

## Windy Slopes Health Foundation Trustee Application Package

Thank you for your interest in serving as a Trustee on the Windy Slopes Health Foundation volunteer board of directors.

The word “**Trustee**” says a great deal about the challenge and role of individuals who make up the Foundation Board of a hospital. The communities served by the Pincher Creek Health Centre have placed a “trust” in them to ensure that the hospital delivers high-quality care.

The volunteer board of directors act as stewards of donated funds, ensuring that all dollars raised in the community are spent wisely for the benefit of health care services in Pincher Creek. Purchasing decisions are reached following discussion at the board level, working from a list of local equipment and programming needs submitted by local hospital staff and approved by Alberta Health Services.

### Time Commitment

Being elected a Trustee, as with all worthwhile activities, requires a considerable time commitment. Please be aware of this commitment and the potential for conflicts with work, family, and personal obligations.

### Board Meetings

The Foundation holds 8 regular monthly meetings per year on the **Fourth Monday** at 7-9 p.m. at the Annex. Meetings are not generally held in December, July, or August. Minutes of previous meetings and agendas for upcoming meetings are forwarded to trustees by email. Trustees are expected to prepare by reading all pertinent information forwarded to them prior to meetings. We need the majority of board trustees to be present at meetings in order to have a voting quorum.

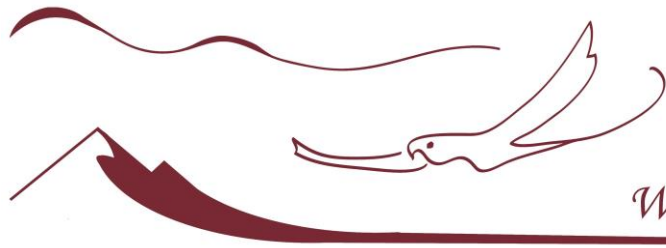
**NEW** You may also **attend meetings online** through Zoom Meeting if that is more convenient. You will need a computer with audio/video and high speed internet.

### Events

In addition, you may be asked to meet 5-6 times per year for events and planning as needed. Trustees take an active role in designing and implementing events. This may include but is not limited to soliciting sponsorships, recruiting volunteers, and participating in the events.

### Annual Events:

Photo and Media Events	Throughout the year
Estate Planning Seminar	February
Spring Fundraising Event	May / June
Trees of Hope	November-December



*Windy Slopes Health Foundation*

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### Events from 2019

Estate Planning Seminar  
Volunteer Recognition Week  
Quilt Raffle  
Recycle Round-up BBQ  
Co-Op Fuel Good Day  
Jail N Bail  
Resilience Training  
Harvest Gala Auction (Heritage Acres)  
Trees of Hope

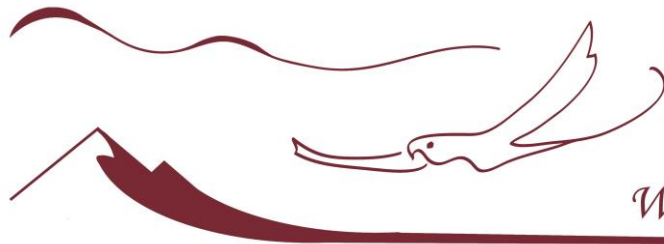
### Application Process

Please submit to the Windy Slopes Health Foundation Board a letter (or email) of interest describing your qualifications and experience related to being on the board with the attached form or a resume, whichever is more convenient. Your application will be reviewed at the next board meeting, and you will be notified regarding the outcome.

Please send all information to: [Natalie.barfuss@albertahealthservices.ca](mailto:Natalie.barfuss@albertahealthservices.ca)

Or mail to:

Windy Slopes Health Foundation  
PO Box 2554  
Pincher Creek, AB T0K 1W0



## Windy Slopes Health Foundation

### Windy Slopes Health Foundation Trustee Application Form

In order to assist us in the selection process, please complete this form as fully as possible (or send a resume). Background information that you provide will be shared with current board Trustees only.

Name \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

Occupation \_\_\_\_\_

My community of residence is \_\_\_\_\_ since \_\_\_\_\_ (year)

Other Volunteer Activities (eg. Boards on which you serve, Service Clubs of which you are a member, local organizations which you support as a volunteer)

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Would you provide a Criminal Record Check if requested? Yes \_\_\_\_\_ No \_\_\_\_\_

Please submit your completed form and a letter stating your interest to:

Your application and cover letter may be dropped off in person at Pincher Creek Health Centre (attention: Natalie Barfuss, Windy Slopes Health Foundation.) A Foundation representative will contact you when your application has been reviewed.

*Thank you for your interest and support of local health care services.*