
Delaware Water Gap Borough Council Meeting Agenda March 1st, 2021

PRESIDENT CALLS THE MEETING TO ORDER

TREASURER'S REPORT (Allisen Trotter)

- Approval of Treasurer's Report including Accounts Payable.
- Approval of the Meeting Minutes: Regular Council Meeting February 1, 2021.
- Shaina's Credit Card: Moved monthly autopay bills to Harry's credit card. TMS Bank is sending forms to fill out to close the account. Eileen and Jack are authorized to sign the forms.

SUPERINTENDENT REPORT (Harry Darlington)

Superintendent's Report attached

POLICE REPORT (Chief Andy Yakubik)

Police Report: Sending on Monday

MAYOR'S/EMERGENCY MANAGEMENT REPORT (Larry Freshcorn)

FIRE DEPARTMENT (Howard Ike)

ENGINEER'S REPORT (Missy, Boucher & James)

03.2021 Engineer's Report attached

- A Prebid Meeting was conducted on February 17, 2021, and Addendums Nos. 1 and 2 were subsequently issued. The addendums are attached to the report.
- Due to the complexity of the project the last day for questions and the bid due date have been extended one (1) week. Questions from the Contractors are now due March 3, 2021 at 4:30 pm, and bids are now due March 8, 2021 at 2:00 pm.
- As of February 2021, invoices up to the period of October 19, 2020 to November 15, 2020 will total \$15,948.35, leaving \$5,651.65 remaining on the project. The proposal dated April 23, 2020 lists "not to exceed" project costs.

ZONING OFFICER/BUILDING INSPECTOR REPORT (Mark Kirk)

No report provided

NEW BUSINESS

- TownWeb.com web hosting, design and maintenance

OLD BUSINESS

- L. Paulette requested completing a revised Emergency plan to Monroe County Emergency Management. Update DWG access to CODERed emergency management system. Flyer included for CODERed. Discussed at Work Session. *Vote*
- D. Anspach: Update on the insurance claims and contractor quotes for the repairs to the borough office.
- Alarm add-ons. *Vote*

COMMITTEE REPORTS

Zoning/Water (Derek Anspach)

Budget / Finance (Bill Buzzard)

Personnel / Office (Zack Booth/Bill Buzzard/Eileen Noelle)

- See attached hours for Police, Allisen and Harry

Sanitation / Recycling (Tim Snow)

- Increase Sanitation bills 17%. Bills will increase \$15.00 quarterly (Currently \$90 will increase to \$105). *Vote*

Building / Maintenance / Roads (Tim Snow)

Parks & Recreation / Special Projects (Lisa Paulette/Zack Booth)

Economic Development (Eileen Noelle)

Open Space (Susan Cooper)

PUBLIC/COUNCIL MEMBERS COMMENTS & CONCERNS

(Any member from the public or member of the council is free to raise their hand to share comments or concerns. Callers will also be provided with the opportunity.)

ADJOURNMENT