
Delaware Water Gap Borough Council
Regular Council Meeting Agenda
May 4th, 2020

- President Calls the Meeting to Order

PUBLIC COMMENTS & CONCERNS

(Any member from the public is free to share comments or concerns on any topics listed below via chat or by raising their hand via zoom option. Callers will also be provided with the opportunity.)

SECRETARY / TREASURER'S REPORT (Shaina Serrano)

- **Motion being requested** by Shaina Serrano to approve Treasurer's Report including current Accounts Payable as well as bills paid since approval at previous meeting on 03.02.2020.
- **Motion being requested** by Shaina Serrano to approve the following Meeting Minutes & publish on dwgpa.gov website:
 - Reorganizational Meeting & Regular Council Meeting January 6th, 2020.
 - Regular Council Meeting April 6th, 2020.

SUPERINTENDENT REPORT (Harry Kent Darlington)

- Monthly Report Provided

POLICE REPORT (Chief Andy Yakubik)

- Parking Tickets
- New RMS System
- AED

MAYOR'S / EMERGENCY MANAGEMENT REPORT (Larry Freshcorn)

- COVID-19 Update
- Neighborhood Program Update

ENGINEER'S REPORT (Missy Prugar, Boucher & James)

- Cherry Valley Road Improvements – LSA Grant
 - Proposal provided to council for review and approval (*Ref. located on Teams App*)
- Water Service Valve Installation Project
 - Termination of 2" galvanized service line is still pending
- Unnamed Cherry Valley Creek (*Caledonia Creek*) General Permit # 5
 - Letters sent to property owners to obtain the Approval to enter their properties to survey the existing waterline.
- Lot 15 Caldano Drive/Minsi Rd Storm Water Management Permit Review
 - Construction Cost and Quantity Estimate provided. (*Ref. located on Teams App*)
 - Stormwater Management Permit Review No. 2
- Lot 2 Henley Subdivision

NEW BUSINESS

- **Resolution 2020-004** Extension for the payment of property taxes
- **Resolution 2020-005** EIS Rockwall Mitigation Project
- DWG Wellness Center Bridge Ownership

Delaware Water Gap Borough Council
Regular Council Meeting Agenda
May 4th, 2020

- Lot 15 Caldano Drive - O & M Agreement Storm Water Management BMPs – Request being made from Classic Quality Homes to sign & notarize. (*Ref. located on Teams App*)
 - Our Zoning Officer would like to approve prior to us signing.
- There is a **new business** moving in at 84C Main Street; Tru-Colours Makeup Studio & Spa.
- Zoning Officer, Mark Kirk would like to know if he may return to the office.
- Minsi Road resident called requesting “No Parking Signs” be installed due to the ordinance.
 - Trail visitors are blocking residents in their driveways.

OLD BUSINESS

- Motion being requested by the Personnel Committee to accept the COVID-19 Work from Home Policy.
- Employee Handbook awaiting finalization.
 - Employee paid holidays awaiting approval.
- DWG Borough Hall Building Security System
- Payment for website creation and maintenance – Shaina Serrano
- Water Operator, Craig LaBarre informed the Borough of an antiquated 8” check valve located at 61 Broad Street (Aleks Trucking) and would like to know if the line is necessary to keep.
- Darron Schaedel is willing to donate his time as the Emergency Management Coordinator
- DWG requesting a “slow-light” to be installed due to the I-80 Rockwall Project
- Zoning Ordinance Book
- Procedure for distributing recycling bins.

COMMITTEE REPORTS

Zoning/Water (Derek Anspach)

Budget / Finance (Bill Buzzard)

Sanitation / Recycling (Tim Snow)

Building / Maintenance / Roads (Jack Shoemaker)

Economic Development (Eileen Noelle)

Parks & Recreation / Special Projects (Lisa Paulette/Zack Booth)

Open Space / Trail (Susan Cooper)

PUBLIC/COUNCIL MEMBERS COMMENTS & CONCERNS

(Any member from the public or member of the council is free to raise their hand to share comments or concerns. Callers will also be provided with the opportunity.)

ADJOURNMENT

**Delaware Water Gap Borough Council
Regular Council Meeting Agenda
May 4th, 2020**
