



## **Emergency Action Plan**

This is a brief outline for what to do if an emergency/accident occurs whilst working with young people/children or students in an outdoor environment:

- Secure the group members and keep together in a safe area.
- Assess the incident and prioritise actions/injuries.
- Know the grid ref / postcode of your location.
- Seek help if necessary.
- Inform appropriate authorities and if working with a school the link contact.
- If necessary and you are appropriately trained offer first aid.
- Keep casualty comfortable and warm.
- Check the rest of the group.
- Make sure individuals are comfortable and safe.
- Don't be afraid to seek assistance.
- DO NOT SPEAK TO THE MEDIA