



www.scvhabitat.org

St. Croix Valley Habitat for Humanity

PO Box 70, Hammond, WI

Office: (715) 350-8575

A Typical Work Day

- Worksite hours are 8:30 am - 4:00pm. Please plan on arriving at the worksite at least 10 minutes early for a safety briefing and orientation.
- Remember to Sign In (so we can count up all of your valuable volunteer hours!), and don't forget to hand in your liability waiver and emergency contact form if it's your first time volunteering with us.
- Our Construction Manager or a volunteer Site Supervisor will get you started and explain your tasks for the day. *Remember – No Experience is necessary and there are no silly questions – Habitat staff is on hand to help you do a good job no matter the construction task!*
- There is a lunch break around noon (lunch is not provided unless your group has arranged for it. It's a good idea to bring a snack and a water bottle).
- The workday usually ends at 4:00 PM after a clean-up period, although you are free to leave at noon if you can only stay half of the day. Please notify the Site Supervisor if you plan to leave at the start of the day. Any tools you have used must be cleaned and put away.

Did you Know?

- Many employers will match your volunteer hours with a financial contribution. Ask your employer or human resource person about matching your contribution to the work of Habitat.

Clothing and Tools:

- Wear sturdy work boots or shoes that are slip resistant and **fully enclose the foot**. Open-toe and open-heeled shoes are **not allowed** on the site. Wear long pants, hats and clothes that you won't mind tearing or staining. Dress in layers.
- *All tools and safety equipment you will need are provided*, but you may bring your own gloves, safety glasses and any hand tools that you prefer to use. If you have specialty tools and equipment that you'd like to use, please call us first to clear it with our construction supervisor. Remember to mark all of your belongings with your name!

Working together, we can build great things.

The Fine Print: Work-site Guidelines

- All volunteers working at the work site or in ReStore MUST review the online Volunteer Safety Video.
- Minimum age is 16. Volunteers 16-18 must have a signed parental waiver on file.
- All workers must sign a Waiver of Liability and Volunteer Safety Manual acknowledgement. If you are a group leader, have each member of your group print and sign the Waiver.
- Be considerate of the diversity of our volunteers; be mindful of language and behavior.
- No music/headphones, tobacco products or horseplay.
- No trash or mess left at the site.