



All Saints
• WESTON GREEN •

Minutes of the Annual Meeting of Parishioners
Held on Sunday 18th October 2020

The meeting was chaired by Churchwarden & Lay Chairman of the PCC during the vacancy, Jeremy Lancaster. It took place in the church, socially distanced and in part electronically on Zoom.

1. Opening Prayers

The meeting was opened at 10.15 am with prayers from Lay Preacher Eric Craig.

2. Appointment of Clerk to the meeting

Joy Tilbury was unanimously appointed Clerk.

3. Apologies for absence were received from;

Michaela and Shane Wood and PCC members Cloe Dwelly and Gordon Wratten who attended where possible on Zoom.

4. Minutes of the last meeting held on 28th April 2019

Minutes had been emailed to most attendees immediately after the last meeting & had been on display at the back of the church thereafter. There were no corrections and the minutes were accepted to be signed by the Chairman.

5. Election of Church Wardens

Jeremy Lancaster and Charles King were elected to continue in their existing roles.

6. Acceptance of Election by Church Wardens

The new churchwardens accepted their renewed appointment.

7. A.O.B.

None

Minutes of the Annual Parochial Church Meeting
Held on Sunday 18th October 2020 at 10.35 am

The meeting was chaired by Churchwarden & Lay Chairman of the PCC during the vacancy, Jeremy Lancaster.

Opening Prayers were held at the AMP which took place immediately prior to this meeting.

1. Appointment of Clerk to the meeting

Joy Tilbury was unanimously appointed clerk to the meeting.

2. Apologies for absence were received from;

Michaela and Shane Wood and PCC members Cloe Dwelly and Gordon Wratten who attended when possible on Zoom.

4. Minutes of the last meeting held on 28th April 2019

Minutes had been emailed to most attending immediately after the last meeting & had been on display at the back of the church thereafter. There were no corrections and the minutes were accepted and will be signed by the Chairman.

4. Presentation of the Electoral Roll

This had been prepared by Joy Tilbury and was on display at the back of the church. There are now 124 people on the roll, 3 had been removed and 1 added since last year. 49 live outside the parish.

5. Election of members of the laity to the Deanery Synod

Ruth Bruce has stood down from her role and, there have been no volunteers to take over from her at present.

6. Election/Reelection of members of the laity to the PCC

Ruth Bruce and Mike Hawkins have stood down from the PCC. There being no applications to join the PCC, Joy Tilbury asked for a vote to continue with the current list of members; The Revd. Shane Wood when back from sick leave, Jeremy Lancaster and Charles King as church wardens, Karen Bowles, Eric Craig, Ali Cruthers, Cloe Dwelly, Mary Herbert, Gordon Wratten and Joy Tilbury. By show of hands this line up was agreed with no dissenters.

7. Annual report of the PCC for the year ended 31st December 2019

The Treasurer, Karen Bowles had previously circulated the official 2019 report and accounts within the church and copies were circulated on line prior to the meeting.

Karen's report was as follows;

"I don't propose spending too much time going through the 2019 accounts as so much time has passed since then. You will have all read my report and I am happy at any time to give you more details about the actual numbers. Please don't hesitate to contact me.

However, I think that to summarise, our planned giving income was down, but we were fortunate to receive some legacies totalling £11,000 and the hall hire was significantly higher than the previous year. We also made a profit of nearly £3,000 on the first stage of the path.

Our main expenses continued to be the Parish share which was £80,000 in 2019 and we still had one quarter of Jackie's cost to fund out of our general income. Our other major costs were staff salaries.

Overall, we made a surplus of just over £10,000 on the general fund, mainly due to the legacies.

As we are three quarters of the way through 2020, I thought you might like to hear how we are doing in these very strange times.

I have prepared some draft figures through to the end of September and can advise that thanks to all of you, our planned giving through direct giving into our bank account has remained largely the same throughout the year so far. This has really helped us. Obviously, our income from collections and one-off donations (the white envelopes) is significantly less but there is very little we can do about this and of course we have had 6 months with no hall income or fundraising activities.

We took advantage of the Government Coronavirus Job Retention Scheme which helped with our salaries, but as you know Ruth left us at the end of June and we have decided that, at the moment, we are not in a position to replace her, not only from a cost point of view, but with the church only having one service a week and with Shane being ill, there is not sufficient work to justify the cost.

The diocese has given some relief against the parish share but even with the rebate of £6,567, it is still £78,950. We have continued to pay £5,000 per month, though as you will be able to work out; this is still insufficient to cover the total year's liability.

We have had the lighting done in the church hall and have received a grant of £4,700 against a cost £8,500. Taking all this into account and providing for the full parish share due, we are currently showing a deficit of just over £10,000 for the year.

The hall is now open to a small extent, so I am hopeful of some income there. The second phase of the path is now complete, and we have made a profit of about £2,500 on that which is not yet in the figures, I have produced.

We normally do quite well with Christmas events, but I can't really see that happening unless we can have more people in the church and at the moment that seems unlikely. I don't really see us being able to reduce our costs any further, so times are very precarious.

If anyone is able to increase their planned giving or make a one-off donation that would be amazing, but I think I have to warn of tough times ahead."

8. Churchwarden's Report

Jeremy gave a report as follows:

"We began the our last APCM report in April 2019 by describing the previous 12 months as a "year of change and consolidation". Little did we realise the dramatic events that would shape our lives in the subsequent eighteen months covered in this report.

Our focus in the first half of 2019 was the recruitment and appointment of Revd. Shane Wood who joined us on 1 July 2019. Our thanks to those members of the congregation who helped with Shane's recruitment and on-boarding We are particularly indebted to Jim Dwelly for his organisation of clergy cover prior to Shane's appointment.

Despite the postponement of our building projects, we have continued to maintain the Fabric of our church with "as needs" work based on Health & Safety requirements and the protection of parish income. To this end, the Hall lighting has been significantly upgraded but the plan to replace one or more of

the Hall doors has been postponed. Given our limited resources, further Fabric expenditure will be assessed on a case by case basis.

Following Shane's arrival, we were delighted to appoint Heike Heath to lead our children and young people's ministry.

The Wardens were supported by Ruth Bruce, our Parish Administrator who, alongside her other voluntary activities, was responsible for a significant uplift in our Church Hall income. A successor to Ruth was recruited in March 2020 but the appointment was eventually cancelled in the light of church closure.

Both Heike and Ruth were placed on furlough during the Church closure and we thank them for their continued voluntary contributions in this period

Both Wardens attended Lay Leadership and Safer Recruitment Training in 2019"

9. Deanery & Diocesan Synods

Ruth Bruce has stepped down from this role but has reported that the rejuvenated Synod is going well and that she attended meetings as did Jackie and Shane since the previous APCM.

10. Appointment of Sidesmen

Joy proposed a special vote of thanks to Cloe Dwelly for undertaking the important and complicated task of service rota planning and the volunteers who operate as sidesmen and also, in accordance with Covid rules, marshal the congregation from the car park.

20 volunteer Sidesmen were approved by the meeting;

Derek Beaney, Gillian Beaney, Susan Boase, Karen Bowles, Steve Clunn, Ali Cruthers, Hugh Collingwood, Jill Cotter, Kathryn Davies, Cloe Dwelly, Jim Dwelly, Jan Hardy, Mary Herbert, Tricia Lea, Louise Lewis, Margaret Phelps, Kate Pinhey, Gerald Smith, Jackie Williams and Gordon Wratten.

11. Appointment of Independent Examiner

Karen announced that David Wall, a chartered certified accountant has agreed to act as independent examiner again this year. This was unanimously accepted.

12. Safeguarding Report

Mary Herbert was thanked for continuing to be our Safeguarding Officer and her report has been placed on the church website. A special document was issued during the month regarding Safeguarding Sunday.

13. Chairman's Report

Jeremy's report was as follows;

"Throughout 2019, many activities continued successfully. Our thanks to the following;

The Pastoral team of Ali Cruthers, Louise Lewis, Jan Hardy, Cloe Dwelly, Jim Dwelly and Mary Herbert.

Our Lunch Club and Social Team led by Val Atkinson & Jan Hardy respectively.

Our Youth Group leaders Cathy Wise and Ali Cruthers

Lay Readers - Eric Craig and Mike Hawkins.

Successful Ssh Free Services were led by Kate Pinhey, Tracy Hammill and Charles King.

The backbone of our church is made up of volunteers who undertake their daily, weekly or monthly duties as sidespeople, chalice assistants, readers, grass mowers. In particular, we would like to recognise Jane Jennings who leads the flower arrangers, Sue Shaw our Sacristan, our Choir and regular organist - Angus Cunningham, Cloe Dwelly for Rota management & Martin Horsey our Sexton. Last but by no means least, Gerald Smith for his wonderful displays at our major festivals

Our thanks also to Karen Bowles our Treasurer and the Finance team -Christopher Roshier, Steve Clunn, Simon Charrington, Suzanne Burrows and Gordon Wratten.

The Wardens have been ably supported by both the Standing Committee & PCC

In the first quarter of 2020, two events significantly impacted our church and the wider community.

In February, Shane was diagnosed with a very serious medical condition which has required extensive and on-going treatment over the last eight months. The latest news is that his most recent biopsy results have been positive, and he is waiting for a round of "maintenance" treatment beginning in November. His desire to resume his duties as soon as possible thereafter will be tempered by his continued recovery and the COVID 19 situation at that time

Following Diocese instruction, our church & church hall was closed on 24 March 2020. The only exception was to support the running of foodbanks; but even then under strict limits. All planned events in the Church & Hall were cancelled or postponed. Despite the challenges presented by these exceptional circumstances, we are delighted to report the following:

Our church was opened for private prayer on 15 June, ahead of other churches in the area, Sunday services began on 19 July and have been very well received. Current Covid restrictions have limited the congregation to c 30. After a few initial technical challenges, we have improved the online access to these services. Our thanks to Michaela for her leadership in getting these services started and to the team of side-persons, readers, intercessors, and our Sacristan who have made them possible

We have been extremely fortunate to have secured the support of Revd. Jonathan Andrew until the end of November. In addition to leading our Sunday worship, Jonathan has agreed to preside at any Occasional Offices - Baptisms, Interments, and Funerals etc. during this period.

We are delighted to report that the Youth programme continues via weekly Zoom meetings, on occasions being joined by other family members. Once again, our sincere thanks to Cathy Wise & Ali Cruthers for their leadership & support

Our Volunteering initiative begun in March has been very well received. While most parishioners were simply happy to be contacted, others have requested specific help for support with shopping & medication. Our thanks to Kate Ellis, Ali Cruthers, Louise Lewis, Kate Pinhey, Cloe & Jim Dwelly and Ruth Bruce

In partnership with East Elmbridge Foodbank, we have placed boxes at the front of our church every day for donations of basic tinned / dry food items. Additionally, All Saints volunteers have made ad hoc emergency deliveries of food boxes in support of the Foodbank's regular deliveries in our area

A further 35 sponsored bricks were laid in the path this month, yielding a profit of £2,500. Thanks to Joy Tilbury for her leadership of this successful initiative

The All Saints church website & Newsletters, edited by Charles King, have played an important role in staying in touch with our congregation and the wider community."

14. A.O.B.

Joy Tilbury led a round of applause and appreciation for the daily dedication of our Church Wardens.

15. The meeting ended in prayer from Eric Craig.

In view of Covid restrictions the number of people attending had to be limited and distanced. Some people were able to attend on-line for part of the meeting. Because of this we cannot accurately count participants this year.

Although voting was conducted correctly via the attending congregation, it is appreciated that wider contributions to the voting and asking of questions was very limited. For this reason these minutes are being placed on our website and further questions can be put to members of the PCC and where appropriate included as an addendum to the minutes before they are finalised next year.

Joy Tilbury – PCC Secretary