
Delaware Water Gap Borough Council
Regular Meeting Agenda
August 3rd, 2020

PRESIDENT CALLS THE MEETING TO ORDER

PUBLIC COMMENTS & CONCERNS

(Any member from the public is free to share comments or concerns on any topics listed below via chat or by raising their hand via zoom option. Callers will also be provided with the opportunity.)

SECRETARY / TREASURER'S REPORT (Shaina Serrano)

- Approval of Treasurer's Report including current Accounts Payable.
- Approval of the following Meeting Minutes & publish on dwgpa.gov website:
 - Regular Council Meeting July 6th, 2020.
- 7.2020 Secretary/Treasurer Report Provided
 - Ref. 1 – Letter & Business Account Maintenance Form for TCM Bank
- Approval of the list of vendors to pay bills and ratify at the following meeting:
 - Met-Ed 0469, Met-Ed 2481, Met-Ed 1627, Insurance premiums will be paid upon receipt to prevent coverage lapse & UGI

SUPERINTENDENT REPORT (Harry Kent Darlington)

- 7.2020 Superintendent Report provided.

POLICE REPORT (Chief Andy Yakubik)

- 7.2020 Monthly Police Report provided
 - Officer attended Taser Instructor School
 - Ongoing Issues
 - Traffic Citations
 - Incidents
 - New officer hired
- New RMS System for Police Department (available approx. 9.2020).

MAYOR'S / EMERGENCY MANAGEMENT REPORT (Larry Freshcorn)

- COVID-Update
- Emergency Management Coordinator, Darron Schaedel process update.
- New AED & Defibrillator purchase update.
- Update on Monica McCaffrey's fine dispute Ticket# 0611.

FIRE DEPARTMENT (Howard Ike)

- 5.2020 Treasurer's Report provided

ENGINEER'S REPORT (Missy Prugar, Boucher & James)

- 7.2020 Engineer's Report provided
 - *Cherry Valley Road Improvements – LSA Grant Application*
 - *Water Service Line & Valve Installation Project*
 - *Unnamed Cherry Valley Creek (Caledonia Creek) General Permit # 5*
 - *Mountain Road Bridge Weight Limit Study*
 - *Construction Statuses:*
 - *Lot 2 Henley Subdivision*
 - *146 Caldeno Dr. (Lot 15 Caldeno Dr./Minsi Rd) Storm Water Management Permit Review (Construction of a single-family residential dwelling)*
 - *Grants*

ZONING OFFICER/BULDING INSPECTOR REPORT (Mark Kirk, SFM Consulting)

NEW BUSINESS

- No new business topics

OLD BUSINESS

- Decision for payment on Fabcor bill.
- Zoning violations updates for those who leave garbage cans out after garbage day.
- Letter written to Andrew & Larisa Odolski regarding a driveway violation that is causing a draining issue.
- Secretary/Treasurer to reestablish accounts with Sherwin Williams & Stout's Mower Service.
- Ordinance to be created by Solicitor regarding fireworks.
- Acknowledgement from Governor Wolfe of Darron Schaedel as the Borough of Delaware Water Gap's Emergency Management Coordinator.
- Fire Chief to supply Borough with Treasurer's Report for 5.2020 and 6.2020.
- Ordinance review pertaining to outdoor restaurant seating and restrictions on music.
- DWG requesting a "slow-light" to be installed due to the I-80 Rockwall Project

COMMITTEE REPORTS

Zoning/Water (Derek Anspach)

- Purchase of a new and more modern generator for Wellhouse #6/7
- Small Waterline & Valve Installation Project Grant Reimbursements.
- Antiquated 8" check valve located at 61 Broad Street (Aleks Trucking) is line necessary to obtain.
- Zoning Ordinance Book

Budget / Finance (Bill Buzzard)

Personnel / Office (Zack Booth/Bill Buzzard/Eileen Noelle)

- DWG Borough Hall Building security system
- Work from Home Policy
- Employee Handbook & holiday approval

Sanitation / Recycling (Tim Snow)

- New garbage contract and advertisement for bids that should go out for Fall 2020.
- Request Form for the distribution of recycling bins.

Building / Maintenance / Roads (Jack Shoemaker)

- Update on tows, fine increases, parking issues and Resolution updates due to weekend parking issues.
- Update on sealing our sideroads.
- Replacement of the steel grate on Waring Drive.
- Drain across from Sycamore Grill update.

Parks & Recreation / Special Projects (Lisa Paulette/Zack Booth)

- DWG Route Signage Plan update
- ESAT Plan update
- RCAP Mapping Project Update

Economic Development (Eileen Noelle)

- Local Business Update

Open Space / Trail (Susan Cooper)

CORRESPONDANCE

PUBLIC/COUNCIL MEMBERS COMMENTS & CONCERNS

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ADJOURNMENT