

Hickory Bay

Please Print and Complete

Dear Owner/Agent:

Condo owners who lease their condo must provide the following information to HOA Board and our Property Management Company, Associa Tennessee, **PRIOR** to the renters moving into the unit for approval. This is in accordance with our By-Laws.

- A minimum of a one year lease agreement and a Residential Lease Fact Sheet needs to be submitted 5 days prior to move in for approval
- A non-refundable \$50 move-in fee
- Owners must provide lessee with our Master Deed By-Laws and Rules & Regulations. This can be found at www.hickorybaycondo.com or the Town Square App.
- Inform lessee, including family members, guests and visitors are all expected to abide by our By-Laws and Rules & Regulations
- Lessee must obtain appropriate parking permits for all vehicles
- There will be NO subletting

Owner/Agent agrees and has provided Hickory Bay's By-Laws, Rules & Regulations and all appropriate informations to Lessee(s). The lessee(s) agrees to abide by and ensure all tenants, occupants and guests will comply with Hickory Bay's By-Laws, Rules & Regulations of Hickory Bay's Homeowners Association.

Owner/Agent Name - Printed

Email and Phone #

Owner/Agent Signature

Date Submitted

Name of Lessee - Printed

Email and Phone#

Lessee Signature

Date Submitted

Hickory Bay Residential Fact Sheet

Date and length of lease: _____

Owner's Name: _____ Condo #: _____

Owner's contact information: _____

Name(s) on lease: _____

Lessee(s) contact information: _____

Other occupants: _____

Lessee's vehicle(s) Make, Model, Color and License Plate: _____

Parking Permit(s) #: _____