
Delaware Water Gap Borough Council
Regular Meeting Agenda
July 6th, 2020

PRESIDENT CALLS THE MEETING TO ORDER

PUBLIC COMMENTS & CONCERNS

(Any member from the public is free to share comments or concerns on any topics listed below via chat or by raising their hand via zoom option. Callers will also be provided with the opportunity.)

SECRETARY / TREASURER'S REPORT (Shaina Serrano)

- Approval of Treasurer's Report including current Accounts Payable.
- Approval of the following Meeting Minutes & publish on dwgpa.gov website:
 - Regular Council Meeting June 1st, 2020.

SUPERINTENDENT REPORT (Harry Kent Darlington)

POLICE REPORT (Chief Andy Yakubik)

- 6.2020 Monthly Police Report
 - Ongoing Issues
 - Traffic Citations
 - Incidents
- New RMS System for Police Department (available approx. 9.2020).

MAYOR'S / EMERGENCY MANAGEMENT REPORT (Larry Freshcorn)

- COVID-Update
- Emergency Management Coordinator, Darron Schaedel process update.
- New AED & Defibrillator purchase update.

ENGINEER'S REPORT (Missy Prugar, Boucher & James)

- *Cherry Valley Road Improvements – LSA Grant Application*
 - Survey completed – Fieldwork Tuesday, June 30th, 2020.
- *Water Service Line & Valve Installation Project*
 - Upon site review on June 25th, 2020 the pavement restoration with seal was completed along three (3) areas with seed & mulch was placed at: the Vertellus Driveway, the area near the Mosier water valve along long Main Street, ?(#3).
 - Termination of 2" galvanized service line is still pending
 - Boucher & James requested the final project closeout from the contractor in June 30th, 2020.
- *Unnamed Cherry Valley Creek (Caledonia Creek) General Permit # 5*
 - On site June 30th, 2020 to locate the existing waterline to establish an easement for construction and maintenance.
- *Mountain Road Bridge Weight Limit Study*
- *Construction Statuses:*
 - *Lot 2 Henley Subdivision*
 - Met onsite with developer on June 4th, 2020 to discuss basin modifications. Basin modifications were completed and as per the developer, the revised as-builts will be submitted upon completion.
 - Lot 15 Caldano Drive/Minsi Rd Storm Water Management Permit Review
(Construction of a single-family residential dwelling)

ZONING OFFICER/BUILDING INSPECTOR REPORT (Mark Kirk, SFM Consulting)

- 6.2020 Monthly Zoning Officer Report

NEW BUSINESS

- Ordinance Review pertaining to outdoor restaurant seating and restrictions on music.

July 6th, 2020 DWG Regular Council Meeting Agenda Continued...

OLD BUSINESS

- Adams Outdoor Advertising lease Addendum II update
- Update on Monica McCaffrey's fine dispute Ticket# 0611.
- Posting weight limit on the Mountain Road
- DWG requesting a "slow-light" to be installed due to the I-80 Rockwall Project

COMMITTEE REPORTS

Zoning/Water (Derek Anspach)

- Purchase of a new and more modern generator for Wellhouse #6/7
- Small Waterline & Valve Installation Project Grant Reimbursements.
- Antiquated 8" check valve located at 61 Broad Street (Aleks Trucking) is line necessary to obtain.
- Zoning Ordinance Book

Budget / Finance (Bill Buzzard)

- Payment for website creation and maintenance – included in A/P report.

Personnel / Office (Zack Booth/Bill Buzzard/Eileen Noelle)

- DWG Borough Hall Building security system – Select Security Quote (Ref. 1)
- Work from Home Policy
- Employee Handbook & holiday approval

Sanitation / Recycling (Tim Snow)

- Request Form for the distribution of recycling bins.

Building / Maintenance / Roads (Jack Shoemaker)

- Meeting regarding tows, fine increases, parking issues and Resolution updates due to weekend parking issues.
- Update on the usage of "oil and chips" to seal our sideroads.
- Replacement of the steel grate on Waring Drive.
- Drain across from Sycamore Grill update.
- Bridge on Mountain Road.

Parks & Recreation / Special Projects (Lisa Paulette/Zack Booth)

- DWG Route Signage Plan (**Ref. 2**)
- ESAT Plan update
- RCAP Mapping Project Update

Economic Development (Eileen Noelle)

- Local Business Update

Open Space / Trail (Susan Cooper)

DWG Fire Dept. (Howard Ike)

CORRESPONDANCE

- Ref. 1 - Select Security Quote
- Ref 2. DWG Route & Signage Plan

PUBLIC/COUNCIL MEMBERS COMMENTS & CONCERNS

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ADJOURNMENT