



East Dakota Water Development District
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MINUTES
April 19, 2023

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on April 19th, 2023, at the offices of the Minnehaha Community Water Corporation, 47381 248th Street, Dell Rapids. Chairman Anderson called the meeting to order at 9:30 a.m. The following persons attended:

Directors Present

Mark Anderson
Jeff Barth
Ryan Donovan
Gary Duffy
Bob Kappel*
Troy Larson
John Moes
Joedy Poppe

Others Present

Ryan Allen, Minnehaha Community Water Corporation
Scott Buss, Minnehaha Community Water Corporation
John Hult, South Dakota Searchlight*
Mary Korth, City of Clear Lake

Directors Absent

Spencer Hawley

Staff Present

Jay Gilbertson

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* - participated via video-conference

Administrative Items

Approval of Agenda -

Motion by Barth, seconded by Kappel to approve the Agenda as presented. Motion carried unanimously.

Minutes - The Board reviewed the Minutes of the March 15th, 2023, meeting.

Motion by Larson, seconded by Moes to approve the Minutes as presented. Motion carried unanimously.

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Financial Reports - The Board reviewed the March 2023 Financial Reports.

Motion by Duffy, seconded by Barth to accept the March 2023 Financial Reports. Motion carried unanimously. Chairman Anderson then asked that the reports be placed in the District files.

Report of Meetings and Conferences - Director Donovan reported on the Friends of the Big Sioux River Downtown Rotary meetings in Sioux Falls on April 17th.

Director Larson reported he had been presenting informational talks on the proposed Dakota Mainstem project at numerous venues.

Director Moes attended the March 15th meeting of the Lake Pelican Water Project District in Watertown.

The Manager briefly commented on the following meetings he attended over the past month:

1. March 15 - Vermillion Basin WDD Board of Directors, Centerville.
2. March 16 - James River WDD Board of Directors, via videoconference.
3. March 21st - Grant County Drainage Board Tiling Workshop, Milbank.
4. **March 22nd** - Big Sioux River Project Steering Committee, Dell Rapids.
5. March 23rd - Farm to Brew/Soil Regen Workshop, Valley Springs.
6. March 29th - 2023 DANR Environmental & Water Quality Conference, via video-conference.
7. March 30th - SD Board of Water & Natural Resources, via video-conference.
8. April 3rd - Dakota Mainstem Steering Committee, via video-conference.
9. April 4th - South Dakota Lakes & Streams Board of Directors, via video-conference.
10. April 6th - South Dakota Association of Rural Water Systems (SDARWS) Board of Directors Meeting, via video-conference.
11. April 11th - South-Central WDD Board of Directors, Armour.
12. April 12th - Big Sioux Community Water System Annual Meeting, Flandreau.
13. April 13th - Northeast SD Geology Tour planning, Sisseton.
14. April 13th - Big Sioux River Diversion Structure meeting, Brookings.
15. April 14th - Lake Poinsett Management Plan consultant review, Sioux Falls.
16. April 17th - Downtown Sioux Falls Rotary panel discussion, Sioux Falls.
17. April 17th - Minnehaha Conservation District Board of Supervisors, Sioux Falls.
18. April 17th - Brookings-Deuel Rural Water System Annual Meeting, Clear Lake.

Upcoming Meetings -

1. **April 20th** - Rapid City - 2022 Western South Dakota Hydrology Conference.
2. **April 26th & 27th** - Rapid City. South Dakota Association of Rural Water Systems (SDARWS) Manager's Group.
3. **May 9th** - 9:30 a.m. - South Dakota State University Campus, Brookings. 2023 Big Sioux Water Festival.
4. **May 11th** - Mitchell. James River WDD Board of Directors.
5. May 17th - Brookings. South Dakota Lakes & Streams Association Annual meeting.
6. **May 18th** - 9:00 a.m. - EDWDD Office, Brookings. May EDWDD Board of Directors meeting.

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7. **June 7th & 8th - Deadwood. SDARWS Board of Directors.**

Consideration of Revisions to the 2023 District Budget

The Manager presented a year-end summary of fiscal year 2022 expenditures and expenses, and reviewed proposed changes to the FY 2023 District budget (below). He noted that the changes primarily reflect the actual year-end 2022 expenditures and account balances, along with carry-over of funds that had been obligated but not expended. He noted the following particular adjustments:

1. Appropriations - Project Assistance: \$556,506 increase due to carry over of unobligated project assistance funds, along with funds previously committed to projects that had not been expended by the close of FY 2022 and additional capital reserve transfers;
2. Means of Finance - Grant Revenue: \$50,000 reduction for general water resource projects;
3. Means of Finance - Capital Reserves: \$471,313 increase as the result of carry over of unobligated 2022 grant assistance funds, unexpended grants, and an additional \$95,000 capital reserve transfer; and
4. Means of Finance - Miscellaneous Revenue: \$53,093 increase due to 2022 grant receivables, along with an increase of \$35,000 in interest income.

FY 2023 BUDGET

<u>APPROPRIATIONS</u>	INITIAL BUDGET	OPERATIONAL BUDGET
01 Board of Directors	\$ 41,677	\$ 41,677
02 Administration	\$ 183,190	\$ 183,190
03 Technical Assistance	\$ 384,847	\$ 384,847
04 Operational Expenses	\$ 154,600	\$ 156,500
05 Professional Services	\$ 54,000	\$ 55,000
06 Capitol Outlay	\$ 68,500	\$ 68,500
07 External Grant Expenditures	\$ 350,000	\$ 300,000
08 Project Assistance	\$ 178,186	\$ 734,693
09 Contingency	<u>\$ 150,000</u>	<u>\$ 150,000</u>
TOTAL FY 2023 APPROPRIATIONS	\$ 1,565,000	\$ 2,074,406
 <u>MEANS OF FINANCE</u>		
100 Tax Revenue	\$ 910,000	\$ 910,000
200 External Grant Revenue	\$ 350,000	\$ 300,000
300 Capitol Reserve Transfer	\$ 255,000	\$ 726,313
400 Miscellaneous Revenue	<u>\$ 50,000</u>	<u>\$ 138,093</u>
TOTAL FY 2023 MEANS OF FINANCE	\$ 1,565,000	\$ 2,074,406

Motion by Barth, seconded by Kappel to approve the carry-over of funds from 2022 and to adopt the proposed adjustments to the 2023 District operational budget. Motion carried unanimously.

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Local Water Resource Entities Updates

Shared Resources Update - Scott Buss, Manager of the Minnehaha Community Water Corporation (MCWC), and Ryan Allen, MCWC Operations Manger, reviewed the the status of the Shared Resources project, a joint venture with the Big Sioux Community Water System. Shared Resources will establish a well field and an 8 million gallon per day water treatment plant near the Town of Trent in southern Moody County, along with distribution pipelines and two storage tanks. The joint effort will in turn distribute the water to their existing and future customers.

Project Assistance Request(s)

City of Clear Lake - Mary Korth, Finance Officer for the City of Clear Lake, presented a request for District cost-share assistance. The City has undertaken a comprehensive effort to update their various water utilities, and have instigated concurrent studies of their drinking water, waste water and storm water facilities. She noted that the effort was in part being driven by a major renovation project by the SD Department of Transportation on State Highway 15, which bisects the community.

Collectively, the three investigations will cost \$120,500. They have requested, and received, cost-share assistance from the State's Small Community Planning Grant Program (SCPGP), totaling \$28,000. This leaves \$92,500 for the community to cover.

The Manager noted that historically, the District has considered providing up to fifty percent (50%) of the local costs of such endeavors, which in this instance would amount to \$46,500 if all three projects are considered. If the Board was inclined to provide the City with assistance, which would he would support, he recommended a grant matching the SCPGP support (\$28,000). This would result in a still significant award, while reiterating that a flat fifty percent is not a guarantee every time. Ms. Korth indicated that the City would appreciate whatever level of support the Board chose to provide.

Motion by Kappel, seconded by Larson to award up to \$28,000 in District cost-share assistance to the City of Clear Lake to be applied toward the costs of the proposed facility plans for the community's drinking water, waste water and storm water systems, at the same rate as awarded by the SCPGP (\$8,000 for drinking water, and \$10,000 each for waster water and storm water). Motion carried unanimously.

Adjournment

There being no further District business, Chairman Anderson declared the meeting adjourned at 11:25 a.m.

Spencer Hawley, Secretary