
Delaware Water Gap Borough Council

Regular Meeting Minutes

April 5, 2021

Call to order

The Regular Meeting of the Borough Council of Delaware Water Gap was hosted via Zoom on Monday, April 5th, 2021. The following officials were present: President **Jack Shoemaker**, Vice President **Bill Buzzard**. Mayor **Larry Freshcorn**, Councilmen **Tim Snow**, **Derek Anspach**, **Zack Booth**, Councilwoman **Lisa Paulette** and President Pro Temp **Eileen Noelle**. Also present were Borough Secretary **Allisen Trotter**, Solicitor **Deb Huffman**, Superintendent **Harry Darlington**, Engineer **Melissa E. Prugar P.E.**, DWG Police Chief **Andy Yakubik**, Fire Chief **Howard Ike**. Open Space & Trail Committee Chair, **Sue Cooper** absent.

President Jack Shoemaker called the meeting to order at 7:00 p.m. and lead the Pledge of Allegiance.

Reports

Treasurer's Report

- Vice President Bill Buzzard made a motion to approve the Treasurer's Report with additions and pay the bills. D. Anspach seconded the motion. MOTION passed unanimously. D. Anspach made a motion to pay Yury Rabich bill for Fire Escrow in the amount of \$9207.64. E. Noelle seconded the motion. MOTION passed unanimously.
- T. Snow made a motion to approve March 1, 2021 Regular Council Meeting Minutes. D. Anspach seconded the motion. MOTION passed unanimously.
- Z. Booth made a motion to approve March 15, 2021 Special Council Meeting Minutes. T. snow seconded the motion. MOTION passed unanimously.
- E. Noelle made a motion to obtain a Visa card in A. Trotter's name. Seconded by B. Buzzard. MOTION passed unanimously.

Superintendent Report (Harry Darlington)

Report Provided

Police Report (Chief, Andy Yakubik)

- 12 Calls
- Two officers attended CIT firearms training. Chief Yakubik transferred his CIT certification to Monroe County.
- Aspen is no longer working for DWG police.
- A. Yakubik announced "Night Out" for local families in front of the Castle Inn. Coordinating with Tammy Cornelious and Howard Ike. Information table , Firetrucks, EMT's, canine guide. More information upcoming.

- Louis Chirico is attending truck inspection training in May and A.Yakubik is attending in June.
- Eric from the Park Service approached A. Yakubik about making Lake Rd one way to Mountain Rd. Discuss at Work Session on April 19. Invite NPS.
- Order paper No Parking signs. Look at the Ordinance for permanent parking signs.

Mayor/Emergency Management Report (Larry Freshcorn)

- One of the fire trucks is broken down with a blown head gasket.

DWG Fire Company (Howard Ike, Fire Dept. Chief)

- H. Ike reported the Fire Dept is able to operate without the fire truck. Looking for a replacement used or new engine.
- 10 calls, car fire, auto alarm, tractor trailer on 80, gas leak on Mountain Rd.
- T. Snow is looking into flags for the hydrants. Also discussed color coding by painting the nut on the hydrant based on the pressure of the hydrant to match the flag color. Check with Craig LaBar for a master list.

Engineer’s Report (Melissa E. Prugar P.E., Boucher & James, Inc.)

- Cherry Valley Road Improvements: Boucher & James recommendation for the Base Bid is Bracalante Construction and the bid including alternates is Gaver Industries. Inc. dba Barker & Barker Paving.

	<u>Base Bid</u>	<u>Bid Including Alternatives</u>
1) Gaver Industries (Barker & Barker)	\$151,965.95	\$183,466.95
2) Bracalante Construction, Inc	\$144,947.30	\$203,736.30

- Bid w/alternates include paving, drainage, and milling the road. T. Snow made a motion to award the bid including alternates to Gaver Industries, Inc dba Barker & Barker Paving. Z. Booth seconded the motion. MOTION passed unanimously.
- Engineer M. Prugar will be checking on the progress. One lane open to local traffic during the project.
- D. Huffman will work on the easements at Caldeno Creek.

New Business

- Discuss the latest Covid-19 Relief Bill: The American Rescue Plan Act of 2021. Add to Work Session Agenda. D. Huffman will take a closer look and get something to council before the Work Session on April 19.
- Z. Booth discussed the rust under the dump truck. Needs new brake lines & will likely need a new fuel tank. Replace parts sandblast and coat it. Taking it to a shop on Wednesday to get an estimate. A. Trotter will check on insurance requirements for him to drive it.
- J. Shoemaker mentioned selling the old water tank on Dogwood.

Old Business

- Code Red emergency management system. L.Freshcorn and Darin Schaedel met with MaryAnn at Emergency Management Center to look at the system. Great system for bigger cities. Has the ability to Geofence an area. An alert goes out to cell phones and the system calls all landlines. The committee recommends the Borough keep Savvy Citizen for smaller issues and use Code Red for bigger issues. L. Freshcorn and D. Schaedel will sign up and manage. Z. Booth made a motion to move forward with Code Red, D. Anspach seconded. MOTION passed unanimously.

- D. Anspach reported there were 3 bids for the office remodel. GAK: \$14,700.00 Frank Scaletto: \$13,950.00 and Jason Fields: \$9,620.00
- B. Buzzard made a motion to accept Jason Fields bid in the amount of \$9,620.00 L. Paulette seconded the motion. 6 votes in favor. T. Snow abstained. MOTION passes.
- T. Snow received an estimate to repair the railing outside. Under \$300.00. B. Buzzard made a motion to repair the railing, L. Paulette seconded. MOTION passed unanimously.
- E. Noelle will call Select Security and explain that the Borough is not willing to pay the bill since the account is paid in full until January 2022.

Committee Reports

Water Committee (Derek Anspach)

- Request to purchase 10 replacement water meters from RIO supply. There are no spares on hand. Quoted cost \$ 2802.80. Check on warranty. J. Shoemaker made a motion to purchase 10 meters. L. Paulette seconded. MOTION passed unanimously.
- Review of PA One Call service/responses. H. Darlington and D. Anspach responded to 10 calls in 2020. No longer using Trinity which saves the Borough money.
- Review status of grant application for new generator well house #6.
- New zoning ordinance will be available soon

Budget/Finance Committee (Bill Buzzard)

Office/Personnel Committee (Bill Buzzard/Zack Booth/Eileen Noelle)

- E. Noelle provided sheets with personnel hours for the Police Department, Office and Superintendent.

Sanitation/Recycling Committee (Tim Snow)

- T. Snow reported a business property owner responded to the hauler letter saying they do not have garbage pickup due to Covid-19. D. Huffman said the Borough can bill them.

Economic Development Committee (Eileen Noelle)

- E. Noelle suggested everyone support our local restaurants. Capacity has been increased to 75%.

Recreation/Parks & Special Projects Committees (Lisa Paulette/Zack Booth)

- L. Paulette ARLE Grant. Apply in June/July for Project/Main Street - Mountain Road pedestrian crossing. DWG Village Study and Active Transportation Plan already completed. Make a pedestrian friendly and safe intersection. Committee would like M. Prugar to take a look at the grant. It is possible that the Borough will need to front the money and get reimbursed for the project (\$250,000 - \$300,000 estimate).
- B. Buzzard made a motion to move forward and apply for the ARLE Grant. J. Shoemaker seconded. MOTION passed unanimously.
- If possible, L. Freshcorn suggested we include three electronic speed limit signs at a cost of \$8000.00 when applying for the grant.
- L. Paulette and Z. Booth are being proactive and have started a List of Projects so when grants become available, the Borough is prepared to apply.

Building/Roads/Maintenance Committee (Tim Snow)

Open Space/Trail (Susan Cooper)

- A shuttle will be available weekends only from the Park and Ride. Routes: Kittatinny to Dunfield. Main Street to Mountain Rd and the Point of the Gap.

Public Comments

- T. Cornelious reported the Friends of DWG had their first meeting. Founder’s Day date set for Saturday June 26. Car show and Craft show by Castle Inn Craft. No train this year. Ends at 3pm. Will follow all CDC guidelines.
- Yard Sale date: May 22, 2021. Rain date May 23, 2021

Motion Executive Session at 8:50 PM. Motion by T. Snow seconded by B. Buzzard. All in favor.

Motion to exit executive session at 9:31 by Bill, second by Zack. All in favor.

Motion to appoint Mark Kirk LLC as Building Code Official and Inspector by Zack and second by Eileen. All in favor

Motion to adjourn at 9:36 by Eileen, second by Derek. All in favor.

Respectfully Submitted,

Allisen Trotter
Borough Secretary

Borough Secretary

Date of approval