



East Dakota Water Development District
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MINUTES
August 16, 2018

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on August 16, 2018, at the District Office in Brookings, SD. Chairman Jarrett called the meeting to order at 9:05 a.m. The following persons attended:

Directors Present

Mark Anderson
Mary Ellen Connelly
Gary Duffy
Martin Jarrett
Kay Kassube
John Moes
Janelle Weatherly

Director(s) Absent

Lois Brown
Dana Loseke

Others Present

Scott Anderson, Minnehaha County
Roger Hageman, Lake County Commission
Kurt Pfeifle, SD Association of Rural Water Systems
Jeff Zimprich, USDA Natural Resources Conservation Service

Staff Present

Kevin Christenson
Jay Gilbertson
Jeremy Hinke
Deb Springman

Administrative Items

Approval of Agenda

Motion by Connelly, seconded by Kassube to approve the agenda as presented. Motion carried unanimously.

Minutes - The Board reviewed the Minutes of the July 19th, 2018, Board of Directors meeting.

Motion by Duffy, seconded by Anderson to approve the Minutes as presented. Motion carried unanimously.

Financial Reports - The Board reviewed the July 2016 Financial Reports.

Motion by Weatherly, seconded by Moes to accept the July 2018 financial reports. Motion carried unanimously. Chairman Jarrett asked that the report be placed in the District files.

Report of Meetings and Conferences - Director Connelly attended the July 30th meeting of the Friends of the Big Sioux River in Sioux Falls.

Director Moes reported on the July 19th meeting of the Upper Big Sioux River Watershed Project in Watertown.

The Manager briefly commented on the following meetings he had attended:

1. July 25th - Centerville. Vermillion basin Water Development District Board of Directors.
2. August 7th - Watertown. Codington County Commission - riparian area buffer discussions.
3. August 7th - DeSmet. Kingbury County Commission - program updates.
4. August 13th - Milbank. Grant County Director of Equalization - riparian area buffer discussions.
5. August 14th - Egan. EDWDD Personnel Committee.
6. August 15th - Flandreau. Moody County Director of Equalization - riparian area buffer discussions.
7. August 15th - Brookings. Winter application of manure study group.

Upcoming Meetings

1. **August 21st - 9:00 a.m.** - Codington County Courthouse, Watertown. Codington County List of Water Bodies of Concern.
2. **August 21st - 11:30 a.m.** - Kingsbury County Courthouse, DeSmet. Discussion of expansion of Vermillion Basin Water Development District.
3. **August 22nd - 7:00 p.m.** - Centerville. Vermillion Basin WDD Board of Directors.
4. **August 23rd - 12:30 p.m.** - Lincoln-Pipestone Rural Water Verdi well field. Kernza Field Day.
5. **August 28th - 10:00 a.m.** - State Capitol Building, Pierre. SD Supreme Court hearing on Minnehaha County drainage dispute.
6. **September 6th - 9:00 a.m.** - Moorhead, MN. Red River Basin Commission Annual Ex-Officio Board meeting.
7. **September 12th-14th** - Deadwood. SD Water & Wastewater Association Annual Conference.
8. **September 13th - 7:00 p.m.** - Augustana University, Sioux Falls. Presentation by Art Cullen, Storm Lake (IA) Times on water resource issues.
9. **September 19th - 9:00 a.m.** - TBD, Sioux Falls. Big Sioux River Watershed Project Steering Committee.
10. **September 20th - 9th a.m.** - EDWDD Office, Brookings. September EDWDD Board of Directors meeting. 2019 District budget hearing at 10:00a.m.

Payment Requests - The Manager presented five payment requests on behalf of District-sponsored activities that required Board action. He noted that the requests were in order and consistent with provisions set by the Board at the time of award. He requested authority to make payment on behalf of the following projects:

Grant Recipient/Activity	Requested Amount
SDSU/Low Impact Development Outreach (McMaine)	\$ 1,018.00
SDSU/Nitrate Removal in Bioreactors of Agricultural Residue (Hua)	\$ 3,050.14
SDSU/Storm water runoff treatment (Hua)	\$ 6,524.72
SDSU/Storm water runoff treatment (Hua)	\$ 3,992.23
SDSU/ SE Research Farm tile water nitrate (McMaine)	<u>\$ 4,552.67</u>
Total	\$ 19,137.76

Motion by Moes, seconded by Duffy to authorize payments totaling \$19,137.76 as requested. Motion carried unanimously.

Personnel Committee Report - Director Moe, representing the Personnel Committee, presented the results of the Committee's meeting held at the office of the Big Sioux Community Water System in Egan on August 14th. Directors Anderson, Brown and Moes, along with Chairman Jarrett, participated. Annual performance reviews were completed on District staff by the Manager. The staff received generally high marks, and there were no significant concerns or problems identified. Director Moes reported that the Manager's performance evaluation, a composite completed by all Board members, also indicated a high level of satisfaction with his efforts. For salary compensation for Fiscal Year (FY) 2019, the Committee recommended increases of between four and nine percent (4-9%) for all full-time, hourly District staff, and a five percent (5%) increase for the Manager.

The Manager noted that the compensation recommendations had been included in the DRAFT budget for FY 2019, as considered by the Finance Committee (see below).

Finance Committee Report - The Manager reviewed the draft FY 2019 budget developed at the Finance Committee meeting held earlier in the day at the District Office. Directors Connelly, Duffy, Kassube (Chair) and Weatherly participated. The budget contains an increase of four and one-half percent (4.5 %) in the District's base tax levy. He noted that there were no substantial changes in the proposed budget from the prior year, beyond inclusion of funds to replace one vehicle. The Manager noted that the proposed budget contained sufficient funds to cover the recommended staff salary increases.

The Manager stated that no formal Board action on the proposed budget was necessary at this time. However, he did request that the Board establish the time and place for the public budget hearing. He suggested that it be held at the September 20th Board meeting in Brookings.

Motion by Moes, seconded by Connelly to hold the public hearing on the District's FY 2019 budget on Thursday, September 20th, 2018, at 10:00 a.m. at the District office in Brookings and to authorize publication of the draft budget and necessary public notices. The Manager indicated that the draft budget will be published in all District newspapers in advance of the public hearing. Motion carried unanimously.

DRAFT

Project Assistance Requests

United States Geological Survey - The Manager reviewed a proposed joint funding agreement (JFA) between the District and the United States Geological Survey (USGS) Minnesota Water Science Center for support of stream gaging stations for Federal Fiscal Years (FFY) 2019 and 2020 (October 2018 - September 2020).

During FFY 2017 and 2018, the District provided cost-share assistance through the MN Water Science Center for two gages, one on the Whetstone River near Big Stone City and the other on the Yellow Bank River near Odessa, MN, at a cost of \$6,024. The proposed FFY 2019/2020 JFA would be for a continuation of support for these gages at a total, two-year cost of \$6,268. Support for these gages is also provided by the Upper Minnesota River Watershed District, the Lac qui Parle/Yellow Bank Watershed District, and the US Army Corps of Engineers.

The Manager requested Board approval of the JFA to support stream gaging activities in FFY 2019 and 2020.

Motion by Kassube, seconded by Connelly to approve the FFY 2019/2020 JFA with the USGS Minnesota Water Science Center for \$6,268, and to authorize the Chairman to execute the agreement. Motion carried unanimously.

USDA Natural Resources Conservation Service

Jeff Zimprich, State Conservationist for the United States Department of Agriculture Natural Resources Conservation Service in South Dakota, briefed the Board on his organization's role, responsibilities and programs.

District Issues Updates

The Manager briefed the Board on the status of the Surface Water Discharge Permit for the Agropur cheese plant expansion in Lake Norden, efforts by District counties to identify water bodies of local concern along which agricultural land would be eligible for a tax break, and efforts by the Vermillion Basin Water Development District to expand so as to encompass the bulk of the watershed of the Vermillion River.

Adjournment

There being no further District business, Chairman Jarrett declared the meeting adjourned at 12:04 p.m.

John Moes, Secretary