

Rescheduling policy

- In case SRI SAI College reschedules the training event, the options available to the delegates are:
 - 100% refund, if the rescheduled dates do not fit into the delegate's schedule.
 - The delegate would have the privilege of rescheduling and attending a class in future at his/her convenience, at any location, on any date of a scheduled training.
 - The delegates, if they so wish, can send a replacement. However, this should be intimated to SRI SAI College at least 3 days prior to the event.

Whereas, if for some unforeseen reasons, a delegate wishes to reschedule his/her registration to a future date, a rescheduling fee is charged as mentioned below:

- If the rescheduling request is received 7 days prior (or more), 10% of registration fee will be charged.
- Please note that rescheduling will be subject to availability of seats.
- If the request of rescheduling is received within 7 days or less, no rescheduling will be allowed. However, the delegate can send a replacement.
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- If the request of rescheduling is received within 7 days or less, no rescheduling will be allowed. However, the delegate can send a replacement instead.

Replacement Policy

- If for any reason, the candidate or individual customer organization wants to replace by another candidate
 - Before registration, 10% of the fee.
 - After registration 30% of the fee applicable and
 - After registration and sharing of course materials of the SRI SAI College or its partners whether in soft copy or hardcopy, the candidate can be replaced with 50% of the fee.
 - After granting the access to self-learning, self-study or e-learning or live class, Projects, Assignments, case studies of the college and its partners, the candidate can be replaced with 100% of the fee.
 - Exam vouchers can never be replaced.
 - For Classroom trainings, the candidate can be replaced with 100% of the payment.