

Cutchogue East PTA - Board Meeting

November 12, 2024 at 6:30pm - In-person in CE library

Attendees:

- President, Molly Jernick & Amanda Ayzenberg
- Vice President, Tim MacDonald
- Treasurer, Courtney Stewart
- Corresponding Secretary, Mary Shalvey
- Recording Secretary, Jennifer Klodnicki
- Principal Amy Brennan
- PTA members - Kerri Chituk, Kieran Collings, Colleen Hoeffling, Grace Holdsworth, Aleksandra Kardwell, Celly Maldonaldo, Emma Mirsky, Caitlin Boyce Oswald, Lindsay Pollack

Meeting Notes:

- 7:05 Meeting called to order
- Old Business
 - Vote to approve last meeting's minutes - approved
 - Events since last meeting
 - Harbes Family night – 330 people attended; thank you certificate in progress
 - Unity Day at school
 - Assembly October 16 - distributed Tucker Tags for students to put on backpacks to remember Unity Day throughout the year; 6th graders gave tags to Kindergarten buddies
 - Trunk or Treat
 - Well-attended

- Candy ran out quickly - next year remind trunks to bring candy, PTA will buy extra, and remind attendees 1 piece of candy per trunk
 - Streamline costume contest - have DJ act more as an Emcee
 - Lions Club support was recognized with a certificate in a frame with letter
- Candy buy-back – over 100 lbs of candy collected!
- New Business
 - Charleston Wrap is underway and doing well! 2 weeks left – so far we’ve sold over \$9K, which gives us \$3K. Keep up the great sales everyone!
 - Nofo Neighbors Club Card - discount card at local businesses
 - \$20 per card, do not have to be a PTA member to purchase
 - Members to help sell - cards distributed at meeting with list of who took them, sold on website
 - Bundle it and save: \$40 for a card, membership and a CE hat! (sold by Board members and potentially online)
 - Fall Fest – UPK-2nd grade: fall craft, festivities, and freshly sliced apples!
 - Parents invited! RSVP to the teacher by noon tomorrow.
 - Book fair - 11/18-11/22
 - Need all hands on deck for this one! Still have sign up slots open.
 - 11/19, 6pm-8:30pm - Literacy Night we will be open for parents to shop – we’ll have milk and cookies, apparel for sale and we’d love some volunteers to help with this
 - WINGO - 11/22 from 6:30-8pm
 - \$5 per family, some big prizes but need other newer, kid-specific prizes.
 - Ideas for what your kids would like to win (small scale) - \$20 treasure box from Amazon with lots of small prizes in it (Celly)

- Holiday Shoppe – week of 12/9-12
 - Morgan Maul runs it - Meghan Salerno & Julie Dantes shadowing Morgan to run it next year
 - Held in Wellness Room - kids buy holiday gifts for friends and family
 - Volunteer sign up coming soon
- Teacher appreciation – 12/17 - breakfast and coffee/cocoa bar - Jill Kubetz and Aleksandra Kardwell want to chair
- Teacher grants – in progress
 - Kerri Chituk is organizing and Jennifer Klodnicki is shadowing to take over next year
 - 13 teachers have submitted applications, reviewing with Mrs. Brennan next week
 - Plan to post items PTA can't cover on Facebook to see if parents are interested in sponsoring
- Parent Talk regarding Kids and Screens - Save the DATE!!! 1/9 at 6:30pm at Mattituck High School, Dr. Nicholas Kardaras
 - Time and digital use – partnering with PTSA and inviting other North Fork districts (Southold and Greenport)
 - 1st session was tailored to teachers, this 2nd talk is for parents, and discussed potentially creating a follow up session for students
 - Sell Dr. Kardaras' Glow Kids book at event and have a book club talk after
- Cookbook – last call for recipes – recipe card coming home to make it easier for families to submit
- Field Day - discussing assembly or afternoon party, bringing the KONA truck back
- Treasurer's Report - as of 10/15
 - Commercial savings - +\$15,000
 - Money market account - +\$16,000

- Checking - \$49,000
- Spent \$5,000 - apparel, Tucker unity tags, K Orientation, Open House night
- Revenue \$3500 - membership and apparel
- Upcoming earnings
 - School Supply Kits - \$1,072
 - Apparel Sales - \$577
 - Givebacks - \$340
 - North Fork Business Card - \$1,400 in sponsorships
 - Candy Buyback, Book Fair, Charleston Wrap (\$3K)
- Upcoming expenses
 - Teachers Association for Turkey Trot - \$125
 - Accountants - \$1,450
 - Inkspot for North Fork Business Cards - \$245
 - Teacher appreciation & teacher grants
- 990 Tax Filing complete with accountants
 - Will file with NYS PTA through Givebacks by 11/15/2024 online
 - Last year \$45,000 gross income; didn't have to complete special form for \$50K+ income
- Additional ideas/Open Forum
 - Santa's Christmas Tree Farm - Trying to set up a Family event but have a few important things to consider and need to discuss with staff at Santa's some more before being able to get this set:
 - Could potentially have 300 attendees - discussed how to manage # of attendees - potentially a cap on number of attendees, or different times for each area
 - Event won't be free b/c Santa's has to charge us for having the staff there so possibly have a set price for members and non-members
 - Bounce house, s'mores, ice rink, maybe grinch/gingerbread/santa

- Bounce house - suggest having a time for little kids and separate time for bigger kids
 - Need to create a release form
- Principal's Update
 - Family Literacy Night - need more sign ups
 - Parent Teacher Conference - sign ups open
- Volunteers needed - PTA core board members meet once a week and would love having chairpeople for some of the bigger events as there is a lot to do
- 8:11pm Meeting adjourned

Important Dates for PTA

- 11/12: PTA Meeting #2 at 7pm CE library
- 11/22: WINGO Night
- Week of 11/18-11/22: Book Fair
- 11/19: Literacy Night; Book Fair Evening Shopping with Milk and Cookies
- 12/9-12/13: Holiday Shoppe
- 12/17: Teacher/Staff Appreciation day – coffee and hot cocoa bar with breakfast.
- 1/9/25: Parent Talk
- 2/25/25: PTA General Meeting #3 at 6:30pm – superintendent to present budget proposal
- 4/8/25: STEAM night and Science Fair
- 4/25: PTA event: School Dance (Need to decide if all grades or just upper grades) – HS play is that night...keep date??
- 5/6: PTA General Meeting #4: Election
- 5/16: Tuck Night Jr (for 5th and 6th grade)
- 5/22: Thursday before Memorial Day weekend: Teacher/Staff Appreciation Spring luncheon.

- 6/11: Field Day (6/18 field day rain date)
- 6/20: PTA End of Year Celebration at Veterans Park
- 6/25: 6th grade luncheon and moving up ceremony