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**Delaware Water Gap Borough Council**  
**Regular Meeting Agenda**  
**September 14<sup>th</sup>, 2020**

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**PRESIDENT CALLS THE MEETING TO ORDER**

**PUBLIC COMMENTS & CONCERNS**

*(Any member from the public is free to share comments or concerns on any topics listed below via chat or by raising their hand via zoom option. Callers will also be provided with the opportunity.)*

**SECRETARY / TREASURER'S REPORT (Shaina Serrano)**

- Approval of Treasurer's Report including current Accounts Payable.
- Approval of the following Meeting Minutes & publish on dwgpa.gov website:
  - Regular Council Meeting August 3rd, 2020.
- 8.2020 Secretary/Treasurer Report Provided

**ACTING SUPERINTENDENT REPORT (Harry Kent Darlington)**

- There is a need for the purchase of an industrial backpack blower. **(Ref. 3)**

**POLICE REPORT (Chief Andy Yakubik)**

- 8.2020 Monthly Police Report provided
  - Ongoing Issues
  - Traffic Stops
  - Incidents
- New RMS System for Police Department (available approx. 9.2020).

**MAYOR'S / EMERGENCY MANAGEMENT REPORT (Larry Freshcorn)**

- COVID-Update
  - CARES Funding Grant Update
- Update on Monica McCaffrey's fine dispute Ticket# 0611.

**FIRE DEPARTMENT (Howard Ike)**

- 8.2020 Treasurer's Report to be provided

**ENGINEER'S REPORT (Missy Prugar, Boucher & James)**

- 8.2020 Engineer's Report provided
  - *Cherry Valley Road Improvements – LSA Grant Application*
  - *Unnamed Cherry Valley Creek (Caledonia Creek) General Permit # 5*
  - *Mountain Road Bridge Weight Limit Study*
  - *Construction Statuses:*
    - Lot 2 Henley Subdivision
    - 146 Caldano Dr. (Lot 15) Storm Water Management Permit Review (*Construction of a single-family residential dwelling*)
  - *Grants*
    - LSA Grant

**ZONING OFFICER/BUILDING INSPECTOR REPORT (Mark Kirk, SFM Consulting)**

- 8.2020 Zoning Officer's & Building Inspector's Report provided.

**NEW BUSINESS**

- No new business reported

**OLD BUSINESS**

- Reviewing & Adopting Official Map proposal from Monroe County Planning Commission new business topics **(Ref. 2)**

- Fire Chief to supply Borough Secretary/Treasurer with missing Treasurer's Reports from this year. **(Ref. 1)**
- Purchase of AED & Defibrillator update.
- Second AED & Defibrillator purchase for 2021.
- Decision for payment on Fabcor bill.
- Zoning violations updates for those who leave garbage cans out after garbage day.
- Odolski driveway violation that is causing a draining issue.
- Secretary/Treasurer to reestablish account with Stout's Mower Service.
- Acknowledgement from Governor Wolfe of Darron Schaedel as the Borough of Delaware Water Gap's Emergency Management Coordinator.
- DWG requesting a "slow-light" or "stop-light" to be installed due to the I-80 Rockwall Project.

## **COMMITTEE REPORTS**

### **Zoning/Water (Derek Anspach)**

- Purchase of a new and more modern generator for Wellhouse #6/7
- Small Waterline & Valve Installation Project Grant Reimbursements.
- Antiquated 8" check valve located at 61 Broad Street (Aleks Trucking) is line necessary to obtain.
- Small Water-Line & Valve Installation Project Update
- Zoning Ordinance Book

### **Budget / Finance (Bill Buzzard)**

#### **Personnel / Office (Zack Booth/Bill Buzzard/Eileen Noelle)**

- DWG Borough Hall Building security system
- Work from Home Policy
- Employee Handbook & holiday approval

#### **Sanitation / Recycling (Tim Snow)**

- New garbage contract and advertisement for bids that should go out for Fall 2020.

#### **Building / Maintenance / Roads (Tim Snow)**

- Mountain Road Bridge Weight Limit Study Project.
- Update on tows, fine increases, parking issues and Resolution updates due to weekend parking issues.
- Update on sealing our sideroads.
- Replacement of the steel grate on Waring Drive.
- Drain across from Sycamore Grill update.

#### **Parks & Recreation / Special Projects (Lisa Paulette/Zack Booth)**

- Merchant Account Services Update
- DWG Route Signage Plan update
- ESAT Plan update
- RCAP Mapping Project Update

#### **Economic Development (Eileen Noelle)**

- Local Business Update
- 2020 DWG Town-Wide Yard Sale

#### **Open Space / Trail (Susan Cooper)**

## **CORRESPONDANCE**

- Ref. 1 – Fire Dept. Treasurer's Reports 2.2020 - 6.2020
- Ref. 2 – Official Road Map Meetings, Official Road Map Draft, Status Request.
- Ref. 3 – Cramer's Powerhouse Industrial Backpack Blower Quote.

**EXECUTIVE SESSION**

**PUBLIC/COUNCIL MEMBERS COMMENTS & CONCERNS**

*(Any member from the public or member of the council is free to raise their hand to share comments or concerns. Callers will also be provided with the opportunity.)*

**ADJOURNMENT**