

**MANATEE BAY ELEMENTARY**  
**General PTA Meeting Minutes**

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12/04/2019 9:06 am  
Location: School Teacher's Lounge

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**In Attendance**

In attendance, MBE PTA Executive Board members: Geralyn Elam-Epstein, President; Jeri Wheeler, Vice-President; Susana Boza, Treasurer; Estella Horsburgh, Communication Secretary; Sharon Delgado, Recording Secretary; Heather Hedman-DeVaughn, Principal, other members of the school community and the PTA. See attached attendance sheet. Quorum reached.

Meeting called to order by Geralyn Elam-Epstein at 9:06 am.

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**Welcome**

- Welcome to the PTA meeting
- Introduction of the MBE PTA Executive Board
- Agenda made available to attendees

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**Approval of Minutes**

Approval of general PTA meeting minutes from 10/03/2019 was motioned by Mrs. Susana Boza, seconded by Mrs. Estella Horsburgh and approved as written.

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**Raise Craze Fundraiser Update**

Mrs. Elam-Epstein expressed gratitude for all the support received during the Raise Craze fundraiser. From the \$23,000 raised, \$17,000 was used to pay iReady Reading, \$1,200 was used for incentive reimbursements, and the remaining \$4,800 was used toward AR. The school paid the remainder amount to cover the balance for AR.

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**Vote Regarding iReady Reading as a PTA Budget Line Item**

Mrs. Elam-Epstein proposed to include iReady Reading into our PTA budget in order to cover its cost a year in advance. Anticipated expense: \$17,000. Changing the digital curriculum program for LA Reading is not currently a viable option, since other researched programs are not comparable to iReady standards. The proposed budget line will cover the cost of iReady Reading only. The school has already switched the use of iReady Math for Prodigy Math, a free digital curriculum program. It is expected that the school will cover the cost of AR or look for an alternative program. Mrs. Susana Boza made a motion to approve the addition of iReady Reading as a PTA budget line item. The motion was seconded by Mrs. Estella Horsburgh and a vote was taken. The motion carried unanimously.

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**Manatee Bay 2.0 Update**

Mrs. Stephanie Murphy talked about the Manatee Bay 2.0 after school program and the quality standards they adhere to. Handouts were provided to attendees. Mrs. Stephanie Murphy was recognized for her hard work and awards won. She received a token of appreciation from the PTA.

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**SAF Update**

Mr. Ronald Rodriguez and Mrs. Del Barrio provided an update on how vaping has become an increasing concern in Broward schools.

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**Update from Mrs. Devaughn**

Mrs. Devaughn expressed gratitude for the PTA’s role in the Raise Craze fundraiser, emphasizing how this partnership makes the school stronger and provides the kids with the best learning experience. She was thankful for the PTA donated screen fence as it adds privacy and safety to the school, and the turkey donations given for Thanksgiving to all MBE staff.

Discussed the procedures to be followed by volunteers and spectators during Field Day.

Reviewed other upcoming school and community events.

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**Budget Update**

Budget summary was given by Mrs. Susana Boza. Discussed year to date income and expenses.

See attached handout for more details.

Participation in Night of the Arts was encouraged, as the money earned during this event is used to buy supplies for all students in Art.

Scholastic money earned during the Book Fair was used to buy STEM kits and manipulative activity kits for the IND classrooms.

Money was saved from the original quote received by the Broward County Public School of \$4,000 for the screen fence. PTA got an equivalent product and installation for \$900.

Yearbook sales have started. Special price of \$42 available until February 28.

The money earned in fundraisers, such as the Nancy Catalogue and Bundt Cake, is being used to pay for incentives during students’ recognition events, such as Student of the Month, Honor Roll, and Perfect Attendance. Since the events mentioned above cover the 3<sup>rd</sup>-5<sup>th</sup> grade students, ideas for the recognition of the K-2<sup>nd</sup> grade students were requested.

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**Other Updates**

Updates on buzzer system and teachers’ protest was presented. The buzzer system purchase is pending on quotes. Money saved until purchase is made. A teachers’ protest approved by the Florida Education Association is scheduled for January 13, 2020. Transportation to Tallahassee is available for those interested in participating.

Mrs. Elam-Epstein adjourned meeting at 10:01 am

\_\_\_\_\_ Dated: \_\_\_\_\_  
MBE PTA Recording Secretary

Signed:

\_\_\_\_\_ Dated: \_\_\_\_\_ Dated: \_\_\_\_\_  
As written As Corrected