

## TOWN COUNCIL MINUTES

The regular monthly meeting of the Town Council of Mitchell, Georgia, was called to order by Mayor Scott Lamb, on Monday, November 13, 2017, at 7:00 p.m. in the City Hall.

Those present included:

Mayor Scott Lamb

Council Members:

Lewis Berry

Jacky Haywood

Alan Landrum

Clerk Gail Berry

Clerk Sara Simmons

Fire Chief Tim Landrum

The invocation was rendered by Lewis Berry. Following the reading of the minutes of the last regularly scheduled meeting, motion made by Mayor Lamb, second by Lewis Berry, to approve the minutes of the October 9, 2017 regular monthly meeting. Motion carried.

### **FIRE DEPARTMENT**

Fire Chief Tim Landrum requested a Christmas Dinner for firemen and City Council Members. Jacky Haywood motioned to approve the Christmas Dinner, Lewis Berry second the motion. All in favor; no oppositions.

Clerk Sara Simmons discussed a new law stating that, as of January 1, 2018, all Georgia firefighters must have Cancer Insurance and Disability furnished to them. Clerk Simmons provided council members a quote, provided by Hartford Life and Accident Insurance Company, a company subsidized by Georgia Interlocal Risk Management Agency (hereafter "GIRMA"). In addition to enrolling in the "Fund B" insurance plan, GIRMA requires the city to complete a "Resolution to Add Membership in a GIRMA Fund". Alan Landrum motioned to approve moving forward with the city enrolling in the program, Lewis Berry second the motion. Resolution Adopted.

### **WATER DEPARTMENT**

### **PARK**

Mayor Lamb discussed the condition and repair work of the wooden train at the playground. Clerk Simmons stated that a quote has been requested from Anthony Griswell, for installation of new additions to park. Mr. Griswell will provide a quote once all materials arrive and there is an understanding as to what is required of the job. Mayor Lamb discussed the collection of pecans at the park. Clerk Simmons stated that Mrs. Etta Wilcher brought a gentleman by the name of Jim Lake to City Hall, and stated that Mr. Lake wanted to open the doors of the Depot, for the public to enjoy. Council members requested that Mr. Lake attend the next December meeting, for an introduction.

### **OTHER**

#### Town Website:

Clerk Simmons stated she would like to create a website for the town. The website will bring the capability of advertising the depot, incorporate Springfest information, and allowing customers to pay their water bills online. Lewis Berry stated the website would prove beneficial in advertising minutes and collecting payments. Alan Landrum motioned to approve the website, Lewis Berry second. Motion carried.

#### Lights:

Council Members discussed replacing the lights at City Hall with LED bulbs. Fire Chief Landrum stated the firemen will assist with putting up the city's Christmas lights. Mayor Lamb discussed the idea of placing brackets on the light poles for easy placement of flags, baskets, and more while decorating the city throughout the year.

Copier:

Clerk Simmons provided quotes from three companies for office copy machines. The council discussed the options presented, and agreed to purchase the Xerox B405 machine, through GDP Solutions for \$995.00, from the SPLOST III account. Lewis Berry motioned to approve the purchase, Alan Landrum second. Motion carried.

Training:

Clerk Simmons requested approval to register for a Clerk's training. Clerk Berry stated this is a mandated, 15-hour course and it would provide Clerk Simmons a jumping-off point, to work towards Clerk certification. The training would require overnight stay, lodging, and food. Lewis Berry motioned to approve the Clerk's training, Jacky Haywood second. Motion carried.

2017 Budget Amendment/2018 Budget:

Clerk Simmons and Clerk Berry presented the Amended Budget for 2017 and the Budget for 2018. Clerk Berry stated that there is a Public 2017 Budget Hearing scheduled for November 21, 2017, at 10:00 am.

LMIG 2018 Project:

After discussion, council members agreed to use LMIG funds for sidewalk restoration. Lewis Berry volunteered to inspect and photograph Mitchell's sidewalks, providing evidence of work that needs completing.

Ratification of 2017 Springfest Committee:

Alan Landrum made the motion to ratify the 2017 Springfest Committee, Lewis Berry second the motion. Motion carried.

Grounds Keeping Contract:

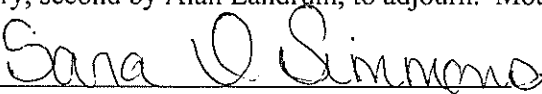
Clerk Simmons informed the council that the current grounds keeping contract, with Ogeechee Landscaping, will expire in February, 2018. After discussion of current terms, the council decided to continue with Ogeechee Landscaping, allowing the contract to rollover. Lewis Berry motioned to continue with the current company, Alan Landrum second. Motion carried.

"Welcome to Mitchell" Signs:

Clerk Simmons obtained quotes from Luckey Printing and Keen Signs for replacement of the four "Welcome to Mitchell" signs. As the replacement of the signs requires several decisions, Mayor Lamb requested the Springfest Committee meet for input, as the festival will purchase the signs.

**ADJOURNMENT**

There being no further business, motion made by Lewis Berry, second by Alan Landrum, to adjourn. Motion carried and meeting adjourned at 8:00 p.m.

  
Sara Simmons, Clerk