ACADEMIC SCHOOL YEAR Returning Children Only

Parent Checklist

PLEASE FILL OUT FORMS IN BLACK OR DARK BLUE INK

1	_ Policies and Procedures - Parent Manual. Read and Understood
2	Emergency Health Care Authorization with Hospital of Choice
	General Appraisal Form filled in & signed by Health Care Provider
	(Top portion of the form filled in and signed by parent/guardian)
4	Immunization Record - (Parent/guardian cannot fill out this form. Have record faxed
	to 1-303-379-1509 or bring in a copy from Health Care Provider's Office signed,
	dated, and with office stamp.)
5	Health and Development Update Form
	Pick Up Authorization Form
7	Permission to Participate Form for School Year and Summer Program
8	Facebook Release Form
9	Permission to be included in the Directory Form
10	Emergency Treatment Form (if applicable) for any/all of the following:
	Allergy, Asthma, Seizures, Other (Please request form if needed.)
11	Authorization for Medication Administration in the School Setting (if applicable)
	This form is for any prescribed or over the counter medication for a specific reason
	to be given while your child is at school. (Please request form if needed.)
12	Extended Care Contract (Please request availability and form if not done at registration.)
	Supplies (from Supply List) Supplies due at Open House or 1 st day of attendance.
•	need to request a form, please call the office at 303-674-9253 or email Jerri Avery,
RN, th	e EDSE Nurse, at jerri.edse@gmail.com.
21	
	initial each item and sign below. The State of Colorado requires that all forms be
comple	ted before your child may attend class/child care.
Sianati	ure Date

POLICY AND PROCEDURE MANUAL

All parents or guardians of children who are enrolled in The Episcopal Day School of Evergreen must read the school's Policy and Procedure Manual.

The Policy and Procedure Manual can be found on the school's website, www.edse.org. Go to the "Forms/Policies" tab where you can open "Policies & Procedures". A paper copy may also be obtained at the school office.

I understand that updates to the Policies and Procedures may occur at any time and that I will be notified by the email I have provided of any changes.

I have read and understand and agree to abide by the Policy and Procedure Manual set forth by The Episcopal Day School of Evergreen.

Child's Name:	
Parent/Guardian Signature: _	
Date:	

EMERGENCY HEALTHCARE AUTHORIZATION

Child's Full Name:	Birth Date:
Mothon's Namo:	
Home Phone:	Cell Number:
rather's Name:	
•	
	Cell Number:
Any Other Numbers:	
Child's Physician:	Phone Number
Hasnital of Chaica:	Phone Number:
	Ins. Policy Number:
	esponsible: Ins. Folicy Number:
ranie of Ferson Financially Re	
	EMERGENCY CARE AUTHORIZATION
In order to protect my child,	, in case of medical emergency,
	(Name of Child)
accident, or sudden illness, I	Parent/Guardian), authorize a representative of
Alex Faterand New Colonia Ci	•
The Episcopai Day School of 1	Evergreen program to refer my child to his/her own physician,
(Signature of Parent)	·
In the event the chove menti	ioned physician cannot be reached, or if time is too critical to attempt
	e and give approval that my child be transported to the nearest medical
	further authorize the hospital and any attending physicians to perform
•	cedures and/or treatments required. In addition, I authorize a
	opal Day School of Evergreen to secure any medical transportation
·	nancial responsibility for the emergency treatment and any medical
expenses incurred thereafter	·
Panent/Guardian Signature:	Date:
	: Duie:
WITTE	

GENERAL HEALTH APPRAISAL FORM

PARENT Please complete, date, and SIGN.	
	Birthdate:
Diet: Breastfed Age appropriate Special-Desc	cribe:
I, form and applicable attachments with my child's school, childcar Name: Fax:	, give permission for my child's healthcare provider to share this re, or camp. Contact information for the person to receive this forn Email:
Parent/Guardian Signature:	Date:
HEALTH CARE PROVIDER Please complete after pare	ent section has been completed.
Date of most recent health appraisal: A	ge:Weight:
Physical Exam: Normal Abnormal-describe:	Type of Reaction
A separate medication authorization form (<u>link</u>) is required for Current Diet: Breastfed Age appropriate Special-desc	cribe:
	exemption form Next vaccine due date:
HEALTH CARE PROVIDER Please complete if appropage to the start Programs per to the start Program per to	riate. This information is required by Early Head Start and the State EPSDT Schedule.
Height: B/P: Head Circumference Lead Level: Not at risk OR Lead level: TB: Screens Performed: Vision: Normal Abnormal Oral Health: Normal Abnormal Developmental Screence Developmental Concerns:	Hearing: Normal Abnormal creen: ASQ PEDS Other:
PROVIDER SIGNATURE	OFFICE STAMP
Next Well Visit: Per AAP Guidelines* or Age: This child is healthy and may participate in all routine activities in school, childcare, or camp. Any concerns or exceptions are identified on this form.	
Signature of Healthcare Provider (certifying form review	ved)

The form was created by the American Academy of Pediatrics, Colorado Chapter and Healthy Child Care Colorado to satisfy childcare and Head Start requirements in Colorado. While accepted by most schools, childcare programs and camps, this is not an official government form. Updated 01/2021.

*The AAP recommends Well Child Visits at 2, 4, 6, 9, 12, 15, 18, 24, and 30 months, and annually after 3 years.





Advancing Colorado's health and protecting the places we live, learn, work, and play

Dear families of students attending Colorado child cares and preschools for the 2025-26 school year:

This letter includes important information about Colorado's school and child care vaccine requirements. There's nothing more important than making sure your child or children stay healthy and learning all year long. Getting vaccinated gives children the best chance of staying healthy and in school.

Colorado law requires children who attend a licensed child care or preschool to be vaccinated against many of the diseases vaccines can protect against, unless a Certificate of Exemption is filed. For more information, visit https://cdphe.colorado.gov/immunization-policy-and-board-health-rules. Before a child's first day of school, families are responsible for providing an up-to-date immunization record, an in-process plan, or a Certificate of Exemption to each school the child attends. An in-process plan is written by your child's immunizing provider and shows that your child is following the ACIP schedule to catch up on missing dose(s) of one or more school-required vaccines.

Getting vaccinated and following the recommended schedule is important. Think of vaccines as a special training program for the body, teaching it how to fight off harmful germs. The protection from vaccines can last a very long time, which helps to keep your child, your family, and your community safe and healthy.

Vaccines required for child care and preschool

To attend preschool and child care, your child must be vaccinated against:

- Hepatitis B (HepB)
- Diphtheria, tetanus, and pertussis (DTaP)*
- Haemophilus influenzae type b (Hib)
- Measles, mumps, and rubella (MMR)*

- Pneumococcal disease (PCV)
- Polio (IPV)*
- Varicella (chickenpox)*

Get kindergarten ready: *Colorado law requires children between the ages of 4 and 6 years to receive their final doses of DTaP, IPV, MMR, and varicella vaccines **before** kindergarten entry.

Number of doses and spacing of vaccines:

Colorado follows recommendations set by the Centers for Disease Control and Prevention's <u>Advisory Committee</u> on <u>Immunization Practices</u>. This committee is a group of medical and public health experts who study vaccines and recommend them for the public. View the recommended vaccine schedule for children birth through 6 years of age at https://www.cdc.gov/vaccines/imz-schedules/child-easyread.htm.

Vaccines that are not required for child care and preschool but are recommended include:

COVID-19, hepatitis A (HepA), influenza (flu), respiratory syncytial virus (RSV), and rotavirus (RV). The timing and spacing of these vaccines also follow the recommended <u>vaccine schedule for children birth through 6 years of age</u>.

Vaccination records

Share your child's updated Certificate of Immunization with their school every time they receive a vaccine. Need to find your child's vaccine record? Visit COVaxRecords.org for more information.

Exclusion from child care and school

If there is an outbreak of a vaccine-preventable disease at your child's school, and your child has not received the vaccine for that disease, they may be required to stay home for many days. That could mean lost learning time for them and lost work and wages for you. For example, if your child has not received an MMR vaccine, they may need to stay home from school for 21 days after someone gets sick with measles.

Exemptions from one or more school-required vaccines

If your child cannot get vaccines for <u>medical reasons</u>, you must submit a Certificate of Medical Exemption to your school. If you choose not to have your child vaccinated for nonmedical reasons, you must submit a Certificate of Nonmedical Exemption to your school. Nonmedical exemptions must be submitted at 2, 4, 6, 12, and 18 months of age. These exemptions expire when the next vaccines are due or when the child enrolls in kindergarten. Find more information about exemptions at https://cdphe.colorado.gov/exemptions-to-school-required-vaccines,

Have questions?

Talk with a health care provider or your local public health agency to ask questions and find out which vaccines your child needs. Find a vaccine provider at cdphe.colorado.gov/get-vaccinated. Read about the benefits and importance of vaccines at cdc.gov/vaccines-children/about/index.html, childvaccineco.org, lmmunizeForGood.com, and cdphe.colorado.gov/immunization-education.

Staying up to date on routine immunizations is important for adults as well as children. It's never too late for adults to get back on track! Learn more at https://www.cdc.gov/vaccines-adults/recommended-vaccines/.

Finding and paying for vaccinations

If you need help finding free or low-cost vaccines, go to COVax4Kids.org or https://cdphe.colorado.gov/immunizations/get-vaccinated, or dial 2-1-1 for information on Health First Colorado (Medicaid) and vaccine clinics in your area.

How is your child care or school doing on vaccinations?

Annually, schools and child cares must report immunization and exemption numbers (but not student names or birth dates) to CDPHE. Schools do not control their specific immunization and exemption rates or establish the Vaccinated Children Standard of 95% for all school-required vaccines, described in §25-4-911, CRS.

Your child care or preschool's immunization rates from the 2023-24 school year. (Find 2023-24 school year and prior years' data at COVaxRates.org).

Child care or preschool name	2023-24 MMR immunization rate (required)	2023-24 MMR exemption rate (required)

Schools may choose to include rates for other school-required vaccines below.

2023-24 HepB immunization rate	2023-24 HepB exemption rate	
2023-24 DTaP immunization rate	2023-24 DTaP exemption rate	
2023-24 Hib immunization rate	2023-24 Hib exemption rate	

2023-24 PCV immunization rate	2023-24 PCV exemption rate
2023-24 IPV immunization rate	2023-24 IPV exemption rate
2023-24 varicella immunization rate	2023-24 varicella exemption rate



Immunization Branch

Child care immunization table

Vaccines required for preschool and kindergarten entry, 2024-2025

Background:

- 1. This table may be used as a guide to evaluate the number of valid doses a child must receive by month of age in order to comply with state immunization requirements.
- 2. Immunization requirements must be enforced. Students who do not meet the requirements must be denied attendance according to Colorado Revised Statutes §25-4-902.

There are three ways to be in compliance with Colorado school immunization law:

- i. **Fully immunized:** A student has received all school-required vaccines and is up to date according to their age, following the timing and spacing requirements of the <u>immunization schedule</u> set by the <u>Advisory Committee on Immunization Practices</u> (ACIP). A completed Certificate of Immunization is included in the student's electronic or hard copy file. "Fully immunized" also applies to students who have submitted titers as an acceptable alternative to certain vaccine components. Use CDPHE's titer interpretation guidance resource to determine which titers are an acceptable alternative to school-required vaccination.
- ii. In-process: A student is attending school and is in the process of getting up to date on required vaccines. Within 14 days of receiving direct notification from the school or child care, the student must receive the required vaccines and, if applicable, the parent/guardian must submit a signed written plan for obtaining the remaining school-required vaccines, following the ACIP schedule for minimum intervals and ages.
- iii. **Exempted:** A student has a complete <u>Certificate of Medical or Nonmedical Exemption on file</u>. A Certificate of Nonmedical Exemption is to be submitted by a parent/guardian upon school entry and when immunizations are due following the ACIP immunization schedule at 2 months, 4 months, 6 months, 12 months, and 18 months of age and at kindergarten entry. A Certificate of Medical Exemption needs to be submitted only once unless there is a change in the student's school or personal information.
- 3. Vaccines **required** for child are include hepatitis B (HepB), diphtheria, tetanus, pertussis (DTaP), *haemophilus influenzae* B (Hib), polio (IPV), pneumococcal conjugate (PCV), measles, mumps, rubella (MMR), varicella (chickenpox).
- 4. Vaccines that are **not** required for school but are <u>recommended by ACIP</u> include COVID-19, hepatitis A (HepA), influenza (flu), respiratory syncytial virus (RSV) monoclonal antibody, and rotavirus (RV). Other vaccines may be recommended for students with certain high-risk health conditions.
- 5. Schools and child cares are encouraged to enroll in the Colorado Immunization Information System (CIIS), which allows users to look up, review, and record immunization records. Email cdphe_ciis_schools@state.co.us for more information.

How to use the child care immunization table:

- 1. Review the child's immunization record alongside this table to determine if they have the required number of valid doses.
 - i. The Colorado Board of Health follows the <u>immunization schedule</u> developed by the <u>Advisory Committee on Immunization Practices</u> (ACIP) with the following exceptions:
 - a. Students between the ages of 4 and 6 years are required to receive their final doses of diphtheria, tetanus, and pertussis (DTaP), inactivated polio vaccine (IPV), measles, mumps, and rubella (MMR), and varicella (chickenpox) vaccines prior to kindergarten entry.
- 2. Use the student's age to select the appropriate row. Do **not** advance to the next row until the student has reached that age.
 - i. For example, continue using the 3-month row for a student who is 4 months and 3 weeks of age.
- 3. For students whose vaccinations have been delayed, see catch-up guidance notes and catch-up guidance job aids to determine the number of doses needed to meet the dose number requirement.
 - i. In some instances, fewer doses of DTaP, Hib, PCV, and IPV will fulfill the required number of doses.

By							
Age	Number of required valid doses:						
	Note: Vaccines must be given no earlier than the minimum intervals and ages in order to be valid. A four-day grace period applies in most situations, though should not be applied to the 28-day interval between two live virus vaccines (i.e., MMR or varicella).						
	Hepatitis Diphtheria, tetanus, pertussis Haemophilus influenzae B (HepB)* (DTaP)† (Hib)† Polio (IPV)§ Pneumococcal conjugate (MMR)# (MMR)# (Chickenpox)**						
1 month	1						
3 months	2	1	1 (any Hib product)	1	1		
5 months	2	2	2 (any Hib product)	2	2		
7 months	2	3	3 (any Hib product) or 2 (PedvaxHib)	2	3		
16 months	2	3	4 (any Hib product) or 3 (PedvaxHIB)	2	4	1	1
19 months	3	4	4 (any Hib product) or 3 (PedvaxHIB)	3	4	1	1
By K entry ^{††}	3	5		4		2	2

Per CDC: Catch-up refers to "those who start late or who are more than 1 month behind." Once a child catches up to the number of doses required for their age, return to using routine recommendations for timing future vaccinations.

*HepB is a three-dose series scheduled at 0, 1-2, and 6-18 months of age. The minimum age for the final dose is 24 weeks. If Dose 3 is given before 24 weeks, a fourth dose is required. Four doses of hepatitis B vaccine are permitted when a combination vaccine is used. Catch-up: Older students require a minimum of three appropriately spaced doses (minimum intervals are 0 (Dose 1), four weeks (Dose 2), eight weeks and at least 16 weeks after the first dose).

[†]DTaP is a five-dose series scheduled at 2, 4, 6, 15-18 months, and 4-6 years of age. By kindergarten entry, five doses of DTaP are required or four doses if the fourth dose was administered on or after the 4th birthday and was given at least six months after Dose 3. Catch-up: For children 4 months through 6 years, use CDC's DTaP catch-up guidance job aid.

†Hib is a three- or four-dose series depending on product type. Four doses for most Hib products (or when mixing PedvaxHIB with other Hib products), scheduled at 2, 4, 6, and 12-15 months of age or three doses with PedvaxHIB (scheduled at 2, 4, 12-15 months). Catch-up: A single dose of Hib vaccine administered at 15 months through 4 years meets the Hib requirement. Previously unvaccinated children who are 60 months or older do not require Hib vaccination. For children 4 months through 4 years, use CDC's Hib catch-up guidance job aid or CDC's catch-up guidance job aid for PedVaxHib only.

[§]IPV is a four-dose series scheduled at 2, 4, 6-18 months, and 4-6 years of age. By kindergarten entry, four doses of IPV are required or three doses if the third dose was administered on or after the 4th birthday and was given at least six months after Dose 2. The final dose must be given no earlier than 4 years. Catch-up: For children 4 months through 17 years, use CDC's IPV catch-up guidance job aid.

PCV is a four-dose series scheduled at 2, 4, 6, and 12-15 months of age. **Catch-up:** A single dose of PCV vaccine administered at 24 months through 4 years meets the PCV requirement. Previously unvaccinated children who are 60 months or older do not require PCV vaccination. For children 4 months through 4 years, use CDC's PCV catch-up job aid.

*MMR is a two-dose series scheduled at 12-15 months and 4-6 years of age. Dose 1 is not valid if administered more than four days before the 1st birthday. Two valid doses are required for students entering kindergarten. Catch-up: Unvaccinated children: two-doses at least four weeks apart.

*Varicella is a two-dose series scheduled at 12-15 months and 4-6 years of age. Dose 1 is not valid if administered more than four days before the 1st birthday. Two valid doses are required for students entering kindergarten. Catch-up: Unvaccinated children: two doses at least three months apart. Note: If a child has previous varicella disease documented by a health care provider or a positive antibody titer, the child has met the varicella requirement.

^{††}Kindergarten entry: Hib and PCV are not required for students K through grade 12.

COLORADO CERTIFICATE OF IMMUNIZATION





This form is to be completed by a health care provider (physician [MD, DO], advanced practice nurse [APN] or delegated physician's assistant [PA]) or school health authority. School-required immunizations follow the Advisory Committee on Immunization Practices (ACIP) schedule. If the student provides an immunization record in any other format apart from this Certificate or an Approved Alternate Certificate (details found at cdphe.colorado.gov/immunization/forms), the school health authority must transcribe the record onto this form. Note: Final doses of DTaP, IPV, MMR and Varicella are required prior to kindergarten entry. Tdap is required at sixth grade entry.

Student Name:					Date of b	irth:	
Parent/guardian:(if student is under 18 year	s of age and no	ot emancipated	d)				
Required Vaccines	Immunizatio	n date(s) MM/	DD/YY				Titer Date*
epB Hepatitis B							
TaP Diphtheria, Tetanus, Pertussis (pediatric)†							
fap Tetanus, Diphtheria, Pertussis†							-
1 Tetanus, Diphtheria							
b Haemophilus influenzae type b							
//OPV Polio							
V Pneumococcal Conjugate							
∧R Measles, Mumps, Rubella ‡							
easles							
ımps							
bella							
ricella Chickenpox							
ricella - date of disease		Varicella - p	oositive screen			rea under "Titer Date" i	
ecommended Vaccines PV Human Papillomavirus	immunization	date(s) MM/L) / Y Y			:	:
• Human rapidomavirus							
Rotavirus							
CV4 Meningococcal							
enB Meningococcal							
PA Hepatitis A							
J Influenza	}						
OVID-19							
her		1	1 1 1	1 1 0	1	1	
lealth care provider printed name/signa	ture:		1			Date:	
tudent is current on required immunizat nmunization record transcribed/reviewe				No			
chool health authority signature or stam	p:					Date:	
(Optional) I authorize my/my student's s Colorado Immunization Information Syste						public health a	gencies and th
Parent/Guardian/Student (emancipated o	or over 18 vrs	old) signature	<u>.</u>			Date:	

HEALTH, DEVELOPMENT & CONTACT UPDATE FORM

	CHILD'S NAME:		Birthdate:
HEAL	<u>TH</u>		
Please	Hospitalizations ☐ Yes ☐ Surgeries ☐ Yes ☐ Specific illness diagnosed by	☐ No☐ No☐ No☐ No☐ Area Provider ☐ Yes☐☐ Sition such as asthma or severe food a☐ No☐ No☐ No☐ No☐ No☐ No☐ No☐ No☐ No☐ No	
If you	cor your Health Care Provider It ing, please check and then exp Speech/Language Coordination or Motor Skills Social or Emotional Thinking or Processing Information Memory Other	lain below:	developmental progress on any of the
	ACT INFORMATION list any contact information ch	nanges such as phone numbers and em	nail.
Parent	:/Guardian Signature:		Date:

PICK UP AUTHORIZATION FORM

Child's Name:	
Class:	(filled in by office)
Home Phone:	
Parent/Guardian's Name:	
Cell Phone:	Work Phone:
Parent/Guardian's Name:	
Cell Phone:	Work Phone:
	//our permission to pick up my/our child from EDSE in the eached. (Request another form for more names & numbers)
1. Name:	Relationship:
Home Number:	Cell Number:
Address:	
2. Name:	Relationship:
Home Number:	Cell Number:
Address:	
3. Name:	Relationship:
Home Number:	Cell Number:
Parent/Guardian Signature: _	

THE EPISCOPAL DAY SCHOOL OF EVERGREEN

2025 - 2026 SCHOOL YEAR and 2025 SUMMER PROGRAM (If attending)

PERMISSION TO PARTICIPATE

My child	has permission to participate in the
age appropriate activiti	ies that are planned for the Episcopal Day 2025-2026 school year and 2026 Summer
Program.	•
•	e on the campus of the Episcopal Church and not only meet, but exceed all state
•	As always, all children will be closely
Water Play	
Hiking Baby Buggy Rides	
Slip and Slide	
Walks	
Parents Signature	
Date	



Facebook Participation Authorization

The Episcopal Day School of Evergreen has a Facebook page that we would like to use to promote our school and to let you share your child's school experiences with friends and family.

We would like permission to post photos of the students on the Facebook page, with NO TAGGING.

There will be no names attached to the photos to ensure all the children's security.

Yes, I give permission for EDSE to post pictures of my child,	
	, to its Facebook page with no tag.
No, I do not give permissio	n for EDSE to post pictures of my child,
	, to its Facebook page with no tag.
Signature of parent/guardian	Print Name
Date	



Directory Authorization Form

The Episcopal Day School of Evergreen will be compiling a School Directory that we would like to distribute to all staff and enrolled families. This will help you get to know other families, communicate with each other regarding school events, carpooling, birthday parties, playdates, etc.

school events, cal pooling, bit mady parties, playaates, etc.
We would like permission to print your child's name, parent phone numbers and parent email addresses.
Yes, I give permission for EDSE to list my child and to print the contact information for the people provided below: PLEASE PRINT CLEARTLY
Child's Name:
Parent 1: Name That You Go By:
Phone & Email:
Parent 2: Name That You Go By:
Phone & Email:
No, I do not give permission for my child to be listed or for my contact information to be listed in the school directory.
Signature of parent/guardian Print Name
Date:

SUPPLY LIST

2025-2026

- **5 Containers of Baby Wipes**
- 12 Rolls of Paper Towels (select-a-size preferably)
- 2 Boxes of Kleenex
- 1 50 oz. Hand Soap Refill <u>CANNOT BE ANTIBACTERIAL</u>
- 1 box non-latex Nitrile medical-type gloves, medium, 100 count
- 2 Bottles of Liquid White School Glue
- 1 Box of Washable Markers*
- *If your child is in Pre-K, please buy fine point washable markers. If you child's last name begins with letters A-L,
- 1 Box of Trash Bags (13 gallon) 80-100 count If your child's last name begins with letters M-Z,
- 1 Tube or Jar of Aquaphor Baby Healing Ointment Please write your name on the container (bag/box) you bring the supplies in.

If you are bringing diapers along with these supplies, please give the diapers to your child's teacher and do not leave them with these supplies.

Supplies are due at either Open House on Thursday, August 21st from 10:00AM to 11:00 AM or on your child's first day of attendance.

Please refer to our Policies and Procedures for items that will need to be brought each day (lunch, drinking cup, etc...).