



East Dakota Water Development District
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MINUTES
August 20, 2020

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on August 20, 2020, by way of video-conferencing (Zoom). Vice-Chairman Loseke called the meeting to order at 9:00 a.m. The following persons attended:

Directors Present

Jeff Barth
Mary Ellen Connelly
Gary Duffy
Spencer Hawley
Martin Jarrett
Kay Kassube
Dana Loseke
John Moes

Others Present

Dave Bartel, James River Water Development District
Steve Dick, Hartford

Staff Present

Jay Gilbertson
Alexa Kruse
Deb Springman

Director(s) Absent

Mark Anderson

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Administrative Items

Approval of Agenda

Motion by Duffy, seconded by Moes to approve the agenda as presented. Motion carried unanimously.

Minutes - The Board reviewed the Minutes of the July 16th, 2020, Board of Directors meeting.

Motion by Barth, seconded by Jarrett to approve the Minutes as presented. Motion carried unanimously.

Financial Reports - The Board reviewed the July 2020 Financial Reports.

Motion by Moes, seconded by Connelly to accept the July 2020 financial reports. Motion carried unanimously. Vice-Chairman Loseke asked that the report be placed in the District files.

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Report of Meetings and Conferences - Directors Connelly and Loseke attended the August 3rd meeting of the Friends of the Big Sioux River in Sioux Falls.

Director Jarrett reported on the August 16th meeting of the Lake Madison Improvement Association held at Lake Madison.

The Manager briefly commented on the following meetings he had attended:

- July 22nd South Dakota Association of Rural Water Systems Manager’s Group meeting, Sioux Falls.
- July 29th South Dakota Game, Fish & Parks Commission video-conference meeting. (Day County aquatic invasive species issues).
- August 4th Kingsbury County Commission video-conference meeting. (Big Ditch # 4 discussion).
- August 13th West River Missouri River Water Stakeholder Informational Meeting via video-conference, sponsored by the West Dakota WDD.
- August 17th City of Clear Lake stream bank erosion inspection/planning.
- August 18th Grant County Commission telephone conference call (drainage permit program discussion); Clark County Commission video-conference meeting (Discussion of drainage of Dry Lake # 2 near Willow Lake).

Upcoming Meetings

1. **August 24th - 9:00 a.m.** - City/County Administration Building, Brookings. Brookings County ad hoc Drainage Committee.
2. **September 10th - 9:00 a.m.** - via Zoom. James River Water Development District Board of Directors.
3. **September 10th - 10:00 a.m.** - via Zoom. West River Missouri River Water Stakeholder Meeting.
4. **September 14th - 3:00 p.m.** - Sioux Falls. Minnehaha Conservation District Board of Supervisors.
5. **September 16th - 7:00 p.m.** - Centerville. Vermillion Basin Water Development District Board of Directors.
6. **September 17th - 9:00 a.m.** - via Zoom. September EDWDD Board of Directors meeting, and public hearing on 2021 District budget.
7. **September 23rd - 9:00 a.m.** - Sioux Falls. Big Sioux River Watershed Project Steering Committee.
8. **September 24th - 1:00 p.m.** - via video-conference. South Dakota Board of Water and natural Resources.

Payment Requests - The Manager presented one payment request on behalf of a District-sponsored activity that required Board action. He noted that the request was in order and consistent with provisions set by the Board at the time of award. He requested authority to make payment on behalf of the following project:

<u>Grant Recipient/Activity</u>	<u>Requested Amount</u>
USGS MN Water Science Center (FFY20)	\$ 3,165.00
Total	<u>\$ 3,165.00</u>

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Motion by Barth, seconded by Duffy to authorize payment of \$3,165.00 as requested. Motion carried unanimously.

Personnel Committee Report - Personnel Committee Chairman Jarrett asked to defer his report until the end of the meeting. He noted that part of the conversation would be best handled in an executive session, as specific personnel matters would be discussed.

Finance Committee Report - The Manager reviewed the DRAFT FY 2021 budget developed at the Finance Committee meeting held via a video-conference on August 13th. Directors Connelly, Duffy, Hawley and Kassube (Chair) participated. The budget contains an increase of three point eight percent (3.8 %) in the District's base tax levy. He noted that there were no substantial changes in the proposed budget from the prior year.

The Manager stated that no formal Board action on the proposed budget was necessary at this time. However, he did request that the Board establish the time and place for the public budget hearing. He suggested that it be held at the September 17th Board meeting, which would be held using video-conferencing.

Motion by Moes, seconded by Duffy to hold the public hearing on the District's FY 2021 budget on Thursday, September 17th, 2019, at 10:00 a.m. during the Board of Directors meeting to be held via video-conference and to authorize publication of the draft budget and necessary public notices. The Manager indicated that the draft budget will be published in all District newspapers in advance of the public hearing. Motion carried unanimously.

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District Issues Updates

The Manager briefed the Board on the status of various projects that had received funding from the District over the past several years. Water quality sampling for the 2020 Rotating Basins Water Quality Assessment Project was progressing on schedule. He also reported on a number of queries and calls of concern with the overall high water levels in lakes in and around the District. The Manager had discussed efforts to lowering the water level in Bitter Lake in Day County and Dry Lake #2 in southern Clark County. In both instances, water drained from these bodies would end up in the Big Sioux River. The manager would continue to monitor these discussion. He also reported on recent developments on aquatic invasive species, specifically the recognition of zebra mussels in Pickerel Lake and Lake Cochrane, both of which are being sampled under the Rotating Basins Project.

Personnel Committee Report (continued)

Motion by Duffy, seconded by Kassube to go into executive session at 10:14 a.m. for the purpose of discussing personnel matters as allowed under South Dakota Codified Law 1-25-2. Motion carried unanimously.

Motion by Jarrett, seconded by Duffy to close the executive session and return to regular session at 10:39 a.m. Motion carried unanimously.

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Personnel Committee Chairman Jarrett summarized the results of the Committee's meeting on August 12th by way of a video conference. Directors Barth, Jarrett, Loseke and Moes participated. The annual performance reviews were completed on District staff by the Manager. The staff received generally high marks, and there were no significant concerns or problems identified. Director Jarrett reported that the Manager's performance evaluation, a composite completed by all Board members, also indicated a high level of satisfaction with his efforts. For salary compensation for Fiscal Year (FY) 2021, the Committee recommended an increase of up to four percent (4%) in the overall compensation for all full-time, hourly District staff, to be allocated by the Manager. They also recommended a four percent salary (4%) increase for the Manager.

The Manager noted that the compensation recommendations had been included in the DRAFT budget for FY 2019, as considered by the Finance Committee.

Adjournment

There being no further District business, Vice-Chairman Loseke Jarrett declared the meeting adjourned at 10:47 a.m.

Spencer Hawley, Secretary

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