
Delaware Water Gap Borough Council Meeting Agenda October 4th, 2021

PRESIDENT CALLS THE MEETING TO ORDER

TREASURER'S REPORT (Allisen Trotter)

- Approval of Treasurer's Report including Accounts Payable.
- Approval of the Meeting Minutes: Regular Council Meeting September 13, 2021.

ZONING OFFICER/BUILDING INSPECTOR REPORT (Michael Manter)

Zoning Report provided

- Resolution to adopt new Zoning Fee Schedules with or without 20% Administrative fees. Vote

SUPERINTENDENT REPORT (Harry Darlington)

Superintendent's Report Provided

POLICE REPORT (Chief Andy Yakubik)

MAYOR'S/EMERGENCY MANAGEMENT REPORT (Larry Freshcorn)

ACT 65: Agenda Amendment on October 4, 2021 during the Council Meeting. Secretary was not aware that this was an official action of council and needed to be voted on. J. Shoemaker made a **motion** to add to the agenda: Vote on Trick or Treat hours. Seconded by B. Buzzard. All in favor.

- **Agenda Addition:** Establish Trick or Treat hours in the Borough for Halloween on October 31, 2021.

FIRE DEPARTMENT (Chief Howard Ike)

Financial Report Provided

ENGINEER'S REPORT (Melissa E. Prugar P.E., Boucher & James)

Engineer's Report Provided

Main Street Pedestrian Safety Project- LSA Grant

- Receiving letters of support and will submit the LSA Application on September 30, 2021.

Cherry Valley Road Improvements Construction

- Construction began on Monday September 27, 2021. Pipe work will be done first. Paving should start the week of October 4, 2021.
- Completion dates
- Change Order No. 3 attached. Action Required.

ACT 65: Agenda Amendment on October 4, 2021 during the Council Meeting. Vote needed due to time sensitivity for completion of construction project.

B. Buzzard made a **motion** to add to the agenda. Vote to approve \$10,000 to purchase the necessary materials to complete the piping project for the Cherry Valley Road Project. Seconded by W. Conway. All in favor.

- **Agenda Addition:** : Allow up to \$10,000 to purchase the necessary materials to complete the piping project for the Cherry Valley Road Project.

SOLICITOR'S REPORT

NEW BUSINESS

- Discuss purchasing a water meter for Water Gap Village.

OLD BUSINESS

- Caledonia Dam Repair. Letter from Engineer Melissa Prugar attached.

COMMITTEE REPORTS

Zoning/Water (Bill Buzzard/Tim Snow)

Budget / Finance (Bill Buzzard)

Personnel / Office (Eileen Noelle /Bill Buzzard/ Zack Booth)

- See attached Employee Hours

Sanitation / Recycling (Tim Snow)

- Leaf Pick up is scheduled for October 20 and November 3, 2021

Building / Maintenance / Roads (Tim Snow/Zack Booth/Jack Shoemaker/Harry Darlington)

Parks & Recreation / Special Projects (Lisa Paulette/Zack Booth)

Economic Development (Eileen Noelle)

Open Space (Susan Cooper)

PUBLIC/COUNCIL MEMBERS COMMENTS & CONCERNS

(Any member from the public or member of the council is free to raise their hand to share comments or concerns. Callers will also be provided with the opportunity.)

The next Work Session is Monday October 18, 2021. The next Council Meeting is on Monday November 1, 2021

ADJOURNMENT