
Delaware Water Gap Borough Council
Regular Council Meeting Agenda
April 6th, 2020

- President Calls the Meeting to Order

PUBLIC COMMENTS & CONCERNS

(Any member from the public is free to share comments or concerns on any topics listed below via chat or by raising their hand via zoom option. Callers will also be provided with the opportunity.)

SECRETARY / TREASURER'S REPORT (Shaina Serrano)

- Treasurer's Report Approval
- Meeting Minute Approval
- We are now accepting Credit Card payments both online and over the phone.
- Remote Check Deposits are now being utilized.

POLICE REPORT (Chief Andy Yakubik)

- Monthly Report Provided

MAYOR'S / EMERGENCY MANAGEMENT REPORT (Larry Freshcorn)

- COVID-19 Update
- Neighborhood Program

ENGINEER'S REPORT (Missy Prugar, Boucher & James)

- Cherry Valley Road Improvements – LSA Grant
 - Proposal being provided to council for review and approval
- Small Water Service Line & Valve Installation

NEW BUSINESS

- Appointment of authorized people and signers to authorize the request to add, remove and/or change Cash Management Services with all ESSA Bank & Trust as well as PLIGT accounts.
 - Motion being requested to sign resolution provided by the bank.
- Re-appoint the following:
 - Zoning Hearing Board Alternate Member
 - DWG Municipal Member Extension
 - Building Hearing Board alternate member
- Appoint representative for Berkheimer.

OLD BUSINESS

- Matching DWG MA pay rate for Lauren Hoglund when she works for the Borough of DWG & retro pay.
- Pay period adjustment to Sunday through Saturday and onetime PTO compensation for Shaina Serrano and Lauren Hoglund.
- Employee Handbook
 - Employee paid holidays awaiting approval of finalized handbook.
- DWG Borough Hall Building Security System

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- Payment for website creation and maintenance – Shaina Serrano
- Water Operator, Craig LaBarre informed the Borough of an antiquated 8” check valve located at 61 Broad Street (Aleks Trucking) and would like to know if the line is necessary to keep.

COMMITTEE REPORTS

Zoning/Water (Derek Anspach)

Budget / Finance (Bill Buzzard)

- Provided meeting notes from the Personnel Committee with suggestions

Sanitation / Recycling (Tim Snow)

Economic Development (Eileen Noelle)

Parks & Recreation / Special Projects (Lisa Paulette/Zack Booth)

Open Space / Trail (Susan Cooper)

PUBLIC/COUNCIL MEMBERS COMMENTS & CONCERNS

(Any member from the public or member of the council is free to raise their hand to share comments or concerns. Callers will also be provided with the opportunity.)

ADJOURNMENT