

Port Delmarva, Inc.

260 Port Delmarva
Rehoboth Beach De 19971
302-227-7409

March 1, 2026

Dear Port Resident,

SPRING is almost here! As we approach the 2026 season here at Port Delmarva, I would like to provide you with some important dates and information that are critical to the continuous operation of The Port. I ask that you please read this letter carefully and email our Port Liaison at portliaison@gmail.com if you have any questions.

Water Turn-On is scheduled for Saturday, March 21, 2026. Should Mother Nature provide us with unfavorable weather, we will advise you with the new date.

Resident Meeting, Port Clean-Up and Site selection Day is scheduled for Saturday, April 11, 2026

Residents Meeting - will begin at 9:00 am

If you are not able to attend, you may email questions and/or concerns to portliaison@gmail.com.

Port Cleanup - will begin at 10:00 am

We have established a tradition of beginning our summer season with a clean-up day as an effort to maintain Port Delmarva as our small piece of heaven here in Delaware. The fall and winter storms have left debris on individual sites as well as the common areas. We are looking forward to an excellent turnout to accomplish this much-needed work!

We are looking for new volunteers and those who traditionally step forward to lend a helping hand. Volunteers are asked to show up with their rakes, shovels, brooms, and gas-powered blowers for the annual spring cleaning.

The Port will be providing a bulk dumpster again this spring. This dumpster is for the PORT ONLY!! You **MAY NOT** bring items from home for disposal.

Site Selection - will begin at 2:00pm (Trailer moving day will be the following weekend, April 18, 2026.

The seniority list will be emailed out on April 1st. Residents who choose not to receive emails, will receive a copy via mail. We will also have the Seniority List available on Site Selection Day. Port Maps will also be available. If you are thinking of moving and would like a Map prior to Selection Day, please email portliaison@gmail.com.

The procedure will be the same as in the past. Site holders will be offered vacated sites in the order of seniority. Storage lots (\$50 Dollars) and kayak/Car-Top spaces (\$25 Dollars) will be selected at the same time. Fees **MUST** be paid at the end of the Site Selection. Please see Kevin Johnson to submit payment. You **MAY NOT** leave during the Site Selection Procedure to look at a site. You **MUST** familiarize yourself **BEFORE** Site Selection begins. You will be passed over if you are not present when your name is called. New license holders will have an opportunity to choose a permanent site for the first time.

If you are a NEW license holder and are not able to attend, you must let us know, by emailing portliaison@gmail.com, on or before April 1, 2026. New license holders who cannot attend the site selection meeting will be placed last regardless where they are on the seniority list.

TRAILER MOVE DAY IS April 18, 2026, at 10am, weather permitting

If you would like to have the Port relocate your trailer for you, you **MUST** sign a Port release form, as well as a release form from COX RV, after the April 11, 2026, site selection meeting, and before the relocation can be scheduled. Cox RV has been contracted to move trailers this year. Cox RV will use these forms to establish a move plan. **NOTE: COX RV WILL NOT MOVE DESTINATION TRAILERS, PARK MODELS OR FIFTH WHEELS.** Residents with such trailers must make arrangement themselves, if they are planning on switching sites.

You or your designated proxy **MUST** be on site when your trailer is moved.

YOU MUST USE THE FOLLOWING CHECKLIST!

- _____ **TRAILER MUST BE DISCONNECTED FROM ELECTRIC AND SEWER**
- _____ **TRAILER TIRES MUST BE INFLATED AND MUST BE IN WORKING CONDITION**
- _____ **ALL SLIDES MUST BE RETRACTED**
- _____ **TRAILER MUST COME OFF BLOCKS**
- _____ **SHRUBS, SMALL TREES THAT MAY PREVENT THE TRAILER BEING MOVED, MUST BE REMOVED.**

Failure to adhere to the checklist will result in your move NOT being completed. If COX RV has to come back to complete your move, you will be financially responsible.

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Open sites:

The following sites will be available at the April 11, 2026, Site Selection meeting:

27...30...41...73...143...145

Open Storage sites:

The following sites will be available at the April 11, 2026, Site Selection meeting:

4...12...16...50...60...61

Open Kayak and Car Top boat storage: The following Kayak/Car-Top spaces will be available at the April 11, 2026, Site Selection meeting: **NONE**

If you cannot attend the meeting and desire a particular site, you may authorize another license holder to make the selection for you by Proxy when your turn for selection comes up. If you elect to use this procedure, please complete the Site Selection Proxy form on the following page and email it to Stephanie Arthurs, Secretary of Port Delmarva, at, secretary@portdelmarva.com **BEFORE** the meeting on April 11, 2026. IF you are unable to use email, Please mail the proxy to the Port with the *Attention Secretary*. Please arrange to pay any fees owed at Site Selection. Residents or proxies **must be on-site** during Trailer Moving Day.

Storage Sites – The Storage Lot realignment has been completed, and residents may now return vehicles, trailers, and boat trailers to their assigned spaces.

Please note that no vehicle, trailer, or boat trailer may be placed in the Storage Lot unless it is fully and currently registered, in compliance with Sussex County requirements. Residents in states that no longer issue physical registration stickers are required to submit a copy of their current registration to the Board at each renewal.

Proof of registration is mandatory and must be received before any item is returned to the Storage Lot. Submit registration to Rodney Bailey at rb.magothy@gmail.com.

Maintenance Responsibilities – The rules outlined in Port Delmarva's License Agreement require each License Holder to maintain their trailer and their site to a minimum standard. Every resident is responsible for the appearance and upkeep of their trailer and their assigned site **throughout the year.**

Our Season OFFICIALLY starts with Water-Turn-On Day (Weather permitting). This year it will be March 21, 2026 weather permitting. We ask that if your trailer requires cleaning or repair or if your site has miscellaneous stockpiled material, supplies, or debris, that you please have this completed by no later than **April 30, 2026**. You may use the bulk dumpster provided by the Port for disposal of large items, **except appliances and tires**. Those items are prohibited.

Fines for not maintaining your trailer, site and storage lot will be issued per our Rules and Regulations.

Pet Forms – Should you have a pet you are required to submit and complete the Pet Form, which can be found online portdelmarva.com. Please email the form along with the required documentation to secretary@portdelmarva.com or bring them with you and submit at site selection.

Jens J. Maly
President
Port Delmarva, Inc.

Port Delmarva, Inc.

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Site Selection Proxy

You may authorize another licensee to make the selection for you when your turn for selection comes up. If you elect to use this procedure, please complete the form below and forward it to:
Port Delmarva C/O Stephanie Arthurs, 111 HICKORY BRANCH COURT, MILFORD, DE 19963, **BEFORE** the meeting on April 11, 2026, or email to secretary@portdelmarva.com. Please arrange to pay any fees owed after the site selection is made for you. This Proxy also authorizes the appointed Proxy to move the trailer if you are not available on Trailer Moving Day.

THE BOARD OF DIRECTORS PREFER EMAILING THE PROXY TO US, FOR WE HAVE FOUND THAT MAIL IS TAKING AN EXTREMELY LONG TIME TO BE DELIVERED. WE DO NOT WANT YOU TO LOSE THE CHANCE OF HAVING SOMEONE MAKE A SELECTION FOR YOU SHOULD YOU NOT BE ABLE TO BE PRESENT.

SITE SELECTION AUTHORIZATION

Date

To: Secretary, Port DelMarVa, Inc.

260 Port DelMarVa

Rehoboth Beach, DE 19971

This is to advise you that _____ (please print name) has the authority to exercise my site selection on April 11, 2026

This is to advise you that _____ (please print name) will be on site and responsible for moving my trailer to its new location.

Licensee Signature:

Licensee (Please print name)