
Delaware Water Gap Borough Council
Regular Meeting Agenda
October 5th, 2020

PRESIDENT CALLS THE MEETING TO ORDER

PUBLIC COMMENTS & CONCERNS

(Any member from the public is free to share comments or concerns on any topics listed below via chat or by raising their hand via zoom option. Callers will also be provided with the opportunity.)

SECRETARY / TREASURER'S REPORT (Shaina Serrano)

- Approval of Treasurer's Report including current Accounts Payable.
- Approval of the following Meeting Minutes & publish on dwgpa.gov website:
 - Regular Council Meeting September 14th, 2020.
- 9.2020 Secretary/Treasurer Report Provided

ACTING SUPERINTENDENT REPORT (Harry Kent Darlington)

POLICE REPORT (Chief Andy Yakubik)

- 9.2020 Monthly Police Report provided
 - Ongoing Issues
 - Traffic Stops
 - Incidents
- New RMS System for Police Department (available approx. 9.2020).

MAYOR'S / EMERGENCY MANAGEMENT REPORT (Larry Freshcorn)

- COVID-Update
 - CARES Funding Grant Update
- Wreaths Across America

FIRE DEPARTMENT (Howard Ike)

- 7.2020 – 8.2020 Treasurer's Report to be provided (**Ref. 1**)

ENGINEER'S REPORT (Missy Prugar, Boucher & James)

- 9.2020 Engineer's Report provided
 - Wells Nos. 6 & 7 Generator Purchase – LSA Grant
 - Cherry Valley Road Improvements – LSA Grant
 - Unnamed Cherry Valley Creek (Caledonia Creek) General Permit # 5
 - Mountain Road Bridge Weight Limit Study
 - Construction Statuses:
 - Minsi Road Development
 - Lot 2 Henley Subdivision
 - 146 Caldano Dr. (Lot 15) Storm Water Management Permit Review
(Construction of a single-family residential dwelling)

ZONING OFFICER/BUILDING INSPECTOR REPORT (Mark Kirk, SFM Consulting)

- 9.2020 Zoning Officer's & Building Inspector's Report provided.

NEW BUSINESS

- Resolution 2020-007 PennDOT Municipal Winter Traffic Services 5 Year Agreement 2020-2025. (**Ref. 2A**)
 - The Building/Maintenance/Roads Committee is requesting to pass resolution 2020-007 as well as sign and accept the Agreement (**Ref. 2B**)
- Resolution 2020-001A2 Amendment to Resolution 2020-001A Joint Declaration of Disaster Emergency (**Ref. 3**)

OLD BUSINESS

- Reviewing & Adopting Official Map proposal from Monroe County Planning Commission
- Fire Chief to supply Borough Secretary/Treasurer with missing Treasurer's Reports
- Purchase of AED & Defibrillator for 2020 update.
- Second AED & Defibrillator purchase for 2021.
- Decision for payment on Fabcor bill.
- Odolski driveway violation that is causing a draining issue.
- Secretary/Treasurer to reestablish account with Stout's Mower Service.
- Acknowledgement from Governor Wolfe of Darron Schaedel as the Borough of Delaware Water Gap's Emergency Management Coordinator.
- Mountain Road Bridge Weight Limit Study Project.
- DWG requesting a "slow-light" or "stop-light" to be installed due to the I-80 Rockwall Project.

COMMITTEE REPORTS

Zoning/Water (Derek Anspach)

- Computer installation and repair at Wellhouse #6/7
- Antiquated 8" check valve located at 61 Broad Street (Aleks Trucking) is line necessary to obtain.
- Small Water-Line & Valve Installation Project Update
- Zoning Ordinance Book

Budget / Finance (Bill Buzzard)

- Charge a \$500 fee for locating services as did Trinity Subsurface Engineering to us. We have the proper equipment and training to do so.

Personnel / Office (Zack Booth/Bill Buzzard/Eileen Noelle)

- DWG Borough Hall Building security system
- Work from Home Policy
- Employee Handbook & holiday approval

Sanitation / Recycling (Tim Snow)

- New garbage contract and advertisement for bids.

Building / Maintenance / Roads (Tim Snow)

- Update on tows, fine increases, parking issues and Resolution updates due to weekend parking issues.
- Update on sealing our sideroads.
- Replacement of the steel grate on Waring Drive.
- Drain across from Sycamore Grill update.

Parks & Recreation / Special Projects (Lisa Paulette/Zack Booth)

- ESAT Plan update
- RCAP Mapping Project Update

Economic Development (Eileen Noelle)

- Local Business Update

Open Space / Trail (Susan Cooper)

CORRESPONDANCE

- **Ref. 1** – Fire Dept. Treasurer's Reports 7.2020 - 8.2020
- **Ref. 2A** – Resolution 2020-007 PennDOT Municipal Winter Traffic Services 5 Year Agreement 2020-2025
- **Ref. 2B** - PennDOT Municipal Winter Traffic Services 5 Year Agreement
- **Ref. 3** - Resolution 2020-001A2 Amendment to Resolution 2020-001A Joint Declaration of Disaster Emergency

EXECUTIVE SESSION

PUBLIC/COUNCIL MEMBERS COMMENTS & CONCERNS

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ADJOURNMENT