut fire lines, ensuring effective containment of wildfires.
- Operated and maintained water tenders to support firefighting operations.
- Supervised and directed the construction of water tenders, ensuring compliance with safety and operational standards.

EDUCATION AND TRAINING

G.E.D. 06/2023

West Hills Adult School - Avenal, CA

CERTIFICATIONS

- 2024 – Class A Commercial Driver License

SKILLS

- **Safety practices:** Adherence to safety practices, including emergency evacuation techniques, safe driving practices, and health standards
- **Policies and codes:** Application of relevant codes and policies
- **Record keeping:** Preparation and maintenance of accurate records
- **Knowledge of areas:** Knowledge of area streets and locations