

Port Delmarva, Inc.

260 Port Delmarva
Rehoboth Beach De 19971
302-227-7409

March 1, 2021

Dear Port Resident,

SPRING is almost here!

As we quickly approach a new season at Port Delmarva, we would like to provide you with some of the critical dates and activities that are important to the continuous operation of The Port. We ask that you please read this letter and email the Board members if you have any questions. Residents can send emails to portliaison@gmail.com.

Water Turn-On is scheduled for Saturday, March 27, 2021. Should Mother Nature provide us with unfavorable weather, we will advise you with the new date.

Port Clean-Up and Site selection Day is scheduled for Saturday, April 10, 2021.

COVID-19 and the State restrictions/ guidelines that have come with this pandemic require us to re-think how we gather in groups. With this in mind, the **Residents Meeting**, typically held before Site Selection, will not be held this year. If you have a question or concern, we ask that you send an email to portliaison@gmail.com. The Board will promptly respond to your email.

Port Cleanup is scheduled to begin at 10:00 am.

Since the severe winter of 1997-1998, the President of the Port has asked each resident to help clean the Port of debris and repair damage left by the winter storms. We have established a tradition of beginning our summer season with a clean-up day as an effort to maintain Port Delmarva as our small piece of heaven here in Delaware. Unfortunately, last year we were not able to hold fast to that tradition due to covid. This winter, storms have left debris on individual sites as well as the common areas.

We are looking forward to an excellent turnout to accomplish this much-needed work!

We are looking for new volunteers and those who traditionally step forward to lend a helping hand. Volunteers are asked to show up with their rakes, shovels, brooms, and gas-powered blowers for the annual spring cleaning.

Site Selection is scheduled to begin at 2:00 pm. (Trailer moving day will be on a separate weekend.)

To abide by the State's COVID-19 rules about group gatherings, we are requesting those who have no intention of moving to a new site to please refrain from coming to the meeting. Access to the meeting will be limited to (1) one leaseholder per site. To enter Memorial Hall, you will be required to wear a facemask. The facemask must remain on until you exit Memorial Hall. The seniority list will be emailed out on April 1st. If you do not receive emails from portliaison@gmail.com, please send a message and ask to be added. If you do not have access to email, please call Kim Carroll at 443-220-5496, and she can advise you as to where you are on the list.

The procedure will be the same as in the past. Site holders will be offered vacated sites in the order of seniority as posted on the bulletin board in Memorial Hall, as well as being emailed out on April 1, 2021. Storage lots will be selected at the same time. The new leaseholders will have an opportunity to choose a permanent site for the first time.

Trailers will be relocated **on April 17, 2021, at 10 am:** weather permitting. If you would like to have the Port relocate your trailer for you, you **must** sign a release form after the April 10, 2020 site selection meeting before the relocation can be scheduled.

Cox RV has been contracted to move trailers this year. Cox RV will use these forms to establish a move plan.

You are reminded to be familiar with the Port layout; as sites are selected, other sites become available for choosing. Maps of the Port showing the site numbers are available from the Directors.

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Open sites:

The following sites will be available at the April 10, 2021 Site Selection meeting:

02...18...20...33...37...50...60... 109

Open Storage sites:

The following storage lots will be available at the April 10, 2021 Site Selection meeting:

02...41...48...52...57

Open Kayak and Car Top boat storage: No Available Sites.

Kayak and Car Top boat storage is no longer free. Contact Randy Huber to be placed on a waiting list for the next available Kayak or Car Top Boat storage location. *Fees for the storage lots will be payable on Site Selection Day. Emails to be addressed to Randy Huber at info@portdelmarva.com*

If you cannot attend the meeting and desire a particular site, you may authorize another leaseholder to make the selection for you by Proxy when your turn for selection comes up. If you elect to use this procedure, please complete the Site Selection Proxy form on the following page and forward it to Jens Maly, Secretary of Port Delmarva, before the meeting on April 10, 2021. Proxys to be emailed to info@portdelmarva.com. Please arrange to pay any fees owed at Site Selection. Residents or proxies must be on-site during Trailer Moving Day.

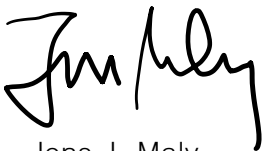
Updates as to how the Board will handle site Selection will be sent to you via email from portliaison@gmail.com; posted on our website www.portdelmarva.com, as well as posted on our Facebook page.

Trailer Moving Day is scheduled for 10:00 am Saturday, April 17.

Recycling Dumpster - Please be advised that, per DENREC's guidelines, we will now have a Recycling dumpster on-site in addition to our regular trash dumpster. I have attached a flyer from DENREC about the Recycle dumpster.

Storage Sites - This is a reminder that the storage sites store **active** boats, boat trailers, or your tow vehicle. All boats and trailers of any kind must display current registration plates or registration stickers. If the boat or trailer does not have a current registration plate or registration sticker, it will be deemed '**dead storage**' and must be removed. Decal(s) must be obtained by a Board of Directors and affixed to item(s), i.e., transom, trailer, etc.

Ongoing Maintenance Responsibilities – The rules outlined in Port Delmarva's Lease Agreement require each Lease Holder to maintain their trailer and their site to a minimum standard. During the 2020 season, the Board of Directors decided to relax those rules based on the impact and ever-changing conditions presented by the COVID-19 pandemic. As we move into the 2021 season, every resident must know that the Board intends to enforce the rules as they were written. Every resident is responsible for the appearance and upkeep of their trailer and their assigned site. We ask that if your trailer requires cleaning or repair or if your site has miscellaneous stockpiled material, supplies, or debris, that you please make an effort to have this completed by no later than April 11, 2021. Penalties for not maintaining your trailer or site will be applied per our Bylaws.



Jens J. Maly
Secretary
Port Delmarva

Port Delmarva, Inc.

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Site Selection Proxy

You may authorize another leaseholder to make the selection for you when your turn for selection comes up. If you elect to use this procedure, please complete the form below and forward it to the Secretary of Port Delmarva before the meeting on April 10, 2021. Please arrange to pay any fees owed after the site selection is made for you. This Proxy also authorizes the appointed Proxy to move the trailer if you are not available on Trailer Moving Day.

WE ARE ASKING THAT IN ADDITION TO MAILING IN YOUR PROXY THAT YOU ALSO EMAIL A COPY TO PORTLIAISON@GMAIL.COM

WE HAVE FOUND THAT MAIL IS TAKING AN EXTREMELY LONG TIME TO BE DELIVERED AND WE DO NOT WANT YOU TO LOSE THE CHANCE OF HAVING SOMEONE MAKE A SELECTION FOR YOU SHOULD YOU NOT BE ABLE TO BE PRESENT.

SITE SELECTION AUTHORIZATION

Date

To: Secretary, Port DelMarVa, Inc.

260 Port DelMarVa

Rehoboth Beach, DE 19971

This is to advise you that _____ (please print name)

has the authority to exercise my site selection on April 10, 2021

_____ (Please print name) will be responsible for moving my trailer to its new location.

Leaseholder Signature:

Leaseholder (Please print name)

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Site selection will occur on April 10, 2021, starting at 2 pm.

Every year all residents are **REQUIRED** fill out the following pet information form:

THIS FORM, ALONG WITH THE REQUIRED DOCUMENTS, NEED TO BE EMAILED TO:

PORTLIAISON@GMAIL.COM before APRIL 10, 2021 or brought to site selection and given to Kim Carroll

It is your responsibility to make sure the following information is turned in at each season's start (site selection day).

(THIS INFORMATION IS REQUIRED EVERY YEAR)

- Up to date Rabies Shot record
- Proof of liability insurance. Proof of Insurance can be in the form of homeowners or trailer insurance. **Only send declaration page (we do not need your whole policy).**
- ***If you have guests with a pet***, they **MUST ALSO SUPPLY THIS INFORMATION**, including shot records and proof of liability when they arrive at the Port, or email to portliaison@gmail.com before arrival.
- You are responsible for your pet(s) and its actions.

Site number	
Cell phone in case of emergency	
Do you have a pet (circle one)	YES NO
Number of pets (Circle type)	Number: Dog Cat Other
Breed	
Color	
Age	
Sex	

Please be advised that Betsy Hickman is the Pet Liaison for the pets within Port Delmarva **Only**.

Should you have an issue with any animal(s) and their owners that are NOT Port Residents, please reach out to a Board Member.

Signature

Date