

**BY-LAWS  
Of  
North Syracuse Rod & Gun Club, Inc.  
(Adopted effective Date 02/10/2025)**

**ARTICLE ONE  
Organization**

1. This corporation shall be known as:

**NORTH SYRACUSE ROD & GUN CLUB, INC.**

**Doing Business As (DBA)  
NORTH SPORTSMAN'S CLUB  
(Not-for profit)**

2. Said Corporation shall be located in the Town of West Monroe, County of Oswego and the State of New York.

**ARTICLE TWO  
Purpose of Corporation**

1. The following are the purposes for which this Corporation has been organized:
- a. To promote interest in hunting, trap shooting, skeet shooting, rifle shooting, black power shooting, pistol shooting, fishing, archery, boating and other lawful sports.
  - b. To promote Hunter Safety, to aid in the protection of fish, birds and other game and to promote and provide social and athletic recreation for its members.
  - c. To establish and own shooting galleries and the necessary equipment for same.
  - d. To purchase or lease, and to maintain and operate buildings, clubhouses or other structures as may be incidental to the above purpose.

**ARTICLE THREE  
Membership**

There will be three (3) classes of membership, designated as follows:

- i. General Member - Annual Renewal
  - ii. Life member
  - iii. Family Member — immediate family members (spouse or significant other, and dependent children and grandchildren under 18 years of age.
1. Membership in this Corporation shall be open to all who have attained the age of 18 and have submitted an application for membership and whose application shall be approved by the Membership Secretary and completion of the orientation.
2. Only primary members who have five (5) or more consecutive years of membership will have any ownership in the property of the Corporation. Primary member is defined as the member that has paid for the membership.

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3. All new members and members who have had a TWO (2) year or greater lapse in membership must complete an orientation session with a Range Safety Officer (RSO) prior to being issued their membership card. This orientation will include the new member signing for the rules.
4. The spouse or significant other of a Lifetime member is considered a Lifetime member also.
5. An Honorary Life membership can be obtained with 20 or more continuous years of membership at age 70 or above. The policy will take effect beginning with the year 2011. The membership secretary will make an effort to assume proper implementation, in the event of mistakes there is to be no refund of paid membership dues. If a member is eligible it would.

**ARTICLE FOUR**  
**Rules of Membership**

1. Membership may be suspended by the B.O.D. during legal procedures brought against the Corporation and/or members of the Executive Board relative to their position on the Board of the Corporation if the Board deems that doing so is in the best interest of the club.
2. A member may be suspended or removed from membership for the following reasons:
  - a. It is found or disclosed that by law you are restricted from possessing a firearm. (Hiding this fact will result in automatic termination of membership)
  - b. An altercation resulting in a violent action with another member
  - c. Theft, Destruction or Vandalization of club or membership property
  - d. Blatant violation of any safety rules on Corporation property
3. If a member is found to be in violation of this article they will be notified by the board that their membership is suspended and the following actions will take place:
  - a. The board of Directors will act as a trial committee and hold a hearing within 30 days from the suspension of the member.
  - b. Any accused member has the right to have counsel represent them at the hearing (any fees charged by counsel will be at the cost of the member, regardless of outcome).
  - c. If the Board finds that there is no cause to the charges the BOD may dismiss the case
4. A Judicial Committee comprised of 9 members (4 members of The Board of Directors, 4 members, All of Whom have been randomly drawn from volunteers, and the President or vice president) will take all information and proceedings into account and make a final determination on the member)

**Dues**

1. The dues for membership in the Corporation shall be paid annually and shall be due by the 1st of March each year.

Any active membership shall include, (when listed with the membership secretary), the member's spouse or significant other with the exception of any Ownership Right. Any dependent children (or grandchildren) under 18 (eighteen) may also use the club grounds, if accompanied by a parent or responsible club member. Refer to standing rules for current annual dues

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2. A life membership may be purchased for \$1,200 (one thousand two hundred and 00/100 dollars). Those age 60 or more for \$600.00 (six hundred and 00/100 dollars).
  - a. A Life Membership, paid or honorary is revocable in the event of violation of rules and/or by-laws that results in a guilty verdict after a trial as specified in Article Fifteen of these by-laws. A decision of expulsion from the club after trial will end that member's life membership. In the event of a paid life member being expelled, a fair calculation of dues year by year will be made in accordance with subparagraph 1). If there is a balance owed to the expelled member, it will be sent to the address of record for that expelled member. The formula shall be: Number of years of membership times current annual dues subtracted from the amount paid at time the individual became a Life Member.
3. All members with the exception of Life Time members are required to pay annual dues.

**Guests**

1. A guest may visit the grounds for the purpose of prospective membership. While doing so they are not permitted to use any of the range facilities. This does not apply to organized events.
2. An active member may seek permission for an out of town guest to utilize the range facilities for one day from a member of the B.O.D. The guest will be required to sign a liability waiver prior to their use of the facility.
3. A member can purchase up to three (3) day guest passes for ten (\$10) dollars each (per year) for a prospective member to try out the club.
  - a. A guest may only visit once (1) on a guest pass (after which they will have to become a member).
  - b. Pass must be with the name of the guest documented at the time of purchase.
  - c. A member may only have one guest at a time and take full responsibility for their guest.
  - d. A member may only have one guest at a time and takes full responsibility for their guest.
  - e. Guest Policy and Guess Passes are suspended on Fridays-Sundays from September 1<sup>st</sup> to December 1<sup>st</sup>.
  - f. Guests must sign a liability waiver.

**ARTICLE FIVE  
Meetings**

1. All meetings hall be conducted in accordance with Robert's Rules of Order unless otherwise defined by the By-Laws of the Corporation.
2. The annual membership meeting of this Corporation shall be held on the 2<sup>nd</sup> Monday of January each year for installation of newly elected board members except if such day is a legal holiday; then, in the event, it shall be the 3<sup>rd</sup> Monday of January. The annual meeting will state to the membership an annual financial report, annual trap report, and an overview of club happenings and events for the year past.

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3. General membership meetings of this Corporation shall be held the 2<sup>nd</sup> Monday of each month at 7:00 p.m.
4. The presence of not less than ten (10) members shall constitute a quorum and shall be necessary to conduct the business of this Corporation, but a lesser number than ten (10) may postpone the business for a period of not more than five (5) weeks from the date scheduled by the By-Laws.
5. The President may call special membership meetings of this Corporation when he/she deems it for the best interest of the Corporation. Notices of such meeting shall be posted at club building at last seven (7) days before the schedule date set for such special meetings. Such posting shall state the reasons that such a meeting has been called, the business to be transacted at such meeting, and by whom called.
6. At the request of five (5) of the Board of Directors (for a board meeting) or fifteen (15) MEMBERS OF THE Corporation (for a membership meeting), the President shall cause a special meeting to be called, but such a request must be made at least seven (7) days before the requested scheduled date.
7. No other business but that specified in the Notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.
8. All regularly scheduled meetings will begin with the Pledge of Allegiance to the Flag of the United States of America.
9. Anyone wishing to speak will raise their hand, address the Chair, wait to be recognized, and upon recognition by the Chair, will then speak. Anyone else speaking will be out of order.
10. Any other member or Officer shall not interrupt any person who holds the floor, regardless of opinion.
11. The length of discussion shall be determined by the Chair. The Chair reserves the right to call any issue under motion to a vote or to table it until the next scheduled board or membership meeting. A majority of the quorum present shall carry the motion after being seconded.
12. All members shall conduct themselves in a gentleman/lady-like manner at all meetings and all Corporate activities.

**ARTICLE SIX Voting**

1. At all meetings, except for the election of Officers and Directors, all votes shall be via voice or show of hands. During elections for Officers and Directors, ballots shall be provided. The vote will be by secret ballot.
2. At any regular or special meeting, if a majority so requires, any question may be voted upon in the manner and style provided for election of Officers and Directors as specified by Paragraph 1, (i.e. by secret ballot).
3. At all votes by ballot, the Chair of such meeting shall, immediately prior to the commencement of balloting, appoint a committee of three (3) who shall act as "Inspectors of Elections": and who shall, at the conclusion of such balloting, certify in writing to the Chair, the results. The certified copy shall be physically affixed to the minutes of that meeting.
4. No inspector of elections shall be a candidate for office or shall be personally interested in the question voted upon.

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5. Election of Board of Directors and Officers of the Corporation will be held at the December General Membership meeting.
6. Voting privileges only apply to the paid members, which includes lifetime and honorary lifetime members, not the spouse, significant other or children. Should the spouse or significant other be elected to office they will have voting privileges.

**ARTICLE SEVEN Order of Business**

1. Pledge of Allegiance
2. Roll Call
3. Reading of the Minutes of the Preceding Meeting
4. Report of Officers
4. Reports of Committees
5. Old and Unfinished Business
6. New Business
7. Good and Welfare
8. Adjournment

**ARTICLE EIGHT Board of Directors**

1. The business of this corporation shall be managed by the Board of Directors (B.O.D.).
  - a. Any expenditure of money over \$250 shall be taken before the general membership for approval.
2. The B.O.D. shall be made up of FIVE (5) members elected by the membership and the current Officers of the corporation (President, Vice-President, Secretary, Treasurer, Membership Secretary and Sergeant-at-Arms).
3. The B.O.D. will be elected for a term of two (2) years. These elections shall be held in even numbered years. To be eligible for election to the B.O.D., a candidate must be a member for one (1) year and he/she must attend six (6) of twelve (12) monthly meetings prior to the election unless waived by vote of the quorum present of general membership.
4. B.O.D. will hold its monthly meetings at the second Monday of the month. Five (5) members of the B.O.D. shall constitute a quorum.
5. Each member of the B.O.D. shall have one (1) vote. Voting may not be done by proxy.
6. The B.O.D. may make changes to the Rules and Regulations in respect to their meetings as they deem necessary.
7. The President of the corporation by virtue of their office shall be the Chairperson of the B.O.D.
8. A Director may be removed when sufficient cause exists for such removal.
  - a. While the B.O.D. is working on any "sufficient cause" case the cited board member shall be suspended from the board.
  - b. Removal hearings are to be conducted by the B.O.D. in "executive session"

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- c. A director who is subject of a Removal Hearing may be represented by counsel, at their own expense.
  - d. The B.O.D. shall have the authority to adopt rules as deemed necessary to serve the best interests of the
  - e. corporation as they relate to a "sufficient cause" hearing.
  - f. If the "Removal Hearing" results in discipline or removal of a Director a report must be given to the general
  - g. membership at the first membership meeting following the hearing.
9. The B.O.D. has the authority to close any part of or all club ranges when there is a legitimate concern for personal safety or damage to club grounds.
- (Example- Archery is having an event open to the public, the committee requests the board to shut down the trap field and rifle/pistol ranges for the part of the day that archers would be on our grounds. The board is authorized to honor such requests. Scheduled requests such as the archery example would require at least thirty (30) days notice via newsletter, club postings and e-mails.
10. The B.O.D. shall make recommendations on hiring and compensation for any and all employees to the membership for a vote.
11. B.O.D. shall determine the combination to the main gate, clubhouse and the rifle range building door locks.
12. B.O.D. members must attend 8 of 12 monthly meetings unless excused by the President. Failure to comply will be considered as his or her resignation.
13. Vacancies in the B.O.D. shall be filled
- a. Less than 6 Months left in the term will be filled by a vote of the remaining members serving on the BOD
  - b. Terms with a balance left greater than 6 months will be filled by a special election within 60 days of the vacancy.
14. A member has the right to address the BOD at the BOD Meeting
- a. Those wishing to do so will coordinate with a director on the board.

**ARTICLE NINE**  
**Officers**

1. The Officers of the Corporation shall be as follows (In order of Succession):
- a. President
  - b. Vice President
  - c. Secretary
  - d. Treasurer
  - e. Membership Secretary
  - f. Sergeant-at-Arms

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2. To be eligible for election to an office, a candidate must be a member for one (1) year and he/she must attend six (6) of twelve (12) monthly meetings prior to the election unless waived by vote of the quorum present.
3. The Club Officers will be elected for a term of two (2) years. These elections shall be held in odd numbered years. The nominations for the Club Officers will be opened at the October meeting during the odd years. The nominations will remain open until the monthly meeting in December at which time the nominations will be closed and the elections of the Club Officers will be held.
4. Officers shall, by virtue of their office, be members of the Board of Directors.
5. No Officer shall, by reason of his/her office, be entitled to receive any salary or compensation. Nothing herein shall be construed to prevent an Officer or Director from receiving any compensation from the corporation for duties other than as a Director or Officer.
6. The President (unless absent) shall preside at Board and Membership meetings of this Corporation.
  - a. He/She shall present at each annual membership meeting of the Corporation an annual report of the work of the Corporation.
  - b. He/She shall appoint all members to committees, temporary or permanent except for a Trial Committee as specified in Article Fourteen.
  - c. He/She shall see that all books, reports, legal papers, deeds, certificates, etc. as required by law are properly kept and filed.
  - d. He/She, in conjunction with the treasurer, will be an officer who may sign the checks or drafts of the Corporation.
  - e. He/She shall have such powers as may be reasonable construed as belonging to the Chief Executive of any Corporation.
7. The President, upon completion of his/her office term, shall have the option to automatically become an honorary non-voting member of the Board of Directors for a period of two (2) years.
8. The President, at the Treasurer's request, after polling the B.O.D., may authorize payment of unscheduled bills that require immediate attention. At the next membership meeting, the expenditures will be reported to the membership.
9. The Vice President shall, in the event of the absence or inability of the President to exercise his/her office, become acting President of the Corporation with all the rights, privileges and powers as if he/she had been the duly elected President. He/She shall also assist the President in any way that he/she can.
  - a. In the event the vice president chooses or is unable to fulfill the position of the President a special election will take place within 60 days for both the President and the Vice President with the next in fulfilling the duties of the President in the interim until an election can take place.
10. The Secretary shall keep the Minutes and Records of the Corporation in appropriate books.

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- a. It shall be his/her duty to file any certificate (incorporation, etc.) required by any statute, federal or state.
  - b. He/She shall give and serve all Notices to members of this Corporation.
  - c. He/She shall be the official custodian of the Records and Seal of this Organization.
  - d. He/She shall present to the Membership at any meetings any communication addressed to him/her as Secretary of the Corporation.
  - e. He/She shall attend to all correspondence of the Organization and shall exercise all duties incidental to the office of Secretary.
11. The Treasurer shall have the care and custody of all monies belonging to the Corporation and shall be solely responsible for such monies or securities of the Corporation. He/She shall cause to be deposited and maintained in a regular business bank or trust company in the form of a checking account, a balance adequate to meet normal operating expenses. The balance of the funds of the Corporation shall be deposited in an interest-bearing account. (Exception: the Board of Directors may cause such funds to be invested in such investments as shall be legal for a savings bank in the State of New York.) The Treasurer shall not allow the savings account balance to fall below \$5,000.00 (five thousand and 00/100 dollars) without notifying the President of the Corporation. The President shall call a special meeting of the Board of Directors to look into the problem.
- a. He/She must be one of the Officers who shall sign checks or drafts of the Corporation. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it.
  - b. He/She shall render, at stated periods as the Board of Directors shall determine, a written account of the finances of the Corporation, and such report shall be physically affixed to the Minutes of the Board of Directors Meeting.
  - c. He/She shall exercise all duties incidental to the office of the Treasurer. He/She shall provide all financial records for an annual audit by the Board of Directors. This audit will be conducted by the members of the B.O.D that do not serve as an Officer of the Corporation. This audit will be conducted in the Month of October.
  - d. The treasurer shall keep an accurate and regular account of all receipts and disbursements of money in a ledger provided for such a purpose.
  - e. He/She shall make a monthly report of all such transactions to the Board of Directors at general business meetings. Copies of these monthly reports are to be posted in each clubhouse.
  - f. He/She shall deposit all money received in the Corporation bank account except as allowed by paragraph 13, item b.
  - g. He/She shall also be the Treasurer of all money-raising activities engaged in by the Corporation.
  - h. He/She shall present an annual report at the January membership meeting.
  - i. The Treasurer has the full authority to pay all club bills that have a due date (taxes, electricity,



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insurance, garbage, etc.) and other normal operating expenses.

12. The Sergeant-at-Arms shall make sure that only members or authorized guests are present at all meetings.
  - a. He / She shall maintain order at all times during a meeting and act on any directive of the President or presiding officer.
  - b. He / She shall lead the membership in the Pledge of Allegiance to the flag of the United States of America.
13. The Membership Secretary shall have the care and custody of all membership records belonging to the Corporation and shall collect all dues and shall act upon all members who are in arrears after the 30<sup>th</sup> day of March.
  - a. He/She shall give and serve all notices regarding membership dues to members of the corporation.
  - b. He/She shall deposit dues received into the club account and report all such deposit (with receipts) to the club treasurer.
  - c. He/She shall make available to all board members current membership rolls so that memberships can be verified.
  - d. He/She shall provide sign-in sheets and collect them at the end of each membership meeting.

**ARTICLE TEN  
Indemnification of Directors and Officers**

1. Construction and Intent
  - a. It is the intent of the provision of this Article that the Corporation grant to its B.O.D. and Officers indemnification to the fullest extent provided by law, including not only the rights of indemnification stated in Article VII of the Not-for-Profit Corporation Law of the State of New York, but in addition thereto all other rights to indemnification and advancement of expenses allowable under law. For the purpose of this Article the term B.O.D. and Officers will be those persons serving in positions identified in Articles Eight and Nine.
  - b. The Corporation shall indemnify any and all of its B.O.D. and Officers made or threatened to be made a party to an action or proceeding, whether civil or criminal, as described in and to the fullest extent permitted by Article VII of the Not-For-Profit Corporation Law of the State of New York as currently existing or as hereafter amended.
  - c. Any and all expenses incurred by any B.O.D. or Officer in defending any civil or criminal action or proceeding, or threatened action or proceeding, shall be paid or provided for by the Corporation in advance of the final disposition of such action or proceeding and as such expenses are incurred, upon request of such person and upon receipt or a written undertaking by or on behalf of such person to repay such amounts advanced in excess of the amount allowed by any court, where court authorization is required.

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- d. Indemnification of Directors and Officers only applies to club related business.

**ARTICLE ELEVEN  
Committees**

1. All committees of this Corporation shall be appointed by the President, except as specified by Article Fifteen. Their terms of office shall be for a period of one year or less (as determined by the action of the President).
2. The following are the Standing (permanent) Committees of this club.

**Trap Committee**

1. The trap committee manages the day-to-day operation of the trap fields and houses. The chair of this committee will be known as the "Trap Captain".
  - The Trap Captain along with other duties associated with the title handles the monies collected from trap. The money is regularly turned in to the Treasurer for deposit into the proper account.
  - The Trap Captain keeps a record of trap activities and reports to the membership at each meeting.
  - The Trap Captain, in conjunction with the Board of Directors, can order clay pigeons to replace those used.

**Archery Committee**

1. The archery committee maintains the archery practice pit as well as the 3D course.
  - The archery committee may, from time to time, have "shoots". Shoots may or may not be open to non-members.
  - The archery committee will make rules for each shoot as necessary. Monies collected from any shoots will be turned over to the club Treasurer for deposit into the proper account.
  - The archery Chair, in conjunction with the Board of Directors, can order replacement targets to replace those that have been used beyond service.
  - The archery Chair will report activities at the monthly membership meetings.

**Rifle and Pistol Committee**

1. The Rifle and Pistol Range Committee manages the day to day operations of the rifle and pistol ranges.
  - The Chairperson of the committee shall be known as the Range Master.
  - The Rifle and Pistol Committee (R & P committee) shall include the Chief Range Safety Officer (CRSO) or the Assistant CRSO.

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- The R & P Committee may schedule and conduct shooting events. These events may or may not be open to non-members.
  - The R & P Committee shall make rules for each event as necessary. Any monies collected from events will be turned over to the Club Treasurer for deposit into the proper account.
  - The R & P Committee Chairperson, in conjunction with the BOD, may order materials to replace target frames and other infrastructure on the R & P ranges.
2. The CRSO shall be responsible for any modifications to the Range Safety Rules.
- The Range Master shall report activities at the monthly membership meetings.

**Buildings and Grounds Committee**

1. The committee is responsible for the day-to-day maintenance of the club property.
- The committee will be responsible for maintaining the buildings and grounds in acceptable fashion. This will include the ability to expend funds not to exceed \$250.00 in a month. Receipts for purchases will be turned in to the club Treasurer for reimbursement. Larger repairs must go before the board and/or membership for approval.
  - The purpose of this committee is conduct day to day general maintenance of Organizations facility. This will include routine maintenance and repairs of the equipment and faculties. Board and Membership approval is needed for all new projects.
  - The Chair of the Building and Grounds committee will report activities at the monthly membership meetings.

**Communications Committee**

1. The committee is responsible for the day-to-day communications of the corporation.
- The committee will ensure that the club website is maintained up to date.
  - The committee will also keep open e-mail communications with the membership.
  - The Chair of the committee will report activities at the monthly membership meeting.

**ARTICLE THIRTEEN  
By-Laws Amendments**

1. These By-Laws may be altered, amended, repealed or added to as outlined in paragraph 2 of this article by an affirmative vote of not less than 2/3 (two-thirds) of the quorum present at a regularly scheduled general membership meeting.
2. Proposed amendments to the By-Laws shall be submitted in writing to the Board of Directors for discussion

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and decision. Amended by-laws shall be presented at a regularly scheduled membership meeting and posted on the club bulletin boards for 30 days prior to a vote. A 2/3 (two-thirds) vote by a quorum of members present shall carry.

**ARTICLE FOURTEEN  
Rules for the Club Grounds and Buildings**

1. The discharging of any firearm using “birdshot” will only take place on the trap field.

The shooting disciplines are:

- a. Rifle/Pistol
- b. Trap
- c. Archery practice
- d. 3-D Archery Course

2. Rules for each shooting discipline will be posted in each clubhouse as well as on signs in designated areas.
3. Each member is responsible for club security. When you leave the club grounds, be sure the buildings are locked if there is no other member using them. If you are the last member on the premises, lock the gate when you leave.

4. **Clubhouse Use:**

A request for the use of the clubhouse by club members shall be presented at a membership meeting. (In special circumstances, the board can authorize use by a majority poll in favor of.) As long as no club functions are using the facility at the same time, with membership approval, a request will be granted. A “Request for Building Use” form is to be filled out. A donation of \$50.00 for use of the building for 4 hours is required. For 4 to 8 hours, a donation of \$100 is required. An additional deposit of \$50.00 is required. The deposit will be refunded when the building is found to be in satisfactory condition. The requesting member is responsible for any damages to the club buildings and grounds. **The requesting members is to be present during use; he/she is to be the “Marshall”, assuring the safety of the guests.**

5. **No Dumping on Club Grounds:**

Donations of good usable items are always appreciated but please follow our guidelines for donations.

6. **Guidelines for Donations**

- a. **Physical Property:** Anyone wishing to donate items to the club shall submit either a written or verbal description at a membership or board meeting. It should be discussed whether the club has a need or desire for the item(s). With approval, the items will be entered into a ledger including the name of the person donating the item(s), description and a model/serial #, if applicable.
- b. **Monetary Donations:** The Treasurer will record all donated funds in a ledger. The person’s name, date, amount and purpose, if specified, will be logged. Anonymous donations can only be applied to the club general funds. Donations for a specific purpose will be held for that purpose and cannot be used for any other project without the written consent of the donor. Monies donated for a

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specific purpose will be merged into the club's regular accounts but are to be shown on a separate line on the treasurer's monthly reports.

**c. Thank You notes should acknowledge all donations.**

7. Inventory: A physical inventory of all property belonging to North Sportsman's Club shall be entered into a ledger and placed in the file cabinets located in the clubhouse. This inventory shall be maintained and reviewed annually by the board of directors. A page shall exist in the ledger for dates and initials after each annual review.
8. Project Procedure: All projects shall first be brought before the Board of Directors for determination of feasibility. When a suggestion for a project is presented to the membership for approval, it will be discussed and voted on. Before a project can begin, detailed documents shall be presented to the membership for final approval.

The details shall include:

- a. Construction Drawings (architectural, electrical, plumbing, HVAC, etc.) as necessary.
- b. Detailed Material List with Prices and place prices were obtained. (Prices and descriptions are best received on the supplier's letterhead.) Single items with cost exceeding \$500.00 must have 3 (three) price quotes.
- c. Completion Date: Estimated
- d. Project File: A file will be kept in the cabinets in the main clubhouse for each project. The file will contain a copy of the Minutes that show the project's approval and also copies or originals of all documents relating to the project. Start-up date should be recorded in the file as well.
- e. Timely Completion: If within a reasonable period of time, the project is not complete, it will be brought to the membership for review. At this time, a new vote by the membership is necessary for the project to continue.
- f. Results of the new vote will be added to the project folder

**ARTICLE FIFTEEN  
Misconduct**

1. Any member finding that another member of this Corporation has broken the Corporation rules or By-Laws has a right to file a written charge with the Board of Directors. The Board of Directors shall act as a trial committee who shall present their findings and recommendations to the membership.
  - a. If charges are brought against an Officer or other member of the Board of Directors, said Officer or member of the Board of Directors shall have his/her charges heard before a committee of the membership. The attending membership at a regularly scheduled membership meeting shall appoint a trial committee to hear and investigate the charges. The trial committee will make a report to the membership at the next meeting along with their recommendation. All attending members in good standing (except the accused) are eligible to be nominated for election to the committee. (This includes Officers and board members.)

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**Of**  
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**(Adopted effective Date 02/10/2025)**

- b. All trial committees formed as a result of Paragraph 1 Subsection a. of this article shall consist of five persons: 4 (four) members and 1 (one) Chair. The Chair will vote in the event of a tie.
- c. Any accused member has a right to counsel. Should counsel charge a fee for services, the cost of such services is to be paid by the accused, regardless of the outcome of the hearing.