

## Rescheduling policy

- In case SRI SAI College reschedules the training event, the options available to the delegates are:
  - 100% refund, if the rescheduled dates do not fit into the delegate's schedule.
  - The delegate would have the privilege of rescheduling and attending a class in future at his/her convenience, at any location, on any date of a scheduled training.
  - The delegates, if they so wish, can send a replacement. However, this should be intimated to SRI SAI College at least 3 days prior to the event.

Whereas, if for some unforeseen reasons, a delegate wishes to reschedule his/her registration to a future date, a rescheduling fee is charged as mentioned below:

- If the rescheduling request is received 7 days prior (or more), 10% of registration fee will be charged.
- Please note that rescheduling will be subject to availability of seats.
- If the request of rescheduling is received within 7 days or less, no rescheduling will be allowed. However, the delegate can send a replacement instead.
- Please note that rescheduling will be subject to availability of seats.
- If the request of rescheduling is received within 7 days or less, no rescheduling will be allowed. However, the delegate can send a replacement instead.