



Job Description: Community Outreach Worker for All Saints Weston Green.

Employed by	All Saints Weston Green PCC
Responsible to	The Vicar, All Saints Weston Green
Workplace	You will have a desk space available at All Saints Church.
Contract and hours	10 hours per week which can be worked flexible in line with activities/ministries with which you work with. Regular attendance to one Sunday service at All Saints is expected.
About us	We are a small but growing Anglican church in north Surrey in the Parish of Weston Green, Esher. Our purpose statement is Loving God, Building Community, Sharing Jesus, this is at the heart of all that we seek to be and do.
About you	You will have an active and living Christian faith in Jesus coupled with the ability to connect and build relationships with a breadth of different people and personalities found within the community.

Compensation and Benefits – The remuneration package for the contract is set at £15 per hour. Salary will be paid monthly in arrears. Sickness will be paid at statutory rates.

Pro rata holiday allowance to hours per year (4 weeks) plus Bank Holidays (8 days). The Parish will undertake to pay all reasonable expenses of office.

Contract – Permanent, subject to 6 months-probation if a new employee is appointed.

The post will be subject to annual review process and termination by 1 months-notice by either party.

This post is subject to satisfactory enhanced DBS disclosure as you will role working with children, vulnerable people and potential handling of sensitive information.

To Apply. Please complete application form along with a covering letter stating what interests you about the role and how you may go about achieving the main aim. Application should be sent to Richard Rugg (vicar). vicar@allsaintsweston.com

Application & Start Date: Closing for applications is midnight on 30 June 2025, with interview shortly after (1-2weeks). We are looking to appoint with a start date as soon after as practically possible for the right person.

JOB SUMMARY

- To develop connections and relationships with the those living and/or working in the local community - especially those not yet connected to All Saints church – so that can build community with new people and begin to share the love of Jesus to more people.

SUMMARY OF MAIN DUTIES

There is scope within the role to develop activities and ministries as needed and in line with your particular gifts, skills and calling. The main duties listed below focus on core areas where we need to build better community connections

1. Explore new ways to connect with our community and make the most of the flexible church space during the week.
2. To oversee and lead the re-launch of our weekly Toddler Group in the church in way that will attract, engage and build meaningful relationships with toddlers/babies and their parents/carers.

OTHER DUTIES AND RESPONSIBILITIES

- Work with the Vicar and others to support and build connection with local schools to connect with children, families and support teachers
- To ensure all activities under your supervision and direction are run in accordance with All Saints Health and Safety, and Safeguarding policies and procedures.
- To be a regular attender (3 out of 4 weeks) at the Elevenses Sunday service
- To be committed to spending 'quiet time' with God each day to develop and grow your relationship with Jesus.
- To work alongside and communicate well with other church staff and key stockholders in the church.
- To have a sense of 'fun', expectancy and not be afraid of mistakes or to try new ways of doing things.

Personal Development

- You will have opportunity to learn and grow in the role and attend helpful and relevant church conferences or events at least once annually.
- You will be encouraged to use your gifts to maximise your potential and to build the skills and knowledge you need for this role as well encouraged to identify and use your gifts in other areas of your church life.
- You will be open and committed to undertake any relevant training.

Person Specification

The successful candidate will be able to show the following essential skills:

- Motivated in sharing the Good News of Jesus.
- A team player who can work well with others.
- Able to work independently when required.
- Able to bring ideas/projects into fruition
- Ability to be calm under pressure and deal with unexpected conversations and events.

You will be able to demonstrate:

- An active relationship with God
- Willing to work with All Saints as part of the Church of England.
- Good interpersonal and relational skills when speaking with others,
- ability to maintain confidences and handle sensitive information appropriately.
- Ability to pray with and for others naturally, and a good pastoral heart.
- Reasonable IT skills (i.e. able to manage work email, complete simple tasks on MS Word, able to update social media accounts)