



East Dakota Water Development District

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MINUTES October 20, 2022

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on October 20th, 2022, at the Redlin Environmental Center, Bramble Park Zoo, 800 Tenth Street NW, Watertown, SD. Chairman Anderson called the meeting to order at 9:30 a.m. The following persons attended:

Directors Present

Mark Anderson
Jeff Barth*
Gary Duffy
Spencer Hawley
Troy Larson*
John Moes
Joedy Poppe*

Directors Absent

Ryan Donovan
Bob Kappel

Others Present

Ken Bunde, Lake Pelican Water Project District/Codington CD
Brad Johnson, Lake Kampeska Water Project District
Deanna Kunkel, Codington Conservation District
Peggy Loomis, Hamlin Conservation District
Ryan Marr, USDA Natural Resource Conservation Service
Kelsey Ramerth, USDA Natural Resource Conservation Service
Jeremy Schelhaas, SD Dept of Agriculture & Natural Resources
Dennis Skadsen, Day Conservation District

Staff Present

Jay Gilbertson

* - participated by way of video-conferencing.

Administrative Items

Approval of Agenda - The Manager requested to have three items added to the Agenda. Under Administrative Items, consideration of a proposal to establish a compensation framework for District staff and a new lease agreement for the District office. Under Project Assistance, consideration of a request from the Big Sioux Water Festival.

Motion by Moes, seconded by Duffy to approve the agenda as so amended. Motion carried unanimously.

Minutes - The Board reviewed the Minutes of the September 15th, 2022, meeting.

Motion by Hawley, seconded by Duffy to approve the Minutes as presented. Motion carried unanimously.

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Financial Reports - The Board reviewed the September 2022 Financial Reports.

Motion by Hawley, seconded by Moes to accept the September 2022 Financial Reports. Motion carried unanimously. Chairman Anderson then asked that the reports be placed in the District files.

Meetings and Conferences - Director Larson reported on the meeting of the Upper Missouri Water Association held in Deadwood on October 17th and 18th. He noted that at the meeting the Manager was given a Distinguished Service Award.

Director Moes attended the October 10th meeting of the Lake Pelican Water Project District in Watertown.

The Manager briefly commented on the following meetings he attended in the past month:

1. September 15th - GEVO Groundbreaking Event, Lake Preston.
2. September 22nd - South Dakota Lakes & Streams Association Board of Directors, via videoconference.
3. September 26th - Smart Growth Sioux Falls discussion, Sioux Falls.
4. September 26th - Upper Minnesota River river diversions tours, Ortonville & Browns Valley, MN.
5. September 28th - Big Sioux River Project Steering Committee, Dell Rapids.
6. September 29th - South Dakota Board of Water & Natural Resources, via videoconference. Consideration of changes to water development district director areas.
7. October 4th - Discussion with Lake Poinsett Association, Brookings.
8. October 10th - Vermillion Basin WDD public information meeting, Salem.
9. October 11th - Discussion of potential changes to the SD DANR Riparian Buffer Initiative (RBI) Program, via videoconference.
10. October 11th - Minnehaha Conservation District Board of Supervisors, Sioux Falls.
11. October 12th - Eastern South Dakota water Conference, Brookings.
12. October 12th - Lake Madison Development Association Board of Directors, Wentworth.
13. October 17th & 18th - Upper Missouri Water Association, Deadwood.

Upcoming Meetings -

1. **October 20th - 2:00 p.m.**- via videoconference. South Dakota Lakes & Streams Association Board of Directors
2. **October 26th & 27th** - Deadwood. South Dakota Association of Rural Water Systems (SDARWS) Manager's Group.
3. **November 3rd** - via videoconference. South Dakota Board of Water & Natural Resources.
4. **November 3rd - 3:30 p.m.** - Currie, MN. Area II Minnesota River Basin Project/Redwood-Cottonwood River Control Area Annual Legislative Gathering.
5. **November 3rd - 7:00 p.m.** - Wentworth. Lake Madison Development Association.
6. **November 9th & 10th** - Pierre. SDARWS Leadership Conference.
7. **November 9th** - Pierre. Future water sources discussion.
8. **November 10th** - Pierre. Joint Appropriations Committee meeting, including status updates on BSR CREP (GF&P) and RBI (DANR).

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9. **November 10th - 9:00 a.m.** - Huron. James River Water Development District Board of Directors.
10. **November 17th - 9:30 a.m.** - SD Corn Offices, 4712 South Technopolis Drive, Sioux Falls. November EDWDD Board of Directors meeting.

Payment Requests - The Manager presented a payment request from a District sponsored activity that required Board action. He noted that the request was in order and consistent with provisions set by the Board at the time of award. He requested Board authorization to make the following payment:

<u>Grant Recipient/Activity</u>	<u>Requested Amount</u>
SDSU/Bacteria Removal from Stormwater Runoff (Hua)	\$ 350.30
Total	\$ 350.30

Motion by Moes, seconded by Duffy to authorize payment of \$ 350.30 as requested. Motion carried unanimously.

District Office Lease Agreement - The Manager stated that the current lease for District office space, located at 132B Airport Avenue in Brookings, was set to expire in November. The District executed a 10-year lease in 2012, at a rental rate of \$1,725 per month for approximately 4,200 square feet of floor space. The rental payments cover all utilities, except telephone/internet service and garbage service. The District also rents a garage stall for \$150 per month. He noted that the current facility and lease arrangements have worked quite well, and that he had contacted the facility owners, R & L Properties, Incorporated, about an extension. R & L Properties has proposed a 10-year extension, with the same conditions, at a rate of \$2,500 per month for the office space, with the garage rental remaining at \$150.

Motion by Larson, seconded Barth to authorize the Manager to enter into the 10-year rental agreement for District office space at a rate of \$2,650 per month as proposed. Motion carried unanimously.

Compensation Analysis - The Manager noted that during the discussions of staff compensation during development of the 2023 budget, the Board had expressed interest in establishing a more formal compensation procedure and process. He presented a proposal by Cota Consulting of Sioux Falls to develop and establish a compensation infrastructure and standardization process for compensation analysis and review. The effort would cost up to \$5,000.

Motion by Larson, seconded Barth to engage Cota Consulting to conduct the compensation analysis as proposed, and directed the Manager to provide all necessary information. Motion carried unanimously.

Project Assistance Request(s)

City of Sioux Falls - 2022 Big Sioux River Summit - The Manager presented a request from the City of Sioux Falls for District cost-share assistance in support (sponsorship) of the 2022 Big Sioux River and Sustainability Summit, which will be held at the Sioux Falls Convention Center in Sioux Falls on December 8th. He noted that the District has sponsored this event at the \$500 level since its inception in 2013.

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Motion by Barth, seconded by Connelly to provide \$500 in sponsorship support of the 2022 Big Sioux River and Sustainability Summit, and to authorize expenditure of the funds. Motion carried unanimously.

United States Geological Survey Gaging Station Agreement - The Manager presented a proposed joint funding agreement (JFA) between the District and the United States Geological Survey (USGS) for support of stream gaging activity for Federal Fiscal Year (FFY) 2023 (October 2022 - September 2023).

During FFY 2022, the District provided cost-share assistance through the USGS Dakota Water Science Center for one gage, on the Big Sioux River near Bruce, at a cost of \$8,960. The proposed FFY 2023 JFA would be for a continuation of support for this gage, at a cost of \$9,140. No new gage sites have been proposed. The Manager requested Board approval of the FFY 2023 JFA for the Bruce gaging station.

Motion by Moes, seconded by Hawley to approve the FFY 2023 JFA with the USGS Dakota Water Science Center for \$9,140, in support of the Bruce gage, and to authorize the Manager to execute the JFA. Motion carried unanimously.

Big Sioux River Watershed Informational Publication - The Manager noted that in January 2021, the Board provided \$4,000 in funding for the development and publication of a custom booklet to provide information on the Big Sioux River and its watershed. The material was developed for the 4th and 5th grade levels, so the document could be a supplement for area water festivals and other educational events. The document was prepared and distributed to students participating in the 2021 and 2022 water festivals in Brookings (Big Sioux WF) and Sioux Falls (Sioux Empire WF), and was well received.

However, the Manager noted that the remaining printed copies would not be sufficient to provide copies to all of the projected participants in the 2023 events, and requested an additional \$1,500 to cover publication costs.

Motion by Hawley, seconded by Duffy to allocate up to \$1,500 of District cost-share assistance to support the printing of the Big Sioux River Watershed document, and to authorize expenditure of the funds. Motion carried unanimously.

Regional Water Resource Activities Updates

Northeast Glacial Lakes Watershed Project - Dennis Skadsen, Project Coordinator for the Northeast Glacial Lakes Watershed Project (Project), provided an overview of Project activities and highlights. The Project encompasses headwaters of the Minnesota River, along with numerous lakes within the upper James River and the non-contributing portions of the Big Sioux River watershed in Day and Marshall Counties.

Lake Kampeska Water Project District - Brad Johnson, Board member for the Lake Kampeska Water Project District, provided the Board with an overview of their activities and issues of concern.

Lake Pelican Water Project District - Ken Bunde, Board Chairman of the Lake Pelican Water Project District, provided the Board with an overview of their activities and issues of concern.

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Codington Conservation District - Deanna Kunkel, Office Manager for the Codington Conservation District, provided the Board with an overview of their activities and issues of concern.

District Issues Updates

Big Sioux River Project Staffing - The Manager reported that Alexa Kruse, Outreach Coordinator for the Big Sioux River Project (BSRP) had tendered her resignation, effective on October 21st. As he was in the process of hiring a third BSRP staff person, the applicant pool was assessed for a replacement for Ms. Kruse as well. He reported that offers of employment had been extended to two individuals, Amber Lively and McKenzie Bailey. Each has accepted, and they are expected to begin service with the District and BSRP on November 1st.

Adjournment

There being no further District business, Chairman Anderson declared the meeting adjourned at 12:00 noon.

Spencer Hawley, Secretary

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