



Residential Lease Application

The following information is needed to assure the Owners we represent the most responsible Tenants possible. We also require this information for contact purposes in case of emergency. Your cooperation in completing this application to the best of your abilities is appreciated. We understand this information is confidential in nature and will NOT be sold or given to any other party. This information will only be used in relation to this lease application.

Date: _____ Property/Unit Applied For: _____

Applicant Name: _____
Phone Number: _____ DOB: _____ SSN: _____
Present Address: _____
Present Landlord/Manager: _____ Landlord/Manager Phone: _____
How Long at this Address: _____ Monthly Rent: _____ Previous Address: _____
How Long: _____
Marital Status: _____ DL Number: _____ Employer: _____
Employer Address: _____ How Long: _____ Position: _____
Supervisor: _____ Supervisor Phone: _____ Monthly Take Home Pay: _____

Please attach 3 Months Pay Stubs with Application

Co-Applicant Name: _____
Phone Number: _____ DOB: _____ SSN: _____
Present Address: _____
Present Landlord/Manager: _____ Landlord/Manager Phone: _____
How Long at this Address: _____ Monthly Rent: _____ Previous Address: _____
How Long: _____
Marital Status: _____ DL Number: _____ Employer: _____
Employer Address: _____ How Long: _____ Position: _____
Supervisor: _____ Supervisor Phone: _____ Monthly Take Home Pay: _____

Please attach 3 Months Pay Stubs with Application

Other Persons Occupying Property: Adults: _____ Children: _____
Names / Ages: _____
Names / Ages: _____
Names / Ages: _____
Names / Ages: _____

Other Information: Bank Name: _____ Account Number: _____
Method of Payment: (Circle One): Auto-Draft Cash Check MO

Vehicle 1: Make: _____ Model: _____ Color: _____ License: _____
Vehicle 2: Make: _____ Model: _____ Color: _____ License: _____
Vehicle 3: Make: _____ Model: _____ Color: _____ License: _____

Please list any other vehicles, trailers, ATV's, or RV's that will be stored on the property _____

List all pets to be kept on the Property (dogs, cats, birds, reptiles, fish, other)

Type & Breed: _____

Name: _____

Color: _____

Weight: _____

Age: _____

Gender: _____

Neutered: _____

Declawed: _____

Current Shots: _____

Will any waterbeds or water filled furniture be located on the property? _____

Does anyone who will occupy the property smoke? _____

Will applicants maintain renter's insurance on the contents? _____

Has applicant(s) ever:

Been Evicted? _____

Been asked to leave a property? _____

Broken a lease or agreement? _____

Filed for bankruptcy? _____

Lost a property to foreclosure? _____

Been convicted of a crime? _____

If yes, please explain: _____

Is any occupant a registered sex offender? _____

Involved in a pending criminal matter? _____

Is there any other information applicant would like considered? _____

Nearest Relative Not Living with You: _____ Phone: _____

Address: _____

In Case of Emergency Contact: _____ Phone: _____

Relationship: _____

Why are you leaving your present address? _____

Desired Date of Occupancy: _____ Desired Length: _____

Please list three references (1 credit reference & 2 personal references): _____

IT IS AGAINST THE LAW TO DISCRIMATE AGAINST PROSPECTIVE TENANTS ON THE BASES OF RACE, RELIGION, NATIONAL ORIGIN, AGE, OR DISABILITY. LOCAL OR STATE LAWS MAY INCLUDE ADDITIONAL CLASSES WHICH ARE PROTECTED FROM DISCRIMINATION IN HOUSING. A CREDIT REPORT WILL BE RUN TO ENSURE ABILITY TO PAY. THIS INFORMATION WILL BE KEPT IN CONFIDENCE AND USED ONLY IN RELATION TO THE APPLICATION.

PETS MAY BE ALLOWED IN SOME CASES WITH PRIOR APPROVAL FROM THE LANDLORD. IF ACCEPTED, A \$250.00 NON-REFUNDABLE PET DEPOSIT WILL BE REQUIRED PER PET.

BY SIGNING BELOW, I/WE HEREBY STATE THAT THE ABOVE INFORMATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE; AND I/WE HERBY AUTHORIZE VERIFICATION OF CREDIT, CRIMINAL, AND ANY SUCH INFORMATION. FALSE INFORMATION SHALL BE GROUNDS FRO REJECTION OF APPLICATION. I/WE FURTHER UNDERSTAND THAT I WILL FORFEIT MY SECURITY DEPOSIT (IF ONE WAS MADE) IF AFTER 24 HOURS I DECIDE NOT TO LEASE THE ABOVE MENTIONED PROPERTY.

I HEREBY AUTHORIZE THE LANDORD OR LANDLORD’S AGENT TO VERIFY THE INFORMATION ON THE APPLICATION. VERIFICATION OR RE-VERIFICATION OF ANY INFORMATION CONTAINED IN THE APPLICATION WILL BE RETAINED BY LANDLORD. I HEREBY AUTHORIZE TENANT DATA SERVICES, INC. TO OBTAIN INFORMATION ABOUT ME, INCLUDING, BUT NOT LIMITED TO, THIS APPLICATION, MY CREDIT, MY TENANT HISTORY, MY CHECK WRITING HISTORY, ANY COURT RECORDS AND/OR MY CRIMINAL RECORD, AND I HERBY AUTHORIZE & INSTRUCT ANY ENTITY OR PERSON CONTACTED BY TENANT DATA SERVICES, INC. OR THE LANDLORD OR LANDLORD’S AGENTS TO RELEASE SUCH INFORMATION TO THEM. UPON REQUEST, TENANT DATA WILL PROVIDE THE NAME AND PHONE NUMBER OF THE SOURCE OF THE INFORMATION USED IN THE VERIFICATION PROCESS.

UNLESS OTHERWISE AGREED UPON IN WRITING, APPLICANT UNDERSTANDS THAT THIS PROPERTY WILL REMAIN FOR LEASE AND ON THE MARKET AND CAN CONTINUE TO BE SHOWN TO PROSPECTIVE TENANTS UNTIL A LEASE IS ENTERED IN TO WITH THE LANDLORD / MANAGEMENT AND THE DEPOSIT HAS BEEN PAID.

Applicant Date

Co-Applicant Date

Management Use Only

Received On: _____ (date) _____ (at) _____ (by) _____
Notified Applicant On: _____ (date) that applicant was: _____ (Approved) _____
(Not Approved) By: _____ (Agent)



DATA ENTRY CHECKLIST FOR APPLICANT:

Full Name: _____

Home Phone: _____

Mobile Phone: _____

Work Phone: _____

Email Address: _____

Email Address 2: _____

DOB: _____

SSN: _____

DL Number: _____

Employer: _____

DATA ENTRY CHECKLIST FOR CO-APPLICANT:

Full Name: _____

Home Phone: _____

Mobile Phone: _____

Work Phone: _____

Email Address: _____

Email Address 2: _____

DOB: _____

SSN: _____

DL Number: _____

Employer: _____