

TEACHER'S EVERYDAY CLEANING (updated)

You are to continue to keep the same cleaning routine as you have learned in Standard Precautions EXCEPT that we are now DISINFECTING toys and commonly touched surfaces until further notice due to the COVID-19 pandemic. (Potentially dangerous bodily fluids are to be cleaned up the same way as previously taught.)

Commonly touched surfaces are:

Door knobs/handles	Light switches	Faucet handles & spouts
Tables	Chairs	Toilet Flush handles
Gates	Soap Dispensers	Keyboard & mouse
Toys	Parent Sign In / Out Board	

WHAT TO CLEAN

Toys (all) touched*

Tables**

Chairs

Changing Tables

Nap mats

Water Sensory Tables^{°°}

Dry Sensory Tables^{°°}

Toilet Seats

Carpets

Floor around toilet

Water Pitcher

Playground Toys/Structures[°]

WHEN TO CLEAN

End of Day

Before Eating/soiled/End of Day

End of Day

After each Use

End of each day

End of EACH day

Emptied & Cleaned Weekly

If soiled & End of Day

End of Day

End of Day

End of Day on Friday

Morning & Between Classes

WHAT TO CLEAN WITH

See Below

See Below

Disinfectant Spray

Disinfectant/Rinse/Sanitizer

Disinfectant/Rinse

Dried and Sanitizer Spray

Sanitizer Spray

Disinfectant/Rinse

Vacuum

Wet Swifter

Dish Detergent

Sanitizer Spray

*Toys must be disinfected at the end of each day. Lay them out so you can spray all sides. Let them remain wet for 10 minutes and then rinse with water. This can be done in the kitchen sink. There will be a drying station for you to put the toys on to air dry. Toys can go back to their rooms the next morning. You can spray items with water that you can't rinse in the sink. If a toy is mouthed during the day, remove it for disinfecting later.

**Tables: During the day while children are in the room, clean any soiled areas on the table and then spray with Sanitizer as you have always done before. At the end of the day, clean (if needed) and then spray with disinfectant. Leave for 10 minutes and then wipe with wet towel or cloth to rinse or you can spray with water. Air dry or wipe to dry, whichever you think would not leave residue. If you stack your chairs on the table, you must use disinfectant spray on the table when you take them down. (Don't forget to rinse after 10 minutes)

^{°°}Sensory tables cannot be used during the COVID-19 Pandemic. This is the normal cleaning schedule for sensory tables when we are given permission to use again.

[°]This will only be done during the COVID-19 pandemic.

The disinfecting procedure for commonly touched items is:

- Put on Gloves
- Clean any soiled area with soapy paper towels and throw away.
- Dry with paper towel.
- Spray with the new disinfectant spray bottle or the Clorox Bleach Germicidal Cleaner (which is a disinfectant)
- Let it remain on the surface for 10 minutes.
- TOYS*, TABLES**, and CHANGING TABLES must be rinsed after 10 minutes. See above for the procedure.
- All other surfaces (besides toys, tables, and changing tables) can air dry according to Healthy Child Care Colorado.

Disinfectant wipes can only be used if we are well stocked and instead of Disinfectant spray in the classroom for items that if sprayed could be ruined. If we are running low, you will have to spray a paper towel with the disinfectant and then use like a wipe. We are limited on wipes so use sparingly. If you have to use wipes a lot then perhaps there may need to be a change in what items you are using daily.

LENGTH OF TIME FOR SANITIZER OR DISINFECTANT:

Sanitizer Spray: Leave on surface for at least 2 minutes. .

Disinfectant Spray: Leave on surface for 10 minutes.

We have two Disinfecting Sprays that are FDA approved that we currently use:

- Simple Green Pro 3 Plus concentrate (2 ounces to 1 gallon water)
- Clorox Bleach Germicidal Cleaner

USE GLOVES WHEN:

- Passing out snacks to the children
- Changing diapers
- Giving first aid
- Cleaning to protect your hands from drying out

OFFICE STAFF
END OF EACH DAY CLEANING WIPES
One person clean Church and the other person clean St. Mark's

Wipe all of the following items, if they were possibly used:

- Door Knobs and Handles found on both sides of doors to:
 - Classrooms
 - Cabinets
 - Bathrooms
 - Building entry doors
 - Offices
 - Kitchen
 - Closets
 - Any others not listed that might have been used
- Light switches in all areas used including:
 - Classroom
 - Bathrooms
 - Kitchens
 - Entry rooms or Entry ways
 - Workroom
 - Closets
 - Church sliding switches by Bears 2nd entry door
- All gates being used
- All water faucet handles & spouts in bathrooms, kitchens, and water faucets
- Flush handles on all toilets being used.
- The top of all soap dispensers in bathrooms and kitchens.
- The keyboard and mouse on the sign-in/sign-out computer.
- If the water fountains are used, those need to be wiped down as well. However, currently at EDSE we are not using them.