



East Dakota Water Development District
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MINUTES
August 10, 2017

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on August 10, 2017, at the District Office in Brookings, SD. Chairman Jarrett called the meeting to order at 9:05 a.m. The following persons attended:

Directors Present

Mark Anderson
Lois Brown
Mary Ellen Connelly
Gary Duffy
Martin Jarrett
Kay Kassube
Dana Loseke
John Moes
Janelle Weatherly

Others Present

Roger Hageman, Lake County Commission

Staff Present

Kevin Christenson
Jay Gilbertson

Director(s) Absent

- none -

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Administrative Items

Approval of Agenda

Motion by Loseke, seconded by Moes to approve the agenda as presented. Motion carried unanimously.

Minutes - The Board reviewed the Minutes of the July 20th, 2017, Board of Directors meeting.

Motion by Duffy, seconded by Loseke to approve the Minutes as presented. Motion carried unanimously.

Financial Reports - The Manager reported that the financial reports for the month of July 2017 had not yet been finalized, and they would be presented, along with the August 2017 reports, for consideration at the September 2017 meeting.

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Report of Meetings and Conferences - Directors Connelly and Loseke, along with Chairman Jarrett, attended the July 31st meeting of the Friends of the Big Sioux River in Sioux Falls.

Director Moes reported on the July 20th meeting of the Upper Big Sioux River Watershed Project in Watertown.

The Manager briefly commented on the following meetings he had attended:

1. **July 25th** - Huron. Beadle County Conservation District Field Tour (nitrate testing clinic).
2. **July 26th** - Volga. SDSU Research Farm Field Tour (nitrate testing clinic).
3. **July 27th** - Yankton. James River Water Development District Board Meeting.
4. **July 31st** - Sioux Falls. Friends of the Big Sioux River (FBSR) meeting.
5. **August 7th** - Tea. EDWDD Personnel and Finance Committee meetings.
6. **August 7th** - Sioux Falls. FBSR “Friend of the Big Sioux River” presentation.
7. **August 8th** - Sioux Falls. Minnehaha County Commission meeting.

Upcoming Meetings

1. **August 15th - 12:30 p.m.** - USDA Service Center, Sioux Falls. Minnehaha Conservation District Board meeting and tour.
2. **August 19th** - Downtown river front, Sioux Falls. 2017 RiverFest.
3. **September 9th** - Sioux Falls. South Dakota Wildlife Federation Annual Meeting.
4. **September 13th - 15th** - Huron. 83rd Annual South Dakota water & Wastewater Association Conference.
5. **September 20th** - Event Center, Watertown. 5th Annual Mayor’s Big Sioux River Summit.
6. **September 21st - 9:00 a.m.** - EDWDD Office, Brookings. EDWDD September Board of Directors Meeting. 2018 District budget hearing at 10:00 a.m.
7. **September 28th & 29th** - Vermillion. South Dakota Board of Water and Natural Resources.

Payment Requests - The Manager presented one payment request on behalf of a District-sponsored activity that required Board action. He noted that the request was in order and consistent with provisions set by the Board at the time of award. He requested authority to make payment on behalf of the following project:

<u>Grant Recipient/Activity</u>	<u>Requested Amount</u>
SDSU/Storm water Runoff Treatment Hua)	\$ 4,995.68
Total	\$ 4,995.68

Motion by Kassube, seconded by Connelly to authorize payment of \$4,995.68 as requested. Motion carried unanimously.

Personnel Committee Report - Director Brown, Chair of the Personnel Committee, presented the results of the Committee’s meeting held at the office of the Lewis & Clark Regional Water System in Tea on August 7th. Directors Anderson, Brown and Loseke, along with Chairman Jarrett, participated. Annual

performance reviews were completed on District staff by the Manager. The staff received generally high marks, and there were no significant concerns or problems identified. Director Brown reported that the Manager's performance evaluation, a composite completed by all Board members, also indicated a high level of satisfaction with his efforts. For salary compensation for Fiscal Year 2018, the Committee recommended an increase of three percent (3.0%) for all full-time, hourly District staff, and a four percent (4%) increase for the Manager.

Motion by Anderson, seconded by Connelly to adopt the Personnel Committee recommendations regarding staff compensation for 2018. Motion carried unanimously.

Finance Committee Report - The Manager reviewed the draft FY 2018 budget developed at the Finance Committee meeting held on August 7th at the office of the Lewis & Clark Regional Water System in Tea. Directors Connelly, Duffy and Weatherly, along with Chairman Jarrett, participated. The budget contains an increase of three percent (3.0 %) in the District's base tax levy. He noted that there were no substantial changes in the proposed budget from the prior year, beyond a reduction in targeted project assistance. The Manager noted that the proposed budget contained sufficient funds to cover the recommended staff salary increases.

The Manager stated that no formal Board action on the proposed budget was necessary at this time. However, he did request that the Board establish the time and place for the public budget hearing. He suggested that it be held at the September 21st Board meeting in Brookings.

Motion by Duffy, seconded by Moes to hold the public hearing on the District's FY 2018 budget on Thursday, September 21, 2017, at 10:00 a.m. at the District office in Brookings and to authorize publication of the draft budget and necessary public notices. The Manager indicated that the draft budget will be published in all District newspapers in advance of the public hearing. Motion carried unanimously.

Project Assistance Requests

Mayor's 2017 Big Sioux River Water Summit - The Manager noted that the Fifth Annual Mayor's Big Sioux River Water Summit will be held at the Watertown Event Center in Watertown on September 20th. The District has been an official sponsor of the event since its inception, and the Manager requested that \$500 be allocated to support this year's event.

Motion by Moes, seconded by Connelly to have the District serve as a co-sponsor of the 2017 Mayor's Big Sioux River Water Summit and to allocate \$500 to be used in support of the event and to authorize distribution of the funds. Motion carried unanimously.

United States Geological Survey Gaging Station Agreement - The Manager reviewed a proposed joint funding agreement (JFA) between the District and the United States Geological Survey (USGS) South

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Dakota Water Science Centers for support of stream gaging activity for Federal Fiscal Year (FFY) 2018 (October 2017 - September 2018).

During FFY 2017, the District provided cost-share assistance through the SD Water Science Center for one gage, on the Big Sioux River near Bruce, at a cost of \$8,450. The proposed FFY 2018 JFA would be for a continuation of support for this gage at a cost of \$8,450. No new gage sites have been proposed. The Manager requested Board approval of the FFY 2018 JFA for the Bruce gaging station.

Motion by Weatherly, seconded by Kassube to approve the FFY 2018 JFA with the South Dakota Water Science Center for \$8,450, and to authorize the Manager to execute the JFA. Motion carried unanimously.

Adjournment

There being no further District business, Chairman Jarrett declared the meeting adjourned at 10:48 a.m.

John Moes, Secretary

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Note: Following the meeting, Board members traveled to a site northeast of Volga to observe how District staff collect water quality samples from an observation well that is part of the Statewide Ground Water Quality Monitoring Network (SGWQMN). District staff have been collecting water samples for nitrate analysis at about 50 SGWQMN in the Big Sioux River basin during the 2017 field season.