



Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: September 17, 2026

TIME: 6:00 p.m.

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was posted
in compliance with Gov. Code §54954.2
at least 72 hours prior to the meeting.

MEETING LOCATION
Arrowbear Park County Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

A. CALL TO ORDER – Terisa Bonito, President

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. AGENDA POSTING CERTIFICATION

D. ROLL CALL

E. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are ***not on the agenda***. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. ***A time limit of five minutes per individual will be allowed.*** Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand ***and*** are recognized by the President.

F. GENERAL MANAGER'S REPORT (*Estimate time: 5 Minutes*)

G. CONSENT AGENDA (*Estimated Time: 15 Minutes*)

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- P. 4 A) Summary of Bank Balances
- P. 5 B) Summary of Income & Expenses
- P. 6 - 11 C) Statement of Revenue & Expenditures
- P. 12 - 16 D) Statement of Vendor Activity
- P. 17 E) Vacation, Sick Leave & Comp Time Balances
- P. 18 F) Monthly Operations & System Health Report
- P. 19 G) Overtime and Comp Time Report
- P. 20 - 22 H) Fire Department Coverage & Summary of Calls
- P. 23 - 24 I) Policy 1020 Amendment

H. DISCUSSION / ACTION ITEMS

- P. 25 - 29 1. Discussion and possible action to adopt Resolution 2026-09-17A establishing the District's maximum monthly employer contributions toward CalPERS health benefit premiums under the Public Employees' Medical and Hospital Care Act (PEMHCA) for eligible employees and annuitants for calendar year 2027 as follows:
 -\$1,089.00 for employee or annuitant only;
 -\$2,029.00 for employee or annuitant plus one eligible family member; and
 -\$2,638.00 for employee or annuitant plus two or more eligible family members.
Estimated Time: 10 Minutes
 Staff Recommendation: Adopt Resolution 2026-09-17A establishing the calendar year 2027 maximum monthly employer health benefit contributions as presented.
- P. 30 - 38 2. Discussion and possible action to amend Policy 2110 – Medical and Retirement Benefits to clarify administration of employee and retiree health benefits, annual employer contribution resolutions, retiree health vesting requirements, and related CalPERS requirements.
Estimated Time: 5 Minutes
 Staff Recommendation: Approve Policy 2110 – Medical and Retirement Benefits as presented. The proposed amendments clarify administration of existing health and retirement benefits and have been reviewed by District legal counsel.
- P. 39 - 58 3. Discussion and possible action to amend Rules and Regulations 2060 – Sewer Service Charges and 3050 – Water Service Charges regarding permanent abandonment of service, payment arrangements, leak adjustments, and related provisions.
Estimated Time: 5 Minutes
 Staff Recommendation: Approve Amending Rules and Regulations 2060 & 3050. Both documents have been reviewed by District legal counsel with financial impact reviewed by Rate Consultant.
- P. 59 - 63 4. Discussion and possible action to adopt revised Policy 1000 – Policy and Document Control and rescind Policy 1010 – Adoption/Amendment of Policies. The revision consolidates the two policies and establishes that the most recently approved Board wording controls when provisions conflict.
Estimated Time: 5 Minutes
 Staff Recommendation: Approve Amending Policy 1000 and Rescinding Policy 1010.
- P. 64 5. Discussion and Possible Action to Approve the First Amendment to the WWTP Agreement with Running Springs Water District.
Estimated Time: 3 Minutes

- Staff Recommendation: Approve the First Amendment to the WWTP Agreement with Running Springs Water District.
- P. 65 - 71 6. Discussion and Possible Action to Approve the ERNIE (Emergency Response Network of the Inland Empire) Omnibus agreement.
Estimated Time: 5 Minutes
Staff Recommendation: Approve ERNIE Omnibus agreement.
- P. 72 - 84 7. Discussion and Possible Action to Approve the MAIN (Mountain Area Infrastructure Network) agreement.
Estimated Time: 3 Minutes
Staff Recommendation: Approve the MAIN agreement.
- P. 85 8. Discussion and possible action regarding a proposed line of credit with Sunflower Bank, N.A. (First Foundation Bank) for Fire Department cash-flow needs.
Estimated Time: 5 Minutes
Staff Recommendation: TBD
- P. 86 - 92 9. Discussion, Second Reading, and Possible Action to Adopt the Master Fee Schedule.
Estimated Time: 3 Minutes
Staff Recommendation: Approve the Master Fee Schedule.

I. ANNOUNCEMENTS

- A) President
- B) Board Members
- C) Staff

The next Regular Board Meeting will be on October 15, 2026, at 6:00 p.m.

Brief recess to allow preparation of draft meeting minutes.

J. APPROVE MINUTES AND ADJOURNMENT

Review and Approve Minutes of September 17, 2026 Regular Board Meeting and Adjourn the meeting.
Estimated Time: 5 Minutes
Staff Recommendation: Approve Minutes and record Adjournment time.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Courtney Arredondo, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

08/01/2026 - 08/31/2026

SUMMARY OF BANK BALANCES

Unrestricted Accounts		Water	Sewer	Fire	Combined Total	
First Foundation	Abilia	Abilia	Abilia	Abilia	FFB	
Beginning Balance	\$51,260.70	\$68,272.01		\$80,244.10	\$201,135.71	
Total Cleared Deposits(Includes Interest)					\$	255,343.76
Total Cleared Checks/Debits					\$	(215,813.46)
Interest earned (Investment Loss)					\$	5.65
Service Charge(s)					\$	-
Ending Balance	\$44,970.75	\$105,485.98		\$274.07		\$153,211.56
LAIF	Abilia	Abilia	Abilia	Abilia	LAIF	
Beginning Balance	\$22,043.63	\$6,371.43		\$102,294.45		\$130,709.29
Transferred to Checking				\$	40,000.00	\$ (40,000.00)
Transferred from Checking					\$	-
Interest earned (Investment Loss)						
Ending Balance	\$22,043.63	\$6,371.43		\$62,294.45		\$90,709.29
Unrestricted Accounts Total:	\$67,014.38	\$111,857.41		\$62,568.52		\$243,920.85
25% Annual Operating Costs	\$190,082.20	\$215,592.91		\$181,745.38		\$587,420.49
Difference	-\$123,067.82	-\$103,735.50		-\$119,176.86		-\$343,499.64

FFB Totals do not match Abilia due to outstanding items

Restricted Accounts

	CERBT	CEPPT	Total
Beginning Balance 08/01/2026	\$336,205.78	\$52,160.72	
Transferred to Checking			
Transferred from Checking			
Interest earned (Investment Loss)			
Service Charge(s)			
Ending Balance 08/31/2026	\$336,205.78	\$52,160.72	\$388,366.50

SUMMARY OF INCOME & EXPENSES**FISCAL**

	August 2026	YEAR TO DATE	BUDGET
TOTAL INCOME	\$ 156,885.41	\$ 329,165.24	\$2,310,227.32
Water	\$ 70,349.02	\$ 144,739.29	\$773,965.96
Sewer	\$ 68,991.19	\$ 140,125.89	\$934,512.63
Fire	\$ 17,545.20	\$ 44,300.06	\$601,748.73
TOTAL OPERATING EXPENSES	\$ 256,183.34	\$ 486,232.56	\$2,046,831.94
Water	\$ 74,637.11	\$ 151,451.71	\$747,888.76
Sewer	\$ 35,279.48	\$ 96,874.68	\$652,188.41
Fire	\$ 146,266.75	\$ 237,906.17	\$646,754.77
TOTAL EXPENSES	\$ 256,183.34	\$ 486,232.56	\$2,349,681.96
Water	\$ 74,637.11	\$ 151,451.71	\$760,328.81
Sewer	\$ 35,279.48	\$ 96,874.68	\$862,371.64
Fire	\$ 146,266.75	\$ 237,906.17	\$726,981.51

Arrowbear Park County Water District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report Water

From 8/1/2026 Through 8/31/2026

		Current Period Actual	Current Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaini... - Revised
Income Categories						
4000	Sales And Fees	60,935.47	122,615.35	669,239.00	(546,623.65)	(81.68)%
4010	Sales To Other Agencies	7,958.27	17,584.64	60,000.00	(42,415.36)	(70.69)%
5005	Standby Charges	0.00	1,047.77	29,392.29	(28,344.52)	(96.44)%
5010	Interest Income	0.00	384.04	500.00	(115.96)	(23.19)%
5015	Late Charge Income	1,166.12	2,241.80	8,734.67	(6,492.87)	(74.33)%
5020	Grant Income	0.00	0.00	500.00	(500.00)	...0.00)%
5025	Gain On Disposal Of Fixed Asset	0.00	0.00	100.00	(100.00)	...0.00)%
5030	Other Adjustment	(692.62)	(463.79)	(1,500.00)	1,036.21	(69.08)%
5035	Other Fees Charges	981.78	1,329.48	7,000.00	(5,670.52)	(81.01)%
	Total Income Categories	70,349.02	144,739.29	773,965.96	(629,226.67)	(81.30)%
Expense Categories						
6000	Salaries Wages Mgmt	9,887.04	16,478.40	85,844.30	69,365.90	80.80%
6005	Salaries Wages Office Reg	4,292.82	7,153.99	37,346.40	30,192.41	80.84%
6010	Salaries Wages Office Ot	0.00	0.00	323.19	323.19	100.00%
6015	Salaries Wages Field Reg	18,270.63	30,523.26	156,794.82	126,271.56	80.53%
6020	Salaries Wages Field Ot	1,990.87	2,888.96	17,526.34	14,637.38	83.52%
6035	Payroll Taxes	2,639.48	4,371.97	23,482.44	19,110.47	81.38%
6100	Benefits Retirement	952.42	14,196.75	38,252.55	24,055.80	62.89%
6105	Benefits Dental Insurance	508.67	993.53	6,436.56	5,443.03	84.56%
6110	Benefits Health Ins Active	12,750.30	19,125.45	84,081.54	64,956.09	77.25%
6115	Benefits Health Ins Retired	8,697.52	13,046.28	54,311.37	41,265.09	75.98%
6120	Training	0.00	0.00	3,000.00	3,000.00	100.00%
6200	Director Fees	0.00	0.00	9,124.92	9,124.92	100.00%
6205	Director Training Conference	0.00	0.00	540.00	540.00	100.00%
6210	Board Misc	27.24	39.23	650.00	610.77	93.96%
6300	Prof Svcs Legal	1,342.50	1,547.10	5,500.00	3,952.90	71.87%
6305	Prof Svcs Accounting	0.00	0.00	1,100.00	1,100.00	100.00%
6310	Prof Svcs Engineering	0.00	0.00	500.00	500.00	100.00%
6315	Prof Svcs Audit	0.00	0.00	17,492.46	17,492.46	100.00%
6320	Prof Svcs Dues Membership Fees	63.19	551.18	7,500.00	6,948.82	92.65%
6325	Prof Svcs Bank Fees Charges	300.67	1,603.18	8,000.00	6,396.82	79.96%
6330	Prof Svcs Regulatory Fees	0.00	0.00	5,500.00	5,500.00	100.00%
6335	Prof Svcs Testing Lab	1,902.86	2,360.36	9,000.00	6,639.64	73.77%
6340	Prof Svcs Computer Network	0.00	0.00	7,500.00	7,500.00	100.00%
6345	Prof Svcs Misc	36.00	36.00	5,333.00	5,297.00	99.32%
6400	Office Supplies	53.53	133.02	1,400.00	1,266.98	90.50%
6405	Office Printing	143.47	212.81	2,000.00	1,787.19	89.36%
6410	Office Postage	12.41	21.11	3,554.00	3,532.89	99.41%
6415	Office Software Computer	890.97	890.97	2,150.00	1,259.03	58.56%
6420	Office Equipment/Furniture	0.00	0.00	1,000.00	1,000.00	100.00%
6425	Office Misc	19.37	19.37	120.00	100.63	83.86%
6500	Insurance Workers Comp	0.00	8,733.87	8,733.87	0.00	0.00%
6505	Insurance Property Liability Vehicle	0.00	0.00	43,100.00	43,100.00	100.00%
6600	Vehicle Maintenance	19.12	19.12	6,000.00	5,980.88	99.68%
6605	Vehicle Fuel	690.48	1,393.57	7,500.00	6,106.43	81.42%

Arrowbear Park County Water District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report Water

From 8/1/2026 Through 8/31/2026

		Current Period Actual	Current Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaini... - Revised
6700	Utility Phone Internet	643.21	1,296.70	5,000.00	3,703.30	74.07%
6705	Utility Gas	21.70	76.95	1,800.00	1,723.05	95.72%
6710	Utility Electric Facilities	96.20	96.20	1,560.00	1,463.80	93.83%
6715	Utility Electric Pumping	3,374.35	9,633.50	35,150.00	25,516.50	72.59%
6720	Utility Security	0.00	0.00	1,200.00	1,200.00	100.00%
6800	Operations Routine Maint	0.00	116.08	6,000.00	5,883.92	98.07%
6805	Operations Repairs	0.00	887.13	20,000.00	19,112.87	95.56%
6810	Operations Inspecting/Testing	0.00	0.00	1,800.00	1,800.00	100.00%
6815	Operations Facilities	1,045.67	1,045.67	2,500.00	1,454.33	58.17%
6820	Operations Tools Equipment	417.62	429.90	6,000.00	5,570.10	92.83%
6821	MP - Replacement Equipment	0.00	0.00	12,440.05	12,440.05	100.00%
6825	Operations Uniforms	110.92	175.56	1,050.00	874.44	83.28%
6830	Operations Safety Equipment	34.90	34.90	2,000.00	1,965.10	98.25%
6837	Water Standby Purchase	46.07	3,177.07	3,131.00	(46.07)	(1.47)%
	Total Expense Categories	<u>71,282.20</u>	<u>143,309.14</u>	<u>760,328.81</u>	<u>617,019.67</u>	<u>81.15%</u>
	Net Surplus/(Deficit)	<u>(933.18)</u>	<u>1,430.15</u>	<u>13,637.15</u>	<u>(12,207.00)</u>	<u>(89.51)%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
Sewer
From 8/1/2026 Through 8/31/2026

		Current Period Actual	Current Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaini... - Revised
Income Categories						
4000	Sales And Fees	67,726.42	135,452.84	812,319.00	(676,866.16)	(83.33)%
5000	Property Taxes	0.00	0.00	39,153.00	(39,153.00)	...0.00)%
5005	Standby Charges	0.00	2,229.47	63,222.42	(60,992.95)	(96.47)%
5010	Interest Income	0.00	120.02	500.00	(379.98)	(76.00)%
5015	Late Charge Income	673.04	1,314.23	10,718.21	(9,403.98)	(87.74)%
5020	Grant Income	0.00	0.00	500.00	(500.00)	...0.00)%
5025	Gain On Disposal Of Fixed Asset	0.00	0.00	100.00	(100.00)	...0.00)%
5030	Other Adjustment	(8.59)	146.71	500.00	(353.29)	(70.66)%
5035	Other Fees Charges	600.32	862.62	7,500.00	(6,637.38)	(88.50)%
	Total Income Categories	68,991.19	140,125.89	934,512.63	(794,386.74)	(85.01)%
Expense Categories						
6000	Salaries Wages Mgmt	4,119.60	6,866.00	35,768.46	28,902.46	80.80%
6005	Salaries Wages Office Reg	1,788.68	2,981.38	15,561.00	12,579.62	80.84%
6010	Salaries Wages Office Ot	0.00	0.00	134.66	134.66	100.00%
6015	Salaries Wages Field Reg	9,837.77	16,435.67	84,427.98	67,992.31	80.53%
6020	Salaries Wages Field Ot	1,072.26	1,555.86	9,437.26	7,881.40	83.51%
6035	Payroll Taxes	1,288.90	2,133.61	11,408.55	9,274.94	81.30%
6100	Benefits Retirement	515.25	9,226.12	20,597.53	11,371.41	55.21%
6105	Benefits Dental Insurance	249.65	523.11	3,174.91	2,651.80	83.52%
6110	Benefits Health Ins Active	6,898.86	10,348.29	41,264.83	30,916.54	74.92%
6115	Benefits Health Ins Retired	4,744.10	7,116.15	22,629.74	15,513.59	68.55%
6120	Training	0.00	0.00	3,000.00	3,000.00	100.00%
6200	Director Fees	0.00	0.00	3,802.05	3,802.05	100.00%
6205	Director Training Conference	0.00	0.00	225.00	225.00	100.00%
6210	Board Misc	11.35	16.35	270.00	253.65	93.94%
6300	Prof Svcs Legal	559.38	695.78	2,500.00	1,804.22	72.17%
6305	Prof Svcs Accounting	0.00	0.00	450.00	450.00	100.00%
6310	Prof Svcs Engineering	0.00	0.00	500.00	500.00	100.00%
6315	Prof Svcs Audit	0.00	0.00	17,492.46	17,492.46	100.00%
6320	Prof Svcs Dues Membership Fees	18.00	221.33	3,000.00	2,778.67	92.62%
6325	Prof Svcs Bank Fees Charges	176.21	1,122.56	8,000.00	6,877.44	85.97%
6330	Prof Svcs Regulatory Fees	0.00	0.00	5,500.00	5,500.00	100.00%
6335	Prof Svcs Testing Lab	0.00	0.00	150.00	150.00	100.00%
6340	Prof Svcs Computer Network	0.00	0.00	1,800.00	1,800.00	100.00%
6345	Prof Svcs Misc	24.00	24.00	4,533.00	4,509.00	99.47%
6400	Office Supplies	23.76	56.88	700.00	643.12	91.87%
6405	Office Printing	59.78	88.67	1,200.00	1,111.33	92.61%
6410	Office Postage	2.32	2.32	2,072.88	2,070.56	99.89%
6415	Office Software Computer	592.49	592.49	1,850.00	1,257.51	67.97%
6420	Office Equipment/Furniture	0.00	0.00	500.00	500.00	100.00%
6425	Office Misc	12.92	12.92	50.00	37.08	74.16%
6500	Insurance Workers Comp	0.00	5,734.10	5,734.10	0.00	0.00%
6505	Insurance Property Liability Vehicle	0.00	0.00	27,700.00	27,700.00	100.00%
6600	Vehicle Maintenance	11.92	11.92	4,000.00	3,988.08	99.70%
6605	Vehicle Fuel	446.44	915.74	5,100.00	4,184.26	82.04%

Arrowbear Park County Water District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report Sewer

From 8/1/2026 Through 8/31/2026

		Current Period Actual	Current Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaini... - Revised
6610	MP - Replacement Vehicles	0.00	0.00	37,000.00	37,000.00	100.00%
6700	Utility Phone Internet	399.90	806.66	2,500.00	1,693.34	67.73%
6705	Utility Gas	9.04	32.06	1,000.00	967.94	96.79%
6710	Utility Electric Facilities	40.09	40.09	770.00	729.91	94.79%
6715	Utility Electric Pumping	571.48	1,716.58	8,000.00	6,283.42	78.54%
6720	Utility Security	0.00	0.00	500.00	500.00	100.00%
6800	Operations Routine Maint	0.00	48.38	4,000.00	3,951.62	98.79%
6801	MP - Capitol Improvements	0.00	0.00	116,040.00	116,040.00	100.00%
6805	Operations Repairs	0.00	172.19	7,000.00	6,827.81	97.54%
6815	Operations Facilities	0.00	0.00	1,400.00	1,400.00	100.00%
6820	Operations Tools Equipment	278.41	286.59	6,000.00	5,713.41	95.22%
6821	MP - Replacement Equipment	0.00	0.00	57,143.23	57,143.23	100.00%
6825	Operations Uniforms	73.94	117.04	700.00	582.96	83.28%
6830	Operations Safety Equipment	23.27	23.27	1,200.00	1,176.73	98.06%
6835	Operations Treatment	0.00	23,494.17	274,584.00	251,089.83	91.44%
	Total Expense Categories	<u>33,849.77</u>	<u>93,418.28</u>	<u>862,371.64</u>	<u>768,953.36</u>	<u>89.17%</u>
	Net Surplus/(Deficit)	<u>35,141.42</u>	<u>46,707.61</u>	<u>72,140.99</u>	<u>(25,433.38)</u>	<u>(35.26)%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report Fire

From 8/1/2026 Through 8/31/2026

		Current Period Actual	Current Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaini... - Revised
Income Categories						
4020	Paid Call From Other Agencies	0.00	0.00	120,000.00	(120,000.00)	...0.00)%
5000	Property Taxes	0.00	6,160.71	437,348.73	(431,188.02)	(98.59)%
5010	Interest Income	0.00	1,896.21	6,000.00	(4,103.79)	(68.40)%
5020	Grant Income	14,795.20	33,456.15	20,000.00	13,456.15	67.28%
5025	Gain On Disposal Of Fixed Asset	0.00	0.00	5,000.00	(5,000.00)	...0.00)%
5030	Other Adjustment	0.00	36.99	0.00	36.99	0.00%
5035	Other Fees Charges	2,750.00	2,750.00	13,400.00	(10,650.00)	(79.48)%
	Total Income Categories	17,545.20	44,300.06	601,748.73	(557,448.67)	(92.64)%
Expense Categories						
6000	Salaries Wages Mgmt	6,349.26	10,637.10	61,140.93	50,503.83	82.60%
6005	Salaries Wages Office Reg	1,073.20	1,788.94	9,336.60	7,547.66	80.84%
6010	Salaries Wages Office Ot	0.00	0.00	80.80	80.80	100.00%
6025	Salaries Wages Coverage	36,438.72	45,538.72	125,000.00	79,461.28	63.57%
6030	Salaries Wages Paid Call	0.00	0.00	60,000.00	60,000.00	100.00%
6035	Payroll Taxes	568.89	952.40	5,572.23	4,619.83	82.91%
6100	Benefits Retirement	93.70	27,932.11	29,992.50	2,060.39	6.87%
6105	Benefits Dental Insurance	49.76	99.52	597.17	497.65	83.33%
6110	Benefits Health Ins Active	1,299.54	1,949.31	8,230.73	6,281.42	76.32%
6115	Benefits Health Ins Retired	2,372.04	3,558.06	13,577.84	10,019.78	73.80%
6120	Training	121.76	571.76	16,000.00	15,428.24	96.43%
6200	Director Fees	0.00	0.00	2,281.23	2,281.23	100.00%
6205	Director Training Conference	0.00	0.00	135.00	135.00	100.00%
6210	Board Misc	6.81	9.81	160.00	150.19	93.87%
6300	Prof Svcs Legal	335.62	7,471.62	10,000.00	2,528.38	25.28%
6305	Prof Svcs Accounting	0.00	0.00	300.00	300.00	100.00%
6310	Prof Svcs Engineering	0.00	0.00	500.00	500.00	100.00%
6315	Prof Svcs Audit	0.00	0.00	17,492.46	17,492.46	100.00%
6320	Prof Svcs Dues Membership Fees	10.80	132.80	8,000.00	7,867.20	98.34%
6325	Prof Svcs Bank Fees Charges	78.91	185.12	1,200.00	1,014.88	84.57%
6330	Prof Svcs Regulatory Fees	0.00	0.00	100.00	100.00	100.00%
6335	Prof Svcs Testing Lab	270.00	270.00	0.00	(270.00)	0.00%
6340	Prof Svcs Computer Network	0.00	0.00	600.00	600.00	100.00%
6345	Prof Svcs Misc	0.00	135.00	21,333.00	21,198.00	99.37%
6400	Office Supplies	48.08	67.94	1,400.00	1,332.06	95.15%
6405	Office Printing	120.51	222.50	2,200.00	1,977.50	89.89%
6410	Office Postage	0.16	0.16	60.00	59.84	99.73%
6415	Office Software Computer	1.49	1,236.69	3,600.00	2,363.31	65.65%
6420	Office Equipment/Furniture	0.00	0.00	100.00	100.00	100.00%
6425	Office Misc	0.00	0.00	10.00	10.00	100.00%
6500	Insurance Workers Comp	0.00	7,910.29	7,910.29	0.00	0.00%
6505	Insurance Property Liability Vehicle	0.00	0.00	55,700.00	55,700.00	100.00%
6600	Vehicle Maintenance	14,602.21	25,409.49	45,000.00	19,590.51	43.53%
6605	Vehicle Fuel	1,895.79	3,412.96	18,000.00	14,587.04	81.04%
6610	MP - Replacement Vehicles	75,226.74	75,226.74	0.00	(75,226.74)	0.00%
6700	Utility Phone Internet	2,228.29	2,691.73	4,500.00	1,808.27	40.18%

Arrowbear Park County Water District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report Fire

From 8/1/2026 Through 8/31/2026

		Current Period Actual	Current Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaini... - Revised
6705	Utility Gas	5.42	19.23	4,000.00	3,980.77	99.52%
6710	Utility Electric Facilities	1,186.99	1,186.99	7,000.00	5,813.01	83.04%
6715	Utility Electric Pumping	0.00	1,795.32	0.00	(1,795.32)	0.00%
6720	Utility Security	0.00	0.00	750.00	750.00	100.00%
6800	Operations Routine Maint	512.00	541.02	250.00	(291.02)	...6.41)%
6805	Operations Repairs	0.00	3,205.52	0.00	(3,205.52)	0.00%
6810	Operations Inspecting/Testing	0.00	0.00	5,500.00	5,500.00	100.00%
6815	Operations Facilities	0.00	0.00	15,000.00	15,000.00	100.00%
6820	Operations Tools Equipment	0.00	2,447.47	20,000.00	17,552.53	87.76%
6821	MP - Replacement Equipment	0.00	0.00	80,226.74	80,226.74	100.00%
6825	Operations Uniforms	471.95	1,287.94	7,500.00	6,212.06	82.83%
6830	Operations Safety Equipment	0.00	0.00	19,500.00	19,500.00	100.00%
6840	Operations Medical Supplies	0.00	0.00	3,500.00	3,500.00	100.00%
6845	Operations Dispatching	91.20	91.20	29,859.00	29,767.80	99.69%
6850	Operations Fire Prevention Weed Abatement	0.00	0.00	3,785.00	3,785.00	100.00%
	Total Expense Categories	<u>145,459.84</u>	<u>227,985.46</u>	<u>726,981.52</u>	<u>498,996.06</u>	<u>68.64%</u>
	Net Surplus/(Deficit)	<u>(127,914.64)</u>	<u>(183,685.40)</u>	<u>(125,232.79)</u>	<u>(58,452.61)</u>	<u>46.68%</u>

Arrowbear Park County Water District
Vendor Activity
From 8/1/2026 Through 8/31/2026

Vendor Name	Expenses	Document Description
7-Eleven	191.81	Ridge Fire Strike Team - Fuel
ADP	87.72	Payroll Fees
	87.72	PR Processing Fees
Adrian Gonzalez	965.00	FD Coverage 08/05/26 (4) Hard Shifts
	425.00	FD Coverage 08/19/26 (3) Hard Shifts
Alejandro Flores	834.00	FD Coverage 08/05/26 (4) Hard Shifts
	200.00	FD Coverage 08/19/26 (2) Hard Shifts
Alert All Corporation	471.95	FD - Uniforms
Amazon	58.17	DO - Safety Equipment
	79.53	Office Supplies
Anthony Cabria	300.00	FD Coverage 08/05/26 (3) Hard Shifts
	400.00	FD Coverage 08/19/26 (4) Hard Shifts
AVNI Enterprises, Inc.	(4,234.15)	FD - Duplicate Payment Refund
	3,609.63	FD - Equipment/Parts
	2,582.13	FD - Vehicle Maintenance
	2,552.34	FD - Vehicle Parts
Basecamp	45.00	Office Subscriptions
Best Best & Krieger LLP	2,237.50	Legal Counsel
Boot Barn	184.86	DO - Uniforms
Brett Gibson	1,250.00	FD Coverage 08/05/26 (10) Hard Shifts
	1,050.00	FD Coverage 08/19/26 (8) Hard Shifts
Brian Cobian	300.00	FD Coverage 08/05/26 (3) Hard Shifts
	300.00	FD Coverage 08/19/26 (3) Hard Shifts
CalPERS	2,856.46	Cal PERS Retirement 07/15/26 - 07/25/26
CalPERS Health Ins	18,395.89	AUG 2026 CalPERS Health

Arrowbear Park County Water District
Vendor Activity
From 8/1/2026 Through 8/31/2026

Vendor Name	Expenses	Document Description
	18,395.89	SEP 2026 Cal PERS Health
Clinical Laboratory of SB Inc	442.50	August 2025 Water Testing
	590.00	Water Testing
Costco	45.40	Board Refreshments
Crestline Lake Arrowhead Water Agency	46.07	CLAWA
De Lage Landen Financial Services, Inc.	109.29	DO - Copier Lease
	84.65	FD - Copier Lease
Deep Creek Drive In	32.29	Field Emergency Call - Meals
Deer Lick Car Wash	5.48	Car Wash
Demetrious Herrera	100.00	FD Coverage 08/05/26 (2) Hard Shifts
Devin Williams	100.00	FD Coverage 08/05/26 (2) Mis. Shifts
	100.00	FD Coverage 08/19/26 (2) Hard Shifts
esri	1,475.00	ArcGIS License
First Foundation Bank	44.95	August 2026 FFB CC Chgs
Frontier Communications	212.14	Warehouse Phones
Google	42.00	Aug 2026 Google
Green Comfort	425.00	FD - H-Vac
H & S Mobile Fire Equipment Repair	3,711.53	FD - Vehicle Maintenance
Hayden Jeffers	100.00	FD Coverage 08/19/26 (2) Hard Shifts
Home Depot	696.03	DO - Equipment
Ian Ayala	50.00	FD Coverage 08/19/26 (1) Hard Shift
In and Out	21.78	Gann Fire Strike Team - Meals
Invoice Cloud	238.00	August 2026 Billing Portal
Jacob J. Kaltman	5,397.52	FD - Strike Team Cov. 08/20/26
	1,876.00	FD Coverage 08/05/26 (4) Hard Shifts

Arrowbear Park County Water District
Vendor Activity
From 8/1/2026 Through 8/31/2026

Vendor Name	Expenses	Document Description
	300.00	FD Coverage 08/19/26 (2) Hard Shifts
James Pacelli	300.00	FD Coverage 08/05/26 (2) Hard Shifts
	300.00	FD Coverage 08/19/26 (2) Hard Shifts
Javier Navarette	5,666.56	FD - Strike Team Cov. 08/20/26
	1,776.00	FD Coverage 08/05/26 (3) Hard Shifts
	200.00	FD Coverage 08/19/26 (2) Hard Shifts
Kyle A. Rosas	100.00	FD Coverage 08/05/26 (2) Hard Shifts
	100.00	FD Coverage 08/19/26 (1) Hard Shift
Lloyd Pest Control	87.00	FD - Pest Control
Loves	200.00	Ridge Fire Strike Team - Fuel
Matthew Meka	150.00	FD Coverage 08/05/26 (2) Hard Shifts
	100.00	FD Coverage 08/19/26 (2) Hard Shifts
MES Life Safety	1,844.20	FD - Vehicle Maintenance
	1,045.67	SCBA Flow Test
Microsoft	9.99	DO - Aug 2026 Microsoft
Nicholas Dvorak	500.00	FD Coverage 08/19/26 (3) Hard Shifts
Open AI LLC	20.00	Aug 2026 Chat GPT
Pilot Gas	47.58	Gann Fire Strike Team - Fuel
Quade Ferguson		
Quality Truck Sales	75,226.74	Purchase of Brush Engine
Radiation Detection Company	870.36	Radiation Badge - Renewal and Monthly Charges
Remote PC	9.95	Remote PC Subscription
Rick Mesa	1,382.76	FD - Strike Team Cov. 08/20/26
	2,019.00	FD Coverage 08/05/26 (4) Available Shifts
	200.00	FD Coverage 08/19/26 - (2) Hard Shifts

Arrowbear Park County Water District
Vendor Activity
From 8/1/2026 Through 8/31/2026

Vendor Name	Expenses	Document Description
San Bernardino County Recorder-Clerk	20.00	0965
Shell	167.27	Gann Fire Strike Team - Fuel
Southern California Edison	5,108.77	August 2026 Pumps
	160.34	DO - Electricity
Spectrum Cable	192.75	DO - Phone/Internet
	217.36	FD - Phones/Internet
	95.00	Warehouse Internet
SpringHill Suites	121.76	FD - Lodging
Superior Automotive Warehouse	26.38	Vehicle Maintenance
T-Mobile	572.13	DO - Aug. 2026 Phones
	1,027.39	FD - Aug 2026 Phones
	390.19	WH - July 2026 Phones
	564.44	FD Jul. 2026 Phones
Tad Marshall DC	135.00	D. Williams - FFD, Drug Test, X-Ray
	135.00	M. Mejia - FFD, Drug Test, X-Ray
Technical Duplicator Services, Inc.	129.82	Copier Lease
Texas Roadhouse	69.42	Gann Fire Strike Team - Meals
The Gas Company	36.16	Aug. 2026 DO Gas
The Standard Life Insurance Company	808.08	Dental
Travis Cali	6,152.88	FD - Strike Team Cov. 08/20/26
	2,544.00	FD Coverage 08/05/26 (5) Hard Shifts
	300.00	FD Coverage 08/19/26 (2) Hard Shifts
Twin Graphics	4,535.71	FD - Vehicle Decals
Underground Service Alert of So Cal	60.00	Dig Alerts
United States Postal Service	14.89	Postage

Arrowbear Park County Water District
Vendor Activity
From 8/1/2026 Through 8/31/2026

Vendor Name	Expenses	Document Description
US Bancorp Service Center	22.98	US Bank Past Due Balance
Village Hardware	9.69	DO - Supplies
Walmart	36.15	Ridge Fire Strike Team - Supplies
WEX Bank	2,426.05	Fuel
Zachary Steele	300.00	FD COVERAGE 07/08/26 (2) Hard Shifts
	300.00	FD Coverage 08/19/26 (2) Hard Shifts
	188,707.50	

Status Report of Employee's Accumulated Days of Sick Leave & Vacation
Month of Aug 2026

Payroll End Dates: 8/5/26 8/19/26 8/5/26 8/19/26

	SICK TIME (HRS)						
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	
Chris	110.828	3.692	3.692	8.00	13	97.212	Chris
Jason	565.948	3.692	3.692	5.00	0	568.332	Jason
Tim	52.648	3.692	3.692	0.00	0	60.032	Tim
Phillip	27.838	3.692	3.692	0.00	0	35.222	Phillip
Courtney	28.804	3.692	3.692	6.54	0	29.648	Courtney
Ryan	1.846	1.233	1.233	0.00	0	4.312	Ryan

8/19/26 8/5/26 8/19/26

	VACATION TIME (HRS)						
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	
Chris	83.030	3.080	3.080	0.000	6.000	83.190	Chris
Jason	234.160	6.461	6.461	2.500	4.580	240.002	Jason
Tim	177.140	3.080	3.080	2.000	0.000	181.300	Tim
Phillip	20.850	3.080	3.080	0.000	0.000	27.010	Phillip
Courtney	4.700	1.540	1.540	0.000	0.000	7.780	Courtney

8/5/26 8/19/26 8/5/26 8/19/26

	COMP TIME (HRS)						
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	
Jason	39.995	0.000	9	0.00	10.000	38.995	Jason
Tim	20.000	4.500	16.5	0.00	2.000	39.000	Tim
Phillip	37.875	7.125	2.25	5.00	2.250	40.000	Phillip
Courtney	4.605	0.000	0	0.00	3.830	0.775	Courtney

Notes:

SICK ACCRUAL CAP IS 2080 HOURS

VACATION ACCRUAL CAP IS 240 HOURS

COMP TIME ACCRUAL CAP IS 40 HOURS

MONTHLY MAINTENANCE AND REPAIR REPORT							
August 2026							
#	DATE	METER #	ADDRESS	SVC	NOTES		(OT) D/C
1	8/3/2026	0510	32773 Powers	7	Check for Customer Leak		
2	8/5/2026	0930	33032 Arrowbear	4			
3	8/6/2026	0689	33365 Forest Dr	1	After Hours Turn Off Customer Request		(1) C
4	8/7/2026	0638	33036 Arrowbear	3	After Hours Faulty Meter / Installed New Meter		(1.25) D
5	8/10/2026	0841	2480 Fir	7	Check for Customer Leak		
6	8/13/2026	0978	Lupine	5	Main Line 4" ACP Leak		(22) D
7	8/14/2026		Lupine	5	Main Line 4" ACP Bac-T		(2.5) D
8	8/15/2026		Lupine	5	Main Line 4" ACP Bac-T		(2.5) D
9	8/21/2026	0979	2469 Spruce	6	Call Out Service Line Leak		(1) D
10	8/24/2026	0979	2469 Spruce	6	Install Clamp on PE Service Line		
11	8/25/2026	0971	Well #1	3	Reset Meter Total		
12	8/25/2026	0968	Well #2	3	Reset Meter Total		
13	8/25/2026	0969	Well #3	3	Reset Meter Total		
14	8/25/2026	0970	Well #4	3	Reset Meter Total		
15	8/25/2026	0967	Well #5	3	Reset Meter Total		
16	8/26/2026	0694	33076 Blue Bird	1	After Hours		(1) C
17	8/28/2026	0758	32771 Richmond	1	After Hours		(1) C
18	8/28/2026	0694	33076 Blue Bird	1	After Hours		(1) C
19	8/31/2026	0343	32879 Deer	7	Locate Sewer Connection		
Phone							31
					Total		64.25
SVC	DESCRIPTION			CALLS	ADDITIONAL INFORMATION		
1	Customer requested turn off/on			4	New Owners.		1
2	District initiated shut off (leak, etc.)			0	Liens filed		3
3	District equipment repair			6	Liens Released		1
4	Meter reads/re-reads			1	Total Liens		18
5	Main Repairs			1	Shut off notices		52
6	Service Line Repairs			1	Non-payment shut offs		28
7	Customer Inquiry Requiring Investigation			3	Turn on after shut off		12
8	Sewer Issues/Repairs			0	Meters replaced		1
	Total Calls			16			
Well #	Previous Month		Current Month	+ / -	Well Production (in cu. ft.):		585,532.00
	Pumping		Pumping		Metered:		519,943.00
1		138	165	-27	Non-Revenue:		9,792.00
2		112	125	-13	Estimated Leak Loss		13,368.98
3		138	164	-26	Unaccounted Loss:		55797 / 9.5%
4		135	150	-15	Prev. Month Unaccounted Loss		66,278 / 9.9%
5		140	167	-27			
Well #	Previous Month		Current Month	+/-	WASTEWATER SYSTEM		
	Static		Static		% of Sewer Contribution Current Month:		
1		115	147	-32	14.90%		
2		94	108	-14			
3		114	145	-31			
4		41	56	-15	% of Sewer Contribution Previous Month:		
5		116	148	-32	14.20%		
AQUIFER HEALTH					DISTRIBUTION SYSTEM HEALTH		

Overtime and Comp for Field Workers

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Monthly Average		
Jan	57.5	75.5	92.3	88.3	50.5	73.0	60.5	46.0	78.8	39.0	40.5	37.5	46	60.4	Jan	
Feb	94.0	58.5	52.0	52.0	48.3	75.3	62.0	59.3	64.0	97.0	37.0	35.8	44.5	60.0	Feb	
March	65.0	63.0	57.2	92.8	61.0	59.0	56.8	42.0	37.0	56.5	57.3	36.0	34	55.2	March	
April	60.0	64.0	60.0	73.0	78.8	83.7	50.0	37.0	33.0	34.8	41.8	32.0	32	52.3	April	
May	51.0	84.8	72.3	70.5	116.0	46.0	74.0	71.0	49.0	42.0	79.3	35.5	49.25	64.7	May	
June	90.0	59.0	72.0	76.5	58.5	46.3	105.0	54.0	36.3	39.3	57.5	33.3	33	58.5	June	
July	92.0	57.3	62.3	65.8	97.3	43.5	115.8	54.0	39.3	53.3	36.3	41.0	34	60.9	July	
Aug	77.8	66.5	67.0	62.3	97.3	66.3	62.0	83.0	85.3	60.5	63.5	42.8	64.25	69.1	Aug	
Sept	98.5	74.3	110.5	88.0	94.8	80.0	70.5	77.3	49.8	59.3	110.8	45.3		79.9	Sept	
Oct	60.0	65.3	74.0	86.5	96.3	69.0	51.3	49.5	68.3	51.5	105.8	33.8		67.6	Oct	
Nov	101.8	47.0	66.0	73.5	63.3	77.0	44.0	41.3	51.0	44.0	42.5	50.5		58.5	Nov	
Dec	54.0	57.0	60.5	77.8	60.0	66.5	57.0	98.5	32.5	65.0	36.0	40.3		58.8	Dec	
Annual Total:	901.5	772.0	846.0	906.8	921.8	785.5	808.8	712.8	624.0	642.0	708.0	463.5	337.0			
Annual Average:	75.1	64.3	70.5	75.6	76.8	65.5	67.4	59.4	52.0	53.5	59.0	38.6	42.1			
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026			

August 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
						Mesa, R Gibson, B Meka, M
2	3	4	5	6	7	8
Gibson, B Jeffers, H Cobian, B	Gonzalez, A Flores, A Cobian, B	Dvorak, N Gibson, B Herrera, D	Carrasco, J (0600-1800) Mesa, R (1800-0600) Kaltman, J Steele, Z	Pacelli, J Gibson, B Cabria, A	Cabria, A Gibson, B Mesa, R	Gibson, B Meka, M Cabria, A
9	10	11	12	13	14	15
Mesa, R Cabria, A Jeffers, H	Gonzalez, A Cobian, B	Dvorak, N Gibson, B Herrera, D	Hovhanessian, J Kaltman, J Rosas, K	Pacelli, J Gibson, B	Cali, T Navarette, J Cabria, A	Dvorak, N Gibson, B Meka, M
16	17	18	19	20	21	22
Gonzalez, A Jeffers, H Ayala, I	Gonzalez, A Cobian, B Flores, B	Dvorak, N Gibson, B Cali, T	Hovhanessian, J Kaltman, J Rosas, K	Pacelli, J Gibson, B Mesa, R	Cali, T Navarette, J Cabria, A	Gibson, B Meka, M Cabria, A
23	24	25	26	27	28	29
Mesa, R Jeffers, H Ayala, I	Gonzalez, A Cobian, B Flores, A	Dvorak, N Gibson, B Mesa, R	Pacelli, J Kaltman, J Rosas, K	Pacelli, J Gibson, B Cabria, A	Cabria, A Navarette, J Gibson, B	Gibson, B Meka, M Cabria, A
30	31					
Gonzalez, A Jeffers, H Ayala, I	Gonzalez, A Cobian, B Flores, A					

SUMMARY OF CALLS - AUGUST 2026

Date	Incident Type	Area	District	Mutual Aid	Out	Avail	Time	Personnel						Total
08/01/26	MED TC	BDC	OUT	GIVEN	11:21	12:12	0:51	228	252					2
08/02/26	MEDICAL	ABL	IN	NONE	9:55	10:20	0:25	228	251					2
08/02/26	MED TC	BDC	OUT	GIVEN	17:23	17:42	0:19	228	251					2
08/04/26	MED TC	GVL	OUT	GIVEN	16:07	16:20	0:13	228	238	253				3
08/05/26	FIRE WILDLAND	TCU	OUT	GIVEN	19:00	0:00	40:00	223	231	233				3
08/07/26	MEDICAL	ABL	IN	NONE	17:14	17:54	0:40	237	228					2
08/07/26	MEDICAL	GVL	OUT	GIVEN	22:03	22:54	0:51	140	237	228				3
08/08/26	MED TC	BDC	OUT	GIVEN	6:54	7:01	0:07	228	252	237				3
08/08/26	MED TC	BDC	OUT	GIVEN	7:41	8:01	0:20	228	252	237				3
08/08/26	MED TC	GVL	OUT	GIVEN	20:06	20:35	0:29	140	228	252				3
08/08/26	MEDICAL	GVL	OUT	GIVEN	20:27	20:47	0:20	228	252					2
08/08/26	FIRE DEBRIS	RSP	OUT	GIVEN	21:19	21:23	0:04	140	228	252				3
08/10/26	FSR WILDLAND	BDC	OUT	GIVEN	13:51	13:55	0:04	227	209					2
08/13/26	MEDICAL	ABL	IN	NONE	18:38	18:58	0:20	216	228	243				3
08/15/26	FIRE DEBRIS	ABL	IN	NONE	18:59	19:22	0:23	253	228	252				3
08/15/26	MED TC	ABL	IN	NONE	19:37	20:27	0:50	253	228	252				3
08/17/26	MEDICAL	ABL	IN	NONE	17:06	17:58	0:52	209	236	227				3
08/19/26	PA PERSON	ABL	IN	NONE	11:59	12:05	0:06	206	233	241				3
08/20/26	MEDICAL	ABL	IN	NONE	22:20	22:35	0:15	216	228	243				3
08/21/26	MEDICAL	ABL	IN	NONE	18:39	19:00	0:21	223	231	249				3
08/21/26	PA PERSON	RSP	OUT	GIVEN	19:15	19:30	0:15	223	231	249				3
08/22/26	FIRE ASSIST	BDC	OUT	GIVEN	12:20	14:05	1:45	140	228	252				3
08/25/26	MEDICAL	ABL	IN	NONE	12:20	12:37	0:17	228	253					2
08/27/26	MEDICAL	ABL	IN	NONE	5:17	5:35	0:18	216	241	233				3
08/27/26	HAZ GAS	ABL	IN	NONE	15:54	16:35	0:41	216	228	243				3
08/27/26	MEDICAL	ABL	IN	NONE	17:32	17:47	0:15	216	228	243				3
08/30/26	MED ASSIST	BDC	OUT	GIVEN	11:56	12:23	0:27	251	250					2
08/30/26	MED TC	BDC	OUT	GIVEN	12:59	13:27	0:28	251	250					2
08/31/26	MEDICAL	ABL	IN	NONE	19:33	20:34	1:01	209	236					2

Total Calls: 29
Total in District: 14
Total Out of District: 15

140 Rick Mesa	4	230 Quade Ferguson	0	244 Ivan Gutierrez	0
192 Ryan Brewart	0	231 Javier Navarette	3	245 Alexis Figueroa	0
206 Jonathan Hovhanessi	1	233 Jacob Kaltman	3	247 Justin Carrasco	0
207 Joseph Carpenter	0	236 Alejandro Flores	2	248 Adam Nelson	0
209 Adrian Gonzalez	3	237 Anthony Cabria	4	249 Anthony Diaz	2
216 James Pacelli	5	238 Demetrious Herrera	1	250 Ian Ayala	2
223 Travis Cail	3	241 Kyle Rosas	2	251 Hayden Jeffers	4
227 Brian Cobian	2	242 Jason Melton	0	252 Matthew Meka	9
228 Brett Gibson	19	243 Zachary Steele	4	253 Nick Dvorak	4

SUMMARY OF CALLS- STRIKE TEAMS - AUGUST 2026

[illegible]

Total Calls: 2

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

POLICY TITLE: Conflict of Interest
POLICY NUMBER: 1020

Reviewed, Approved and Adopted by Motion on 9/17/2026.

1020.10 The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. §18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A in which members of the board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the Arrowbear Park County Water District.

1020.20 *Board members and designated employees shall file a Statement of Economic Interest Form 700, annually, in accordance with the disclosure categories specified in the District's conflict of interest code. The Form 700 shall be filed with the district's filing officer, who will maintain the statements and make them available for public review and inspection when requested.*

1020.30 This policy shall be reviewed by the Board of Directors biennially, in each even-numbered year.

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

POLICY TITLE: Conflict of Interest
POLICY NUMBER: 1020

APPENDIX A

PART I - DESIGNATED EMPLOYEES

<u>Position</u>	<u>Disclosure Category</u>
Board Members	1
General Manager	1
[Other Management/Supervisory Employees]	1
Board Treasurer	1
Consultants	2

PART II - DISCLOSURE CATEGORIES

1. Interests in real property.

Investments and business positions in any business entity or income from any source if the business entity or source of income manufactures or sells supplies, machinery or equipment of the type utilized by the District.

Investments and business positions in any business entity or income from any source if the business entity or source of income is a contractor or subcontractor engaged in the performance of work or services of the type utilized by the District.

2. Consultants shall disclose all sources of income, interests in real property and investments and business positions in business entities.

The General Manager of the District may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

2027 Health Benefit Contribution Ceilings - Budget Impact

Proposed Ceiling Adjustment

Coverage	Current	Proposed	Increase
Employee/Annuitant Only	\$1,089	\$1,089	\$0
Employee/Annuitant + One	\$1,919	\$2,029	\$110
Employee/Annuitant + Two or More	\$2,499	\$2,638	\$139

Basis: Proposed ceilings are intended to provide up to the cost of the 2027 PERS Gold Region 3 plan.

Employee Healthcare Cost

	Annual Cost
Approved Employee Healthcare Budget 26/27	\$133,577.10
If Employees remain on current plans	\$131,152.60
If Employees use full proposed ceilings	\$132,708.00

Overall Healthcare Budget

	Employee	Retiree	Total	vs. Approved Budget
Approved Budget	\$133,577.10	\$90,518.95	\$224,096.05	—
If Employees remain on current plans.	\$131,152.60	\$93,353.04	\$224,505.64	+\$409.59
If Employees use full proposed ceilings	\$132,708.00	\$93,353.04	\$226,061.04	+\$1,964.99

Retiree Budget Correction

The original retiree healthcare budget was understated by:

$$\text{\$93,353.04} - \text{\$90,518.95} = \text{\$2,834.09}$$

This correction is **not caused by the proposed ceiling increase**.

Bottom Line

Maximum additional employee cost from raising the ceilings: \$1,555.40 per year.

Employee healthcare remains \$869.10 below the amount already approved in the FY 2026-27 budget, even if employees use the full proposed ceilings.

RESOLUTION NO. 2026-09-17A
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

- WHEREAS, (1) Arrowbear Park County Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to a maximum of **\$1,089.00** per month with respect to employee or annuitant enrolled for self alone, **\$2029.00** per month for employee or annuitant enrolled for self and one family member, and **\$2,638.00** per month for employee or annuitant enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) Arrowbear Park County Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of Arrowbear Park County Water District shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Arrowbear Park County Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the Board Secretary to file with the Board a verified copy of this resolution, and to perform on behalf of Arrowbear Park County Water District all functions required of it under the Act.

Adopted at a regular meeting of the Arrowbear Park County Water District at Arrowbear Lake, CA, this 17th day of September, 2026.

Signed: _____
Terisa Bonito, President, Board of Directors

Attest: _____
Courtney Arredondo, Board Secretary

PUBLIC AGENCY VESTING (GC 22893)

Public agencies WITHOUT a vesting resolution filed with CalPERS for Health Benefits

Public agencies without a vesting resolution do not establish an amount of PERS service credit in which an employee must perform at your agency. One employee requirement is that he or she has to have five years of PERS service credit (at your agency, any other PERS agency, or a combination at your PERS-agency and another PERS-agency) to qualify. PERS service credit relates to a participating agency in the PERS retirement plan).

Retirement Eligibility Criteria:

- 1) Must have five years of PERS retirement service credit (at your agency or another PERS agency)
- 2) Must be eligible for retirement (at least 50 years of age)
- 3) Must retire within 120 days from separation of employment

Example A: Employee A has over five years of PERS service credit from a previous public agency and is over the age of 50. Employee A decides to retire two months after he is hired with your agency. What is your agency responsible for in regards to his health benefits?

Answer: Since employee A meets eligibility for being over the age of 50 and has over five years of PERS service credit (from a previous agency), your agency would be responsible for the employer contribution amount as outlined in your resolution for CalPERS health benefits.

Public agencies WITH a vesting resolution filed with CalPERS for Health Benefits

Public agencies adopting a vesting resolution will match the vesting formula set for state employees and it will establish a schedule of PERS service credit an employee must meet in order to receive the employer contribution based on the 100/90 formula. The 100/90 formula is based on the four plans with the largest number of state employee enrollments and it is established on 100 percent of the weighted average of the health benefit plan premiums for annuitants enrolled for self alone and 90 percent of the weighted average of the health benefit plans for family members. **For 2011, the state contributions are \$542 (1-party), \$1,030 (2-party), \$1,326 (family).** It should be noted that the 100/90 formula is the minimum contribution amount to be paid by an employer under the vesting provision GC 22893. An employer may exceed the minimum contribution amount if they would like.

Credited Years of PERS Service	Percentage of Employer Contribution
10	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%
18	90%
19	95%
20 or more	100%

To determine the employer contribution amount, let's use the following example.

Example B: Employee B has a total of 12 years of PERS service (five years with your agency and seven with another PERS agency). In addition, the employee meets retirement eligibility. If the employee retires, what will the employer's contribution be?

Answer: Since the employee has completed 12 years of PERS service, eligible to retire, and has met the 5 years of service at your agency, he or she would receive 60% of the state contribution. This would mean the employer would contribute per month either . . . \$325.20 (1-party) . . . \$618(2-party) . . . \$795.60(family).

Example C: Employee C has worked for a previous agency (not participating in the PERS retirement system) for over 15 years. The employee is now working for your organization and after eight years of employment at your agency, the employee decides to retire (assuming he or she is over 50 years of age and retires within 120 days of separation). What is your agency's responsibility in regards to health benefits?

Answer: Since employee C has only worked for your agency for eight years, your agency would not be responsible for any employer contribution amounts established under vesting. If the employee worked 10 or more years at your agency, then you would be responsible as in the answer to Example B (above). In this example, the employee may want to contact the previous agency to see if he or she qualified for retirement benefits.

Revised 11/29/2010

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P.O. Box 942715 Sacramento, CA 94229-2715
888 CalPERS (or 888-225-7377) | Fax: (800)-959-6545
www.calpers.ca.gov

California Public Employees' Retirement System

October 20, 2011

CalPERS ID 2960845908

Mary K Dvorak
Arrowbear Park County Water District
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

Dear Ms. Dvorak:

We are acknowledging receipt of your resolution electing health benefit vesting requirements for future retirees pursuant to Government Code 22893 of the Public Employees' Medical and Hospital Care Act. The effective date of this participation is October 1, 2011, and the vesting requirement will be applied to employees hired on or after this date. The monthly employer contribution designated on the vesting resolution is as follows:

<u>CODE</u>	<u>BARGAINING UNIT</u>	<u>MONTHLY EMPLOYER POST-RETIREMENT CONTRIBUTION FOR FULLY VESTED ANNUITANTS</u>
000	ALL EMPLOYEES	100/90 State Annuitant Contribution Amounts for 2011: \$542.00 (single), \$1,030.00 (2-party), \$1,326.00 (Family)

If you have any questions, please contact us toll free at 888 CalPERS (888-225-7737).

Sincerely,

Robyn Harada
Public Agency & Schools Contracts Unit
Health Account Services Section

RESOLUTION 2011-8-12B

ARROWBEAR PARK COUNTY WATER DISTRICT

A RESOLUTION ELECTING TO ESTABLISH
A HEALTH BENEFIT VESTING REQUIREMENT FOR FUTURE RETIREES UNDER PUBLIC
EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

- WHEREAS, (1) Government Code 22893 provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act may amend its resolution to provide a post retirement vesting requirement to employees who retire for service, and
- WHEREAS, (2) Arrowbear Park County Water District is a local agency contracting under the Act, and
- WHEREAS, (3) Arrowbear Park County Water District certifies, unrepresented employees are not represented by a bargaining unit and there is no applicable memorandum of understanding, and
- WHEREAS, (4) The credited service for purposes of determining the percentage of employer contributions shall mean service as defined in Section 20069, except that not less than five years of that service shall be performed entirely with the Arrowbear Park County Water District; and
- WHEREAS, (5) The contribution for active employees cannot be less than what is defined in Section 22892(b); now, therefore be it
- RESOLVED, (a) That the employer's contribution for each retired employee first hired on or after the effective date of this resolution shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan or plans up to a maximum of 100 percent of the weighted average of the health benefits plan premiums for employees or annuitants enrolled for self alone plus 90 percent of the weighted average of the additional premiums required for enrollment of family members in the four health benefits plans that have the largest number of enrollments during the fiscal year to which the formula applied plus Administrative fees and Contingency Reserve Fund; and be it further
- RESOLVED, (b) That the percentage of employer contribution payable for post retirement health benefits for each retired employee shall be based on the employee's completed years of credited service based upon Government Code Section 22893; plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (c) That Arrowbear Park County Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, (d) That coverage under the Act be effective on October 01, 2011.

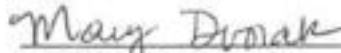
Adopted at a regular/special meeting of the Arrowbear Park County Water District
at Arrowbear Lake this 12th day of August, 2011.

Signed:



Rickey Weber
President

Attest:



Mary Dvorak
Secretary

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

POLICY TITLE: Medical and Retirement Benefits
POLICY NUMBER: 2110
EFFECTIVE DATE: 9-17-2026

2110.10 On-the-Job Injuries and Illnesses. The District provides all employees with workers' compensation insurance which covers qualifying work-related injuries and illnesses.

2110.20 Non-Job Related Injuries and Illness. The District participates in the California Public Employees' Retirement System health benefits program under the Public Employees' Medical and Hospital Care Act ("PEMHCA") and offers CalPERS-administered health benefit plans to eligible employees, eligible annuitants, and their eligible family members.

For eligible active employees and annuitants not subject to the retiree-health vesting provisions of Section 2110.30.1, the District's monthly employer contribution shall be the lesser of:

1. The actual monthly premium for the CalPERS health plan selected, including coverage for eligible family members; or
2. The applicable maximum employer contribution established by the most recently effective Board resolution adopted and filed with CalPERS.

The employee or annuitant shall be responsible for any premium amount exceeding the applicable District contribution.

The Board shall review the employer contribution annually before CalPERS' January premium changes and may adjust the contribution by resolution. Any adjustment shall be filed with CalPERS and shall become effective in accordance with PEMHCA and CalPERS requirements. Dollar amounts shall be stated in the applicable Board resolution and shall not be restated in this policy.

Nothing in this section shall reduce or alter the postretirement employer contribution required under Section 2110.30.1, Resolution No. 2011-8-12B, Government Code Section 22893, or any other controlling resolution filed with CalPERS.

2110.20.1 Dental Insurance. The District also provides basic dental coverage to eligible employees and their eligible family members/dependents. For full-time employees the District pays the full cost of enrollment in dental, including coverage for eligible dependents. For part-time employees, the District contribution is outlined in section 2110.20.3

2110.20.2 Part-Time Employees. Part-time employees who are hired into regular positions and are regularly scheduled to work 20 or more hours per week may be eligible to participate in certain District benefit programs, including CalPERS health insurance, in accordance with CalPERS and District policies.

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

Eligibility for benefits and the level of District contribution shall be based on the employee's average scheduled weekly hours, as outlined in the District's Health Insurance Contribution Proration Schedule.

Employees working fewer than 20 hours per week are not eligible for District-paid health benefits, but may be eligible for other limited benefits as required by law.

Eligible part-time employees may select from the CalPERS plan options available to similarly situated full-time employees, subject to CalPERS eligibility, service-area, and enrollment requirements. Employees are responsible for paying through automatic payroll deduction any portion of the premium not covered by the District contribution.

2110.20.3 District Contribution Scale.

<u>Average Weekly Hours</u>	<u>Proration Level</u>	<u>District Contribution Toward Premium</u>
30–40 hours	100% (Full-time)	Full District contribution (per vesting)
25–29 hours	75%	75% of the full-time District contribution
20–24 hours	50%	50% of the full-time District contribution
Under 20 hours	0%	Not eligible for District-paid health benefits

2110.30 Retirement Benefits. Employees who satisfy CalPERS membership requirements shall be enrolled as required by applicable law and the District's contract with CalPERS. CalPERS determines membership eligibility based on the employee's job type, work schedule, prior membership, and other applicable requirements. For example, if you work 1,000 or more hours in a fiscal year (July 1–June 30), you may be required to join CalPERS.

If an employee was previously enrolled in CalPERS through another participating public agency, that prior service may be combined with service at the District for purposes of determining overall retirement benefits, including vesting and benefit formulas. However, for retiree health benefits under the District's vesting schedule (Government Code §22893), at least five years of service credit must be earned specifically while employed at Arrowbear Park County Water District, regardless of prior CalPERS membership.

The rules for retirement age, benefit amounts, and contribution rates are set by CalPERS, the District's contract with CalPERS, and the California Government Code, including the Public Employees' Pension Reform Act (PEPRA).

You can find detailed information about the plan at www.calpers.ca.gov, or request a printed copy from the District Secretary.

As of July 1, 2015, the District pays the employer's share of the retirement cost. Employees are responsible for paying their own share, which is automatically deducted from each paycheck, following CalPERS and IRS rules.

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

2110.30.1 **Retiree Health Benefit Vesting**

Purpose and Applicability. The District provides retiree health benefits through the California Public Employees' Retirement System under the Public Employees' Medical and Hospital Care Act.

The Board recognizes retiree healthcare as a longstanding District benefit. This policy is intended to preserve and explain the benefit established by Resolution No. 2011-8-12B and other applicable resolutions filed with CalPERS. It does not independently create, vest, expand, reduce, amend, rescind, or replace any benefit.

The vesting requirements in this section apply to employees first hired by the District on or after October 1, 2011. Employees first hired before that date are governed by the CalPERS rules and District resolutions applicable to them, unless they made a valid election to become subject to the vesting requirements and that election was accepted by CalPERS.

Normal Eligibility Requirements. Except where a specific exception applies under law, an employee must satisfy all of the following requirements to receive a District contribution toward retiree health coverage:

1. Be eligible for CalPERS health coverage when separating from employment with the District.
2. Retire through CalPERS within 120 days after separating from employment with the District.
3. Receive a monthly CalPERS retirement allowance.
4. Have at least five years of credited service performed for Arrowbear Park County Water District.
5. Have at least 10 total years of credited service recognized by CalPERS.

For purposes of this policy, "retiring from the District" means separating from District employment and beginning CalPERS retirement within the required 120-day period.

Counting Credited Service. At least five years of credited service must have been performed for the District. Other CalPERS service shall count toward the employee's total credited service only to the extent CalPERS determines that the service is creditable for purposes of Government Code section 22893.

Service performed for another employer does not replace the requirement for at least five years of credited service with the District.

CalPERS determines how much credited service an employee has earned. Years of employment may not always equal years of credited service.

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

Leaving the District Before Retirement. Retiree health benefits are generally not portable. Completing five, 10, or more years of credited service with the District does not, by itself, create a separate or banked District retiree-health benefit.

Except where a statutory exception applies, an employee who leaves the District, continues working for another employer, and later retires from that employer is not eligible for a District retiree-health contribution.

If the employee later returns to eligible employment with the District and retires from the District in accordance with this policy, CalPERS may count the employee's qualifying service from the District and other employers.

Vesting Percentage. Except as provided under the statutory exceptions below, an employee with fewer than 10 total years of credited service is not eligible for a District retiree-health contribution under this vesting schedule.

At 10 total years of credited service, an eligible retiree receives 50% of the applicable District employer contribution. The percentage increases by five percentage points for each additional completed year of credited service until reaching 100% at 20 or more years.

Receiving 100% of the employer contribution does not necessarily mean that the District pays the retiree's entire health insurance premium. The retiree is responsible for any premium amount exceeding the applicable District contribution.

Statutory Exceptions. Government Code Section 22893 provides exceptions to the normal eligibility and vesting rules, including:

1. A qualifying disability retiree may be eligible for 100% of the applicable employer contribution.
2. An employee with 20 or more years of credited service performed entirely for the District may qualify for 100% of the applicable employer contribution even when retirement occurs more than 120 days after separation from the District.

CalPERS shall determine whether an employee qualifies for either exception. An annuitant may receive only one employer contribution, and a contribution from another employer may affect the amount payable by the District.

Contribution Amount. The District contribution shall be calculated and administered by CalPERS under Resolution No. 2011-8-12B, other applicable District resolutions filed with CalPERS, Government Code Section 22893, and other controlling law.

Dollar amounts shall be maintained in the applicable Board resolutions and shall not be restated in this policy. The retiree is responsible for any portion of the health premium not covered by the District contribution.

ARROWBEAR PARK COUNTY WATER DISTRICT

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CalPERS Determination and Controlling Authority. CalPERS shall determine an employee's credited service, first-hire date, retirement eligibility, vesting percentage, contribution amount, qualification for an exception, and eligibility of surviving family members.

District staff may provide general information but cannot guarantee that an employee or family member will qualify for coverage or a particular contribution.

If this policy conflicts with applicable law, the District's CalPERS contract, or a District resolution filed with CalPERS, those authorities shall control. Adoption of this policy does not rescind, replace, or amend Resolution No. 2011-8-12B.

2110.30.2 Surviving Annuitant Health Benefits An eligible surviving spouse, registered domestic partner, or other qualifying surviving family member may continue CalPERS health coverage when permitted by PEMHCA and CalPERS rules.

Eligibility and the applicable District contribution shall be determined by CalPERS under Resolution No. 2011-8-12B, other applicable District resolutions, and controlling law.

2110.40 Out-of-State Retirees: Medical Insurance Benefit. A retiree who moves must promptly notify CalPERS and may need to select a CalPERS health plan available in the retiree's new service area. Plan availability, premiums, provider networks, and out-of-state coverage depend on the retiree's location, selected plan, and Medicare status.

The District provides its employer contribution only through the CalPERS Health Benefits Program and does not provide substitute coverage through another carrier.

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

POLICY TITLE: Medical and Retirement Benefits
POLICY NUMBER: 2110

2110.10 On-the-Job Injuries and Illnesses. The District provides all employees with workers' compensation insurance which covers job-related injuries and illnesses.

2110.20 Non-Job Related Injuries and Illness.

The District offers health benefits plans for all eligible employees and their eligible family members to cover non-work-related injuries and illnesses. The District currently uses CalPERS to provide this insurance. It is the policy of the Board of Directors to pay for each full-time employee or annuitant the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to:

- \$981* for employees or annuitants enrolled for self alone.
- \$1,729* for employees or annuitants enrolled for self with one family member.
- \$2,251* for employees or annuitants enrolled for self with two or more family members.

*plus administrative fees and Contingency Reserve Fund assessments.

If the cost of the selected health plan is more than the District's maximum contribution, the employee is responsible for paying the difference.

These contribution limits are reviewed every year, before CalPERS' January premium changes. The District may increase its contribution in line with premium increases. The Board of Directors also reserves the right to change the coverage options or how much the District pays at any time.

2110.20.1 Dental Insurance. The District also provides basic dental to all eligible employees and their family members. For full-time employees the District pays the full cost of enrollment in dental, including coverage for eligible dependents.

2110.20.2 Part-Time Employees. Part-time employees who are hired into regular positions and are regularly scheduled to work 20 or more hours per week may be eligible to participate in certain District benefit programs, including CalPERS health insurance, in accordance with CalPERS and District policies.

Eligibility for benefits and the level of District contribution shall be determined based on the employee's average scheduled weekly hours, as outlined in the District's Health Insurance Contribution Proration Schedule.

Employees working fewer than 20 hours per week are not eligible for District-paid health benefits, but may be eligible for other limited benefits as required by law.

All eligible employees must meet CalPERS enrollment criteria and will be offered the same plan options as full-time employees. Employees are responsible for paying the portion of the premium not covered by the District contribution through automatic payroll deduction.

2110.20.3 District Contribution Scale.

<u>Average Weekly Hours</u>	<u>Proration Level</u>	<u>District Contribution Toward Premium</u>
30–40 hours	100% (Full-time)	Full District contribution (per vesting)
25–29 hours	75%	75% of the full-time District contribution
20–24 hours	50%	50% of the full-time District contribution
Under 20 hours	0%	Not eligible for District-paid health benefits

ARROWBEAR PARK COUNTY WATER DISTRICT

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2110.30 Retirement Benefits. All employees who qualify under CalPERS rules, including some part-time, seasonal, and temporary employees, must be enrolled in the retirement plan. Eligibility is usually based on job type and how many hours you work. For example, if you work 1,000 or more hours in a fiscal year (July 1–June 30), you may be required to join CalPERS.

If an employee was previously enrolled in CalPERS through another participating public agency, that prior service may be combined with service at the District for purposes of determining overall retirement benefits, including vesting and benefit formulas. However, for retiree health benefits under the District's vesting schedule (Government Code §22893), at least five years of service credit must be earned specifically while employed at Arrowbear Park County Water District, regardless of prior CalPERS membership.

The rules for retirement age, benefit amounts, and contribution rates are set by CalPERS, the District's contract with CalPERS, and the California Government Code, including the Public Employees' Pension Reform Act (PEPRA).

You can find detailed information about the plan at www.calpers.ca.gov, or request a printed copy from the District Secretary.

As of July 1, 2015, the District pays the employer's share of the retirement cost. Employees are responsible for paying their own share, which is automatically deducted from each paycheck, following CalPERS and IRS rules.

2110.30.1 Retiree Health Benefit Vesting. The District has adopted a vesting schedule for retiree health insurance under Government Code Section 22893. This applies to employees hired on or after October 1, 2011, and outlines the percentage of District-paid health premiums available to eligible retirees based on years of CalPERS service credit with the District.

To qualify for any District contribution toward retiree health insurance, an employee must:

- Be enrolled in CalPERS and retire with CalPERS within 120 days of separating from District employment,
- Have at least five years of CalPERS retirement service credit performed at the District, and
- Have a minimum of ten (10) years of CalPERS service credit, which may include service earned at other CalPERS-covered agencies that have adopted a resolution under Government Code Section 22893 (Electing to Establish a Health Benefit Vesting Requirement for Future Retirees under the Public Employees' Medical and Hospital Care Act).

Please see the included "Public Agency Vesting (GC 22893) attached to this policy for more information.

Additional details, including the full vesting table and service credit requirements, are available from CalPERS or the District Secretary.

2110.30.2 Surviving Annuitant Health Benefits

In accordance with the District's participation in the Public Employees' Medical and Hospital Care Act (PEMHCA) and its vesting resolution filed under Government Code Section 22893, a surviving spouse or registered domestic partner of a retired annuitant may be eligible to continue health benefit coverage through CalPERS following the death of the annuitant.

To qualify for continued coverage as a surviving annuitant, the spouse or domestic partner must:

ARROWBEAR PARK COUNTY WATER DISTRICT

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- Have been properly enrolled under the annuitant's CalPERS health plan at the time of death; and
- Remain eligible for coverage under CalPERS rules and regulations.

The District's monthly contribution toward the health premiums of a surviving annuitant shall not exceed the percentage and dollar amount that the retired annuitant was eligible to receive at the time of death, as determined by the District's vesting schedule and the applicable provisions of Government Code Section 22893.

Coverage continuation and contribution levels are subject to all applicable CalPERS eligibility requirements, administrative procedures, and plan rules.

2110.40 Out-of-State Retirees: Medical Insurance Benefit. If you retire and move out of California, your CalPERS health insurance may not cover you in your new state. The District only provides medical insurance through CalPERS. We do not offer coverage through any other insurance provider, even if you're living in another state.

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Rules and Regulations Handbook

POLICY TITLE: Sewer Service Charges & Billing

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POLICY NUMBER: 2060

Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

2060.10 SEWER SERVICE WITHIN DISTRICT - The schedule for charges to be collected by the District for sewer service within the boundaries of the District are hereby fixed and available on the District's Master Fee Schedule, as amended from time to time.

2060.10.1 EQUIVALENT DWELLING UNIT (EDU) BASED WASTEWATER RATE POLICY - This equivalent dwelling unit policy is adopted by the Arrowbear Park County Water District (District) pursuant to the District's most recent applicable resolution. If a use is not specifically listed, District staff will determine the appropriate EDU calculation.

Equivalent Dwelling Unit or "EDU" means the unit of measure used to impose sewer service charges on each improved property, as determined by the District's most recent applicable resolution or any subsequent resolution. One EDU represents the estimated sanitary sewage discharge of a typical single-family dwelling unit.

The District may audit the sewer accounts of residential and commercial users after the first year following connection and approximately every three (3) years thereafter. Any alteration to a residential or business premises for which a building permit is required, expansion of the property, or expansion or alteration of business operations shall trigger a review of the account and recalculation of the applicable EDUs. For purposes of this section, a "fixture" means a plumbing fixture that discharges or may discharge wastewater into the District's sewer system. Irrigation, fire-protection, and other water connections that do not discharge into the sewer system shall not be included unless the Board-adopted EDU schedule expressly provides otherwise.

2060.10.2 EDU DETERMINATION APPEAL - A customer who disputes the District staff determination of the EDU calculation for the customer's property or business shall submit a written appeal to the District within ten (10) days. The Board of Directors shall set a time and place for hearing the appeal, ordinarily as an agenda item at the next regularly scheduled Board meeting. The decision of the Board of Directors is final.

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POLICY NUMBER: 2060

Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

EQUIVALENT DWELLING UNIT TABLE

Classification		Equivalent Dwelling Units
Residential:		
	Single Family Residence, Vacation Home:	1.0
	Per each fixture over 20 fixtures	0.1
	Per each ADU	0.5
	Duplex (on one account):	2.0
	Per each fixture over 20 fixtures	0.1
	Per each ADU	0.5
	Apartment/Mobile Home Park (on one account):	
	First unit	1.0
	Additional per unit	1.0
Agricultural:		
	General	Staff calculated
Commercial:		
	Bank or savings and loan:	1.0
	Per each fixture over 10 fixtures	0.1
	Bar:	1.0
	Per each seat over 20	0.05
	Barbershop, Beauty Salon:	1.0
	Per each fixture over 10 fixtures	0.1
	Campsite (RV parks):	1.0
	First campsite	0.3
	For each additional campsite	0.15
	First RV site (no hookups)	0.5
	For each additional RV site (no hookups)	0.25
	First RV site (with hookups)	0.5
	For each additional RV site (with hookups)	0.3
	Any site occupied by the same RV for 6 months or longer	0.5
	Additional for shower/laundry rooms	1.0
	Additional for RV dump	3.0
	Pools up to 500 square feet	1.0
	Pools over 500 square feet	2.0

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	Car wash:	
	Per bay (with water recycling system)	0.5
	Per bay (without water recycling system)	1.0
	Convenience store:	1.0
	Doctor, dentist, medical professional:	1.0
	Per each fixture over 20 fixtures	0.1
	Drugstore:	1.0
	Per each fixture over 20 fixtures	0.1
	Fitness studio/gym:	1.0
	Per each fixture over 20 fixtures	0.1
	Additional for shower room	1.0
	Garage, Automotive repair or Tire sales/installation:	1.0
	Additional per stall over 2	0.25
	Grocery store:	1.0
	Additional with bakery	1.0
	Additional with butcher	1.0
	Additional with deli	1.0
	Additional with floral	0.5
	Group care facility/congregate living facility:	2.0
	Additional per bed	0.25
	Kitchen	1.0
	Laundry	1.0
	Hardware store:	1.0
	Per each fixture over 20 fixtures	0.1
	Hospital:	5.0
	Additional per bed	0.3
	Hotel/motel:	1.0
	Additional per unit	0.3
	Conference facility	1.0
	Laundry room	1.0
	Pools up to 500 square feet	1.0
	Pools over 500 square feet	2.0
	Laundry:	
	Self-service up to 10 washing machines	3.0
	Additional machines over 10	0.1
	Office building:	1.0
	Per each fixture over 20 fixtures	0.1
	Restaurant/cafe - sit down:	1.0

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	Per each seat over 20 seats	0.05
	Additional for drive-up window	0.5
	Restaurant - fast food:	1.0
	Per each seat over 20 seats	0.05
	Additional for drive-up window	0.5
	Retail store:	1.0
	Per each fixture over 20 fixtures	0.1
	School/daycare (up to 25 students):	1.0
	Per student over 25 based on maximum occupancy	0.05
	Service station - gas and restroom only	1.0
	Additional for convenience store	1.0
	Spa/health center/salon:	1.0
	Per each fixture over 20 fixtures	0.1
	Summer Camp:	1.0
	Additional per bed/cot	0.05
	Additional for each shower room and/or laundry rooms	1.0
	Kitchen	1.0
	Pools up to 500 square feet	1.0
	Pools over 500 square feet	2.0
	Veterinarian:	1.0
	Per each overnight animal housing unit	0.1
	Industrial:	
	General use	Staff calculated
	Warehouse/storage unit:	1.0
	Per each fixture over 20 fixtures	0.1
	Public/semipublic/assembly/religious:	
	Assembly hall or auditorium:	
	Up to 50 seats	2.0
	Per each seat over 50 based on maximum occupancy of largest room	0.05
	Kitchen	1.0
	Per fixture over 20 fixtures	0.1

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FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

	Church	See assembly hall
	Club or lodge	See assembly hall
	Theater/performing arts center	See assembly hall
	Welcome/Visitor Center (with public restrooms):	2.0
	Fire Station:	1.0
	Per full-time staff	0.1

2060.30 SEWER SERVICE TO TRAILER SEWAGE DISPOSAL STATIONS - At the option of the General Manager, subject to approval of the Board of Directors, sewer service may be provided to the owner of an approved trailer sewage disposal station:

2060.30.1 At no charge if use of the station is offered as a public service at a nominal charge or no charge.

2060.30.2 Other owners shall be charged in accordance with the terms of the individual service agreement with the owner.

2060.31 BASIC CHARGE PER UNIT - The basic monthly charge per equivalent dwelling unit (EDU) shall be the amount established in the District's current Master Fee Schedule.

2060.40 BASIC CHARGE PER UNIT - The basic monthly charge per equivalent dwelling unit (EDU) shall be the amount established in the District's current Master Fee Schedule.

2060.50 OWNER'S GUARANTEE - Except for properties where sewer service charges began on or before January 1, 1977, by order of the Board of Directors, sewer service charges begin when a building sewer has been connected to the District's sewer system, provided water service is available. If water service is not available, sewer service charges shall not begin until water service becomes available. The property owner signing the application for sewer service remains liable for sewer service charges until the District is notified in writing to transfer the account to another property owner.

2060.60 BILLS AGAINST PROPERTY - Unpaid sewer service charges may be collected by civil action, placement on the tax roll, imposition of a lien, or any other remedy authorized by law. A lien or tax-roll collection shall arise only after the District has complied with all applicable procedures, including any required notice, report, hearing, Board action, and recording requirements. A transfer of the property does not discharge a valid lien or charges for which the responsible customer remains personally liable.

2060.90 OWNER-TENANT AGREEMENT - When a property owner (Owner) rents the premises to a tenant, the bill for service will continue to be mailed to the Owner. The tenant and Owner may make an agreement regarding payment of the charges, and the District may communicate the current amount due to the tenant and accept payment from the tenant. An

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FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

owner-tenant agreement does not relieve the Owner of responsibility for unpaid charges associated with the property.

When tenant-occupied premises are scheduled for discontinuation of residential water service because of unpaid sewer service charges, a tenant may avoid shutoff and will not be responsible for charges incurred before the tenant became responsible for the account if the tenant provides evidence that the Owner is responsible for the charges, or that the tenant did not occupy the premises when the charges were incurred, and the premises are served by an individual water meter. Within ten (10) days after receipt of a Notice of Imminent Discontinuation of Residential Water Service for Nonpayment, the tenant must: (1) pay the current charges incurred by the tenant; (2) complete an application for service and agree to be legally responsible for service charges from the application date forward; (3) pay the applicable application processing fee.

Upon termination of a Tenant Service Agreement, legal responsibility for service charges immediately and automatically reverts to the Owner.

- 2060.100 MINIMUM MONTHLY CHARGE** - The minimum monthly charge shall be paid by each property having a connection to the District's sewer system. The charge shall be paid regardless of water use, occupancy, or whether water service is turned on or off. This requirement spreads the cost of maintaining the District's sewer system and infrastructure among all properties served.
- 2060.110 BILLING** - Sewer service charges shall be billed and payable twelve (12) months per year whether or not the premises are occupied. The billing period shall be determined by the District. Separate bills shall be rendered for each service installation.
- 2060.120 PAYMENT OF BILLS** - Bills for sewer service shall be rendered at the end of each billing period and are payable upon presentation. Office hours will be maintained for the convenience of customers and the public and will be conspicuously displayed outside the District office.
- 2060.130 DELINQUENT ACCOUNT LATE CHARGE** - Accounts not paid on or before the delinquency date, the 23rd of each month or the next business day following the 23rd, will be subject to a late charge each month.
- 2060.140 DELINQUENT ACCOUNT INTEREST CHARGE** - Accounts not paid on or before the delinquency date, the 23rd of each month or the next business day following the 23rd, will be subject to a fee and interest of one and one-half percent (1.5%) per month on the unpaid balance. At the request of a residential customer who demonstrates household income below 200 percent of the federal poverty level, the District shall waive interest charges on delinquent bills once every twelve (12) months. A residential customer is deemed to have household income below 200 percent of the federal poverty level if any household member is a current recipient of CalWORKs, CalFresh, general assistance,

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Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or the California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is below 200 percent of the federal poverty level.

2060.150 BILL CONTESTING AND APPEAL - A customer who believes a sewer service bill contains an error may contact the District by telephone at (909) 867-2704, by email at info@arrowbearwater.org, or by mail at APCWD, P.O. Box 4045, Arrowbear Lake, CA 92382. District staff will determine the matter under current District policy and notify the customer in writing within five (5) business days after receiving the request for review. The customer may appeal the staff determination to the General Manager within fifteen (15) days after receiving it. The General Manager will issue a written determination within five (5) business days. The General Manager's determination is final, subject to any further administrative or legal appeal authorized by law.

Residential water service will not be discontinued while a timely bill review or appeal is pending. Upon receipt of a Notice of Imminent Discontinuation of Residential Water Service for Nonpayment, the customer is responsible for providing evidence of any appeal pending before another administrative or legal body.

2060.160 DUE DATES, DELINQUENCIES, DISCONTINUATION OF WATER SERVICE FOR NONPAYMENT OF SEWER CHARGES, AND AFTER-HOURS/WEEKEND CHARGES –

Sewer service charges are due and payable on the date the bill is mailed to the property owner or the owner's designated agent and become delinquent on the 23rd of the month following the close of the billing cycle. For purposes of this rule, discontinuation of service or shutoff means discontinuation of District water service based in whole or in part on unpaid sewer service charges. The District does not physically disconnect sewer collection service.

Delinquent accounts will show a "PAST DUE" notice on the next month's bill and advise that the account will be subject to discontinuation of residential water service after the balance has remained delinquent for at least sixty (60) days.

If the account remains delinquent during the next billing cycle, the District will make a good-faith effort to visit the residence and place a Notice of Imminent Discontinuation of Residential Water Service for Nonpayment in a conspicuous location on the property, ordinarily on or near the front door, at least seven (7) business days before the proposed shutoff. The notice will advise the customer or occupant that water service will be discontinued unless payment or an arrangement for payment is made before the account is at least sixty (60) days delinquent.

The notice shall include, at a minimum, the customer's name and address, the amount of the delinquency, the date by which payment or a payment arrangement is required to avoid discontinuation of water service, the procedure for requesting a short-term extension of the

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shutoff date, a deferred or reduced payment plan, an installment payment arrangement, or an alternative payment schedule, and the procedure for requesting review or appeal of the bill.

Payment arrangements under Section 2060.140 are available without requiring the customer to satisfy the three conditions in Section 2060.150. Customers satisfying all three conditions in Section 2060.150 receive the additional protections required by that section.

The notice will satisfy the written-notice requirements applicable to discontinuation of residential water service for nonpayment. If payment or an approved payment arrangement is not made by the deadline stated in the notice, the customer's water service may be discontinued, the meter locked, and the applicable shutoff-order dispatch fee added to the account. For a residential customer who demonstrates household income below 200 percent of the federal poverty level, the shutoff-order dispatch or reconnection fee shall not exceed the amount specified by law or the District's actual cost. Applicable fees may be adjusted as authorized by law.

Accounts for which water service has been discontinued will have the meter locked. Tampering with District property is addressed in Section 1010.80.

A customer requesting restoration of water service must contact the District during regular business hours and pay the past-due amount or enter into an approved payment arrangement, together with any applicable shutoff-order dispatch or reconnection fee. After-hours or weekend restoration, customer-requested water shutoff or turn-on, and after-hours shutoff required because of a visually apparent leak are also subject to the applicable call-out fee.

If an account for which water service has been discontinued remains delinquent for ninety (90) days, a Notice of Intent to Lien will be mailed to the address on the service application. If all past-due amounts are not paid within seven (7) days, a lien may be placed on the property and the applicable lien fee added to the account. Liens must be satisfied before legal transfer of the property. Minimum charges, late charges, and interest will continue to accrue on any delinquent or liened account.

2060.170 PAYMENT ARRANGEMENTS AVAILABLE TO CUSTOMERS - A customer unable to pay a delinquent balance in full may request a deferred payment plan, reduced payment plan, installment payment arrangement, or alternative payment schedule. A customer is not required to demonstrate a medical condition, financial hardship, or eligibility for a public-assistance program to request a payment arrangement under this section.

A payment arrangement must be requested before residential water service is discontinued. The General Manager or designee may approve an arrangement after discontinuation when reasonable under the circumstances and consistent with applicable law.

The terms of a payment arrangement shall be based on the delinquent balance, the customer's payment history, ability to pay, and ability to remain current on future service

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Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

charges. The District shall not require a fixed minimum down payment when a different arrangement would reasonably allow the customer to pay the delinquent balance.

Unless otherwise approved by the General Manager, a payment arrangement shall provide for payment of the delinquent balance over a period not exceeding twelve (12) months. The General Manager may approve a longer repayment period when necessary to avoid undue hardship and when the customer is reasonably able to comply with the extended arrangement.

The customer must:

1. Sign or otherwise accept a written payment arrangement;
2. Make each payment required by the arrangement by its stated due date; and
3. Pay all new and current water and sewer service charges by their regular delinquency dates.

No additional late charges or interest shall accrue on the balance included in the payment arrangement while the customer remains in compliance. Late charges and interest may continue to apply to new charges that are not timely paid.

Only one payment arrangement may be active on an account at one time. Ordinarily, a customer shall not receive more than two voluntary payment arrangements or reinstatements during any rolling twelve-month period. The General Manager may approve an additional arrangement when:

1. The customer has experienced a substantial change in circumstances;
2. The customer has demonstrated a good-faith effort to pay;
3. An additional arrangement is reasonably likely to result in payment of the account; or
4. The arrangement is necessary to comply with applicable law.

The frequency limitation in this section does not limit any protection or payment option the District is required to provide by state or federal law.

2060.180 SPECIAL HEALTH AND FINANCIAL HARDSHIP PROTECTIONS - The District shall not discontinue residential water service because of unpaid sewer service charges when all three of the following conditions are satisfied:

1. A primary care provider certifies that discontinuation of residential water service would be life threatening to, or pose a serious threat to the health and safety of, a resident of the property;
2. The customer demonstrates that the household is financially unable to pay residential service charges within the District's normal billing cycle, as determined under applicable law; and
3. The customer is willing to enter into an amortization agreement, alternative payment schedule, temporary deferral, or plan for deferred or reduced payment of the delinquent charges.

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FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

When all three conditions are satisfied, the District shall offer one or more payment options authorized by applicable law. The District may select the payment option and establish reasonable terms based on the circumstances of the account.

Ordinarily, the payment option shall result in repayment of the delinquent balance within twelve (12) months. The General Manager may approve a longer repayment period when necessary to avoid undue hardship based on the circumstances of the individual case. A customer who does not satisfy all three conditions may still receive a payment arrangement under Section 2060.140.

2060.190 DEFAULT, REINSTATEMENT, AND SUBSEQUENT ARRANGEMENTS - A customer is in default of a payment arrangement when the customer fails to make a scheduled arrangement payment or fails to pay new and current service charges as required by the agreement. Default does not authorize immediate discontinuation of residential water service. Water service may be discontinued only in accordance with applicable law, including all required waiting periods and notices.

Residential water service may be discontinued no sooner than five (5) business days after the District posts a final notice of intent to discontinue service in a prominent and conspicuous location at the property when either:

1. 1. The customer has failed to comply with a payment arrangement, alternative payment schedule, amortization agreement, temporary deferral, or reduced-payment plan for sixty (60) days or more; or
2. 2. While participating in a payment arrangement, the customer has failed to pay current residential water or sewer service charges for sixty (60) days or more.

Before water service is discontinued, a customer may request one reinstatement or modification of the payment arrangement during the same delinquency episode. The General Manager or designee may:

1. Reinstatement the existing arrangement;
2. Modify the payment amounts or payment dates;
3. Add missed payments to the remaining arrangement balance;
4. Require a reasonable payment as a condition of reinstatement; or
5. Deny reinstatement when the customer has not demonstrated a reasonable ability or willingness to comply with a revised arrangement.

If the customer defaults a second time during the same delinquency episode, the customer does not have an automatic right to another voluntary arrangement. The General Manager may approve another arrangement after considering the customer's payment history, changed circumstances, good-faith payments, ability to comply with revised terms, and the likelihood that another arrangement will result in payment. Any statutory right to a payment option or protection from discontinuation remains available notwithstanding a prior default. Upon termination of a payment arrangement, the unpaid balance becomes immediately due, and normal late charges and interest may resume prospectively.

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FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

2060.200 SHORT-TERM EXTENSION OF SHUTOFF DATE - A customer scheduled for discontinuation of residential water service based in whole or in part on unpaid sewer service charges may request a short-term extension of the shutoff date without entering into a payment arrangement.

The request must be made before the District completes the shutoff. A standard extension may be granted for up to ten (10) calendar days. The General Manager may approve a longer extension when unusual circumstances justify additional time.

As a condition of the extension, the customer shall agree to do one of the following by the extended deadline:

1. Pay the amount subject to shutoff in full; or
2. Enter into an approved payment arrangement under Section 2060.140.

If the customer does not pay the required amount or enter into an approved payment arrangement by the extended deadline, the District may discontinue water service on or after the extended shutoff date without providing an additional notice, provided the District previously issued all notices required by this rule and applicable law.

The District shall provide written confirmation of the extended deadline. The confirmation shall state the amount required, the extended deadline, and that water service may be discontinued on or after that date without further notice.

Nothing in this section eliminates any additional waiting period or notice required for a customer receiving protections under Section 2060.150 or applicable law.

2060.180 PERMANENT ABANDONMENT OF SEWER SERVICE

The record owner of a property may submit a written application for permanent abandonment of an existing sewer service connection. The General Manager shall approve an application after determining that the owner has satisfied the requirements of this section.

Before approval, the owner shall provide satisfactory evidence of ownership, pay or make an approved arrangement for all charges due, deposit the District's estimated abandonment cost, and obtain all permits and written approvals reasonably required by the District. The owner must demonstrate that termination of sewer service will comply with applicable building, land-use, environmental-health, sanitation, and occupancy requirements, including approval of any alternative method of sewage disposal.

The District shall determine the location and method of abandonment and shall perform, contract for, or inspect the permanent capping or disconnection of the sewer lateral. Sewer charges shall continue until the District completes and accepts the abandonment in writing. The owner shall pay the District's actual cost, with any difference between the deposit and actual cost billed or refunded after completion.

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FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

Upon completion, the property shall relinquish any claim to the former connection, capacity, priority, or credit. Previously paid connection or capacity charges shall not be refunded. Any future request for sewer service shall be treated as a new connection and shall be subject to all then-current requirements and charges. The District does not guarantee that service or equivalent capacity will be available in the future.

Permanent abandonment of sewer service does not terminate or otherwise affect charges for any water service connection remaining at the property. The District may require the owner to execute and record a notice of permanent abandonment. A denial may be appealed to the Board of Directors.

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POLICY NUMBER: 3050

Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

- 3050.10 POLICY PUBLICATION** - This policy, including specific District policy on discontinuation of residential service for nonpayment contained within, will be available in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by at least 10 percent of the people residing in the District's service area on the District's website: arrowbearwater.org or in writing if requested.
- 3050.20 WATER SERVICE WITHIN DISTRICT** - The schedule for charges to be collected by the District for Water Service within the boundaries of the District are hereby fixed and available on the Master Fee Schedule, as amended from time to time.
- 3050.30 WATER SERVICE OUTSIDE OF THE DISTRICT** - The schedule of charges to be collected by the District for water service to users outside of the boundaries of the District are hereby fixed as follows:
- 3050.30.1** Users located within the jurisdiction of another operating district or public entity shall be charged in accordance with the applicable agreement between the District and that entity.
- 3050.30.2** Other users shall be charged in accordance with the terms of the individual service agreement with each user.
- 3050.40 OWNER'S GUARANTEE** - Water service charges shall begin when the District has installed or accepted a water service connection and water service is immediately available to the property. Charges apply whether or not the property contains a structural improvement, the customer's plumbing is connected to the meter, water is used, the property is occupied, or the meter is turned on, turned off, or locked. The record property owner is responsible for water service charges while the service connection remains in place. Responsibility for future charges may be transferred upon the District's receipt of satisfactory evidence of a change in ownership and establishment of an account for the succeeding owner. A transfer does not discharge charges that accrued before the transfer.
- 3050.50 BILLS AGAINST PROPERTY** - Unpaid charges may be collected by civil action, placement on the tax roll, imposition of a lien, or any other remedy authorized by law. A lien or tax-roll collection shall arise only after the District has complied with all applicable statutory procedures, including any required notice, hearing, Board action, and recording requirements. Transfer of the property does not discharge a valid lien or any charges that accrued against the responsible customer.
- 3050.60 OWNER-TENANT AGREEMENT** - Where the property owner (Owner) rents their premises to a Tenant, the bill for services will continue to be mailed to the Owner. The Tenant and the Owner may make an agreement regarding payment of the charges and the District may communicate to the Tenant current amount due and accept payment for the property from the Tenant. Said Owner-Tenant agreement does not relieve the Owner of the responsibility of unpaid bills on the property.

In the event where a premises with a Tenant is scheduled for discontinuation of residential service (shutoff) and the Tenant can provide evidence that the Owner is responsible for

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Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

water service charges for the premises or they were not the occupants of the premises at the time the past-due charges were incurred and there is an individual meter for the Tenant's premises, they can avoid shutoff and will not be responsible for past-due charges if, within ten (10) days of receipt of a Notice of Imminent Discontinuation of Residential Service for Nonpayment (shutoff), the Tenant: (1) pays the current amount due for service charges the Tenant incurred, (2) completes an application for service (which includes an agreement to be legally responsible for service charges for the premises from the date of application forward).

Upon termination of a Tenant Service Agreement, legal responsibility for service charges immediately and automatically reverts back to the property owner.

- 3050.70 MINIMUM MONTHLY CHARGE** - The minimum monthly charge will be paid each month by each property that has a connection to the District's water system. This charge will be paid regardless of the amount of water used, regardless of occupancy of structure, and regardless of turned-on / turned-off status. This policy reflects the need for the District to spread the cost of maintaining the District's water system and infrastructure over all the properties serviced by it.
- 3050.80 BILLING** - Water service charges for all users shall be charged and payable on a 12 month per year basis whether or not the facilities are occupied. The billing period shall be at the option of the District. Separate bills shall be rendered for each service installation.
- 3050.90 PAYMENT OF BILLS** - Bills for water service shall be rendered at the end of each billing period. Bills shall be payable upon presentation. Office hours will be maintained for the convenience of customers and the public. Office hours will be conspicuously displayed outside the District Office.
- 3050.100 DELINQUENT ACCOUNT LATE CHARGE** - Accounts not paid on or before the date in which they become delinquent, the 23rd of each month (or the next business day following the 23rd), will be subject to a late charge each month. Customers may request the removal of one (1) late charge once every 12 months.
- 3050.110 DELINQUENT ACCOUNT INTEREST CHARGE** - Accounts not paid on or before the date in which they become delinquent, the 23rd of each month (or the next business day following the 23rd), will be subject to an interest charge of one and one-half (1½) percent per month on the unpaid balance. For a residential customer who demonstrates to the District household income below 200 percent of the federal poverty line, upon request by the customer, the District shall waive interest charges on delinquent bills once every twelve (12) months. The District shall deem a residential customer to have a household income below 200 percent of the federal poverty line if any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.

ARROWBEAR PARK COUNTY WATER DISTRICT

Rules and Regulations Handbook

POLICY TITLE: Water Service Charges & Billing

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POLICY NUMBER: 3050

Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

3050.120 BILL CONTESTING AND APPEAL - If a customer feels there has been an error in the bill presented they should call the District office at (909) 867-2704 or send an email to info@arrowbearwater.org or send a letter to APCWD PO Box 4045, Arrowbear Lake, CA 92382. The District Staff will make a determination, based on current District policy, and will notify the customer in writing their determination to the mailing address on file within five (5) business days of receipt of the customer's request for review of the bill. If the customer wishes to appeal the determination by District Staff, the customer may appeal to the General Manager in any of the forms listed above, within fifteen (15) days of receiving the District Staff determination. The General Manager will make a determination on the appeal within five (5) business days and will notify the customer in writing their determination to the customer's mailing address on file. The General Manager's determination will be final. Customers may appeal the contested water bill to any other administrative or legal body to which such an appeal may be lawfully taken.

No discontinuation of residential service (shutoff) will occur if bill contesting or appeal is in process. It is the customer's obligation to provide evidence of an appeal of the water bill to any other administrative or legal body to which such an appeal may be lawfully taken, upon receipt of a Notice of Imminent Discontinuation of Residential Service for Nonpayment.

3050.130 DUE DATES, DELINQUENCIES, DISCONTINUATION OF SERVICE (SHUTOFF), AND AFTER HOURS/WEEKEND CHARGES - Water service charges

shall be due and payable at the office of the District on the date of mailing the bill to the property owner or their agent, as designated in the application, and shall be delinquent the 23rd of the month following the close of the billing cycle.

Delinquent accounts (those whose payment was not made by the due date) will have a "PAST DUE" notice on the next month's bill and a notice that if the past-due balance is not paid that after sixty (60) days the account will be subject to shutoff.

If an account remains delinquent in the next billing cycle after the written PAST DUE notice is included in the bill, the District will make a good faith effort to visit the residence and a Notice of Imminent Discontinuation of Service for Nonpayment (shutoff) will be placed in a conspicuous location on the property (usually on or near the front door) at least seven (7) business days prior to the account becoming at least sixty (60) days delinquent. This notice will advise the Customer/Occupant that service will be discontinued if payment or arrangement for payment is not made before the account becomes at least sixty (60) days delinquent (no more than seven (7) business days following the placement of the notice).

The notice shall include, but is not limited to, the customer's name and address, the amount of the delinquency, the date by which payment or an arrangement for payment is required to avoid discontinuation of service, a description of the procedure for requesting a short-term extension of the shutoff date, a deferred or reduced payment plan, an installment payment arrangement, or an alternative payment schedule, and a description of the procedure to request review or appeal of the bill.

ARROWBEAR PARK COUNTY WATER DISTRICT

Rules and Regulations Handbook

POLICY TITLE: Water Service Charges & Billing

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POLICY NUMBER: 3050

Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

Payment arrangements under Section 3050.140 shall be available without requiring the customer to satisfy the three conditions stated in Section 3050.150. Customers who satisfy all three conditions in Section 3050.150 shall receive the additional protections required by that section.

This written notice will provide compliance with the Health & Safety Code section 116908 for written notice prior to discontinuation of service (shutoff). If payment or payment arrangements of the past due amount is not made within the seven (7) business days from the placement of the notice, the Customer's water will be shut-off, the meter locked, and a shut-off order dispatch fee added to the account. For a residential customer who demonstrates to the District household income below 200 percent of the federal poverty line, the District shall ensure the following: (1) The shut-off order dispatch fee or reconnection of service fee during normal operating shall not exceed the amount specified by law or the actual cost of shut-off and reconnection. (2) The shut-off order dispatch fee or reconnection of service fee outside normal operating hours or on the weekend shall not exceed the amount specified by law or the actual cost of shut-off and reconnection. Fees may be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021.

Shutoff accounts (either due to nonpayment or customer request) will have the meter locked. Tampering with District property is addressed in Section 1010.80.

Customers requesting water to be turned on must do so during regular business hours and pay the past due amount in addition to the shut-off order dispatch fee. Customers requesting water to be turned on after regular business hours or on the weekend, customers whose property has a visually apparent leak and must be shut-off after hours or on the weekend, and customers requesting water shut-off or turn-on, will also be required to pay an additional call-out fee to cover the cost to the District for the overtime labor.

If a shut-off account remains delinquent for ninety (90) days, a Notice of Intent to Lien the property will be mailed to the mailing address on the Water Service Application. If payment of all past due amounts is not made within seven (7) days, a lien will be placed on the property and a lien fee will be added to the account. Liens must be satisfied before legal transfer of the property may occur. Minimum charges, late fees, and interest will continue to accrue on any delinquent or liened account.

3050.140 PAYMENT ARRANGEMENTS AVAILABLE TO CUSTOMERS - A customer who is unable to pay a delinquent balance in full may request a deferred payment plan, reduced payment plan, installment payment arrangement, or alternative payment schedule. A customer is not required to demonstrate a medical condition, financial hardship, or eligibility for a public-assistance program to request a payment arrangement under this section.

A payment arrangement must be requested before water service is discontinued. The General Manager or designee may approve an arrangement after discontinuation when doing so is reasonable under the circumstances and consistent with applicable law.

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POLICY TITLE: Water Service Charges & Billing

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POLICY NUMBER: 3050

Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

The terms of the payment arrangement shall be based upon the amount of the delinquent balance, the customer's payment history, the customer's ability to pay, and the customer's ability to remain current on future service charges. The District shall not require a fixed minimum down payment when a different arrangement would reasonably allow the customer to pay the delinquent balance.

Unless otherwise approved by the General Manager, a payment arrangement shall provide for payment of the delinquent balance over a period not exceeding twelve months. The General Manager may approve a longer repayment period when necessary to avoid undue hardship and when the customer is reasonably able to comply with the extended arrangement.

The customer must:

1. Sign or otherwise accept a written payment arrangement;
2. Make each payment required by the arrangement by its stated due date; and
3. Pay all new and current water and sewer service charges by their regular delinquency dates.

No additional late charges or interest shall accrue on the balance included in the payment arrangement while the customer remains in compliance with the arrangement. Late charges and interest may continue to apply to new charges that are past due.

Only one payment arrangement may be active on an account at one time. Ordinarily, a customer shall not receive more than two voluntary payment arrangements or reinstatements during any rolling twelve-month period. The General Manager may approve an additional arrangement when:

1. The customer has experienced a substantial change in circumstances;
 2. The customer has demonstrated a good-faith effort to pay;
 3. An additional arrangement is reasonably likely to result in payment of the account;
- or
4. The arrangement is necessary to comply with applicable law.

The frequency limitation in this section shall not limit any protection or payment option that the District is required to provide by state or federal law.

3050.150 SPECIAL HEALTH AND FINANCIAL HARDSHIP PROTECTIONS - The District shall not discontinue residential water service for nonpayment when all three of the following conditions are satisfied:

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POLICY TITLE: Water Service Charges & Billing

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POLICY NUMBER: 3050

Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

1. A primary care provider certifies that discontinuation of residential water service would be life threatening to, or pose a serious threat to the health and safety of, a resident of the property;
2. The customer demonstrates that the household is financially unable to pay for residential water service within the District's normal billing cycle, as determined under applicable state law; and
3. The customer is willing to enter into an amortization agreement, alternative payment schedule, temporary deferral, or plan for deferred or reduced payment for the delinquent charges.

When all three conditions are satisfied, the District shall offer the customer one or more payment options authorized by applicable law. The District may select the payment option and establish reasonable terms based upon the circumstances of the account.

Ordinarily, the payment option shall result in repayment of the remaining delinquent balance within twelve months. The General Manager may approve a longer repayment period when necessary to avoid undue hardship based upon the circumstances of the individual case. Nothing in this section prevents a customer who does not satisfy all three conditions from receiving a payment arrangement under Section 3050.140.

3050.160 DEFAULT, REINSTATEMENT, AND SUBSEQUENT ARRANGEMENTS - A customer is in default of a payment arrangement when the customer fails to make a scheduled arrangement payment or fails to pay new and current service charges as required by the agreement. A default does not authorize immediate discontinuation of residential water service. Residential service may be discontinued only in accordance with applicable law, including all required waiting periods and notices.

Residential water service may be discontinued no sooner than five business days after the District posts a final notice of intent to discontinue service in a prominent and conspicuous location at the property when either:

The customer has failed to comply with a payment arrangement, alternative payment schedule, amortization agreement, temporary deferral, or reduced-payment plan for sixty days or more; or

2. While participating in a payment arrangement, the customer has failed to pay current residential service charges for sixty days or more.

Before service is discontinued, a customer may request one reinstatement or modification of the payment arrangement during the same delinquency episode. The General Manager or designee may:

1. Reinstatement the existing arrangement;
2. Modify the payment amounts or payment dates;
3. Add missed payments to the remaining arrangement balance;

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POLICY TITLE: Water Service Charges & Billing

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POLICY NUMBER: 3050

Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

4. Require a reasonable payment as a condition of reinstatement; or
5. Deny reinstatement when the customer has not demonstrated a reasonable ability or willingness to comply with a revised arrangement.

If a customer defaults a second time during the same delinquency episode, the customer shall not have an automatic right to another voluntary arrangement. The General Manager may nevertheless approve another arrangement after considering the customer's payment history, changed circumstances, good-faith payments, ability to comply with revised terms, and the likelihood that another arrangement will result in payment. Any statutory right to a payment option or protection from discontinuation shall remain available notwithstanding a prior default. Upon termination of a payment arrangement, the unpaid balance becomes immediately due, and normal late charges and interest may resume prospectively.

3050.170 SHORT-TERM EXTENSION OF SHUTOFF DATE - A customer who is scheduled for discontinuation of service may request a short-term extension of the shutoff date without entering into a payment arrangement.

The request must be made before the District completes the shutoff. A standard extension may be granted for up to ten calendar days. The General Manager may approve a longer extension when unusual circumstances justify additional time.

As a condition of the extension, the customer shall agree to do one of the following by the extended deadline:

1. Pay the amount subject to shutoff in full; or
2. Enter into an approved payment arrangement under Section 3050.140.

If the customer does not pay the required amount or enter into an approved Payment Arrangement by the extended deadline, the District may discontinue service on or after the extended shutoff date without providing an additional notice, provided the District previously issued all notices required by this rule and applicable law.

The District shall provide the customer written confirmation of the extended deadline. The confirmation shall state the amount required, the extended deadline, and that service may be discontinued on or after that date without further notice.

Nothing in this section eliminates any additional waiting period or notice required for a customer receiving protections under Section 3050.150 or applicable law.

3050.180 PERMANENT ABANDONMENT OF WATER SERVICE

The record owner of a property may submit a written application for permanent abandonment of an existing water service connection. Permanent abandonment is distinct

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POLICY TITLE: Water Service Charges & Billing

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POLICY NUMBER: 3050

Effective Date: 9-17-2026

FEE NOTICE: Any fee, charge, deposit, or other monetary amount referenced in this policy shall be the amount established in the District's current Master Fee Schedule, as amended from time to time.

from a temporary or customer-requested shutoff and requires the physical removal or disconnection of the service connection.

The General Manager shall approve an application after determining that:

1. The applicant has provided satisfactory evidence of ownership;
2. All charges due to the District have been paid or made subject to an approved payment arrangement;
3. The owner has deposited the District's estimated cost of abandonment;
4. The owner has obtained all permits, approvals, and releases reasonably required by the District from applicable building, land-use, health, and fire-protection authorities, including the release of any permit condition or development requirement mandating water service; and
5. The abandonment will not interfere with District facilities, another property's service, fire protection, or public health and safety.

The District shall determine the location and method of abandonment and shall perform, contract for, or inspect the work. The meter shall be removed and the service shall be physically disconnected or capped at the water main, or at another location approved by the District that makes water service unavailable without construction of a new service connection.

Base charges and all other recurring charges shall continue until the District completes and accepts the abandonment in writing. The owner shall pay the District's actual cost, with any difference between the deposit and actual cost billed or refunded after completion.

Upon completion, the property shall relinquish any claim to the former connection, capacity, priority, or credit. Previously paid connection or capacity charges shall not be refunded. Any future request for water service shall be treated as a new connection and shall be subject to all then-current requirements and charges. The District does not guarantee that service or equivalent capacity will be available in the future.

The District may require the owner to execute and record a notice of permanent abandonment. A denial may be appealed to the Board of Directors.

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

POLICY TITLE: Policy and Document Control
POLICY NUMBER: 1000
EFFECTIVE DATE: 9/17/2026

1000.10 Purpose. This policy establishes requirements for adopting and amending District policies, reviewing related documents, resolving conflicting provisions, completing conforming amendments, and removing superseded material.

Board-approved documents shall be maintained in organized records appropriate to the type of document and, where applicable, grouped by subject or document category. Current governing documents shall be made reasonably accessible to the public, except where disclosure is restricted or prohibited by law.

The Board adopts policies to establish durable direction for the governance and administration of the District. Board policies guide the Board and staff, promote consistent decision-making, and preserve continuity as Board members and employees change.

This policy does not require a complete review of every existing District document before necessary Board action may be taken. Existing conflicts shall be addressed systematically as they are identified.

1000.20 Board-Approved Documents. For purposes of this policy, a “Board-approved document” includes any policy, Rule or Regulation, ordinance, resolution, Board motion, budget, rate or fee schedule, compensation or benefit schedule, job description, classification specification, plan, program, manual, agreement, contract, memorandum of understanding, exhibit, or other document expressly adopted, approved, or incorporated by reference by the Board.

A staff report, draft, agenda attachment, presentation, or discussion document is not controlling unless the Board expressly adopts, approves, or incorporates it.

Approved minutes are the official record of the Board’s action but do not independently expand or modify the action taken.

1000.30 Initiation of Policy Action. Consideration of a new District policy or amendment of an existing policy may be initiated by any Director or by the General Manager.

A written draft of the proposed policy or amendment shall be submitted through the District office and included in the agenda packet for the meeting at which it will be considered.

1000.40 Adoption and Amendment of Policies. Adoption or amendment of a District policy shall occur at a regular meeting of the Board and shall require a three-fifths affirmative vote of the entire Board.

These requirements apply to District policies. Other Board-approved documents remain subject to the voting, notice, hearing, and approval requirements applicable to those documents.

1000.50 Review of Related Documents. Before presenting a new or revised Board-approved document for action, staff shall make a reasonable effort, proportionate to the proposed change, to identify other District documents that address the same subject or may require a related amendment.

This review is intended to identify readily apparent conflicts, outdated references, and related provisions. It does not require an exhaustive review of every District record or a complete legal analysis.

When a related document is identified, staff should inform the Board and recommend whether it should be amended, repealed, rescinded, or reviewed later.

The Board is not required to amend every related document at the same meeting. Failure to identify a related District document does not, by itself, invalidate an otherwise lawful Board action.

1000.60 Controlling Language. Except where controlling law or a binding agreement requires otherwise, when language in two or more Board-approved documents conflicts and cannot reasonably be read together, the wording most recently approved by the Board governing the specific subject shall control as of its effective date.

Earlier inconsistent language is superseded only to the extent of the conflict. A delay or failure to amend, repeal, or replace the older document shall not continue or revive language superseded by the Board's more recent action.

The validity and implementation of the most recently approved wording shall not depend upon the simultaneous amendment of every other document containing related or conflicting language.

1000.70 Conforming Amendments. Related documents may be amended, repealed, rescinded, or replaced individually or in manageable subject-based groups as staff time and Board agenda capacity permit.

A conforming amendment is an administrative cleanup of an existing document and is not required before the most recently approved Board wording takes effect.

When a conforming amendment is presented, staff shall identify the controlling Board action and the language being updated or removed.

1000.80 Uncertain Conflicts. If the approval date, intended effect, or controlling wording cannot reasonably be determined, the General Manager shall present the matter to the Board for clarification.

Nothing in this policy authorizes a District policy or other Board action to override applicable law, a court or regulatory order, a binding agreement, a memorandum of understanding, a grant requirement, a vested right, or a rate or fee procedure required by law.

A staff procedure, form, Fire Department Standard Operating Procedures, past practice, or staff interpretation shall not supersede a Board-approved document.

1000.90 Placement of District Requirements. Durable District authority, rights, responsibilities, eligibility requirements, employment status, compensation structure, accountability, and legal standards shall be established by Board policy.

Current dollar amounts may be established through a Board-approved budget, resolution, or schedule when authorized by the governing policy.

Staff processes and implementation instructions shall be placed in administrative procedures. Fire Department operational direction shall be placed in the appropriate Standard Operating Procedures.

District-wide employment, compensation, benefit, discipline, fiscal, and administrative requirements shall be placed in District policy unless the Board expressly approves a department-specific exception.

1000.100 Administrative Corrections. The General Manager may correct typographical errors, formatting, numbering, and inaccurate cross-references in the District's working policy documents when the correction does not change their meaning or effect.

The original Board-approved document shall be preserved. Any correction affecting rights, responsibilities, eligibility, authority, or a dollar amount shall be returned to the Board.

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

POLICY TITLE: Purpose of Board Policies
POLICY NUMBER: 1000

1000.10 It is the intent of the Board of Directors of the Arrowbear Park County Water District to maintain a Handbook of Policies. Contained therein shall be a comprehensive listing of the Board's current policies, being the rules and regulations enacted by the Board from time to time. The Handbook of Policies will serve as a resource for Directors, staff, and members of the public in determining the manner in which matters of District business are to be conducted.

1000.20 If any policy or portion of a policy contained within the Handbook of Policies is in conflict with rules, regulations, or legislation having authority over Arrowbear Park County Water District, said rules, regulations or legislation shall prevail.

Original

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

POLICY TITLE: Adoption/Amendment of Policies
POLICY NUMBER: 1010

1010.10 Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by any Director, or by the General Manager. The proposed adoption or amendment is initiated by submitting a written draft of the proposed adoption or amendment to each Director and the General Manager through the District office, and requesting that the item be included for consideration on the agenda of the appropriate regular meeting of the Board of Directors.

1010.20 Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Directors and shall require a 3/5 affirmative vote of the entire Board of Directors.

1010.30 Before considering to adopt or amend any policy, Directors shall have the opportunity to review the proposed adoption or amendment. Copies of the proposed policy adoption or amendment shall be included in the agenda information packet for any meeting consideration. The agenda information packets with said copies shall be made available to each Director for review at least seven (7) days prior to any meeting of consideration.

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Emergency Response Network of the Inland Empire (ERNIE)

2026 Omnibus Mutual Assistance Agreement for Emergency Services and Related Support

This Mutual Aid Agreement (“Agreement”) between all signatory parties of the Emergency Response Network of the Inland Empire (ERNIE) pertaining to mutual aid assistance provided is made and entered into agreement as of September 17th, 2026 . All ERNIE partners are individually referred to as “PARTY” and collectively referred to as “PARTIES”.

Note: Use of such an agreement does not guarantee state or Federal reimbursement.

RECITALS

WHEREAS, the State Water Resources Control Board, Division of Drinking Water has expressed an interest in the establishment of a plan to facilitate and encourage water agency mutual assistance agreements between water agencies, cities, and county jurisdictions; and

WHEREAS, the Emergency Response Network of the Inland Empire (ERNIE) was originally created to provide a forum for the development of mutual assistance agreements between agencies in the Inland Empire of California; and

WHEREAS, the EMERGENCY RESPONSE NETWORK OF THE INLAND EMPIRE (ERNIE) 2006 OMNIBUS MUTUAL ASSISTANCE AGREEMENT sets forth the mutual covenants and agreements for agencies to provide mutual assistance to one another in times of emergency or service disruption; and

WHEREAS, State California Office of Emergency Services (OES) regulates the SEMS/NIMS program, and this agreement is consistent with Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) and that it is necessary to have a mutual assistance agreement in place to support requests to the Federal Emergency Management Agency (FEMA) for costs of using assistance during an emergency, and

WHEREAS, the agencies hereto have determined that it would be in their best interests to enter into an agreement that implements that plan and sets forth procedures and the responsibilities of the agencies whenever emergency personnel, equipment and facility assistance are provided from one agency to the other; and

WHEREAS, no agency should be in a position of unreasonably using its own resources, facilities, or services providing such mutual assistance; and

WHEREAS, it is the intent of ERNIE to revise this agreement as necessary and to annually publish a list of all agencies participating in this agreement, as posted on the Jurupa Community Services District at www.jcsd.us

WHEREAS, such an agreement is in accord with the California Emergency Services Act set forth in Title 2, Division 1, Chapter 7 (Section 8550 et seq.) of the Government Code and specifically with Articles 14 and 17 (Section 8630 et seq.) of the Act.

AGREEMENT

1. Purpose and Scope

- a. This Agreement is intended to facilitate voluntary mutual aid and assistance between participating agencies during emergencies or service disruptions impacting water or wastewater systems, facilities, or operations, including the provision of personnel, equipment, materials, and technical expertise.

2. Definitions

- a. *“Requesting Agency”* means a participating agency requesting assistance under this Agreement.
- b. *“Responding Agency”* means a participating agency providing assistance.
- c. *“Emergency or Service Disruption”* means an unforeseen natural or human-caused event resulting in loss of service, infrastructure damage, or operational impairment. Disaster examples include, but are not limited to, earthquakes, floods, fire, infrastructure failures, sewer system overflow, terrorism, criminal activity, supply shortage, pandemic or other regional disaster

3. Mutual Aid Obligations

- a. Mutual aid under this Agreement is voluntary and subject to the availability of personnel, equipment, and resources of the Responding Agency. No agency shall be required to provide assistance that would compromise its ability to serve its own jurisdiction.

4. Requests and Activation

- a. Requests for assistance may be made verbally or electronically specifying the type, scope, and anticipated duration of assistance. These requests can be sent directly to parties signed to this agreement, the ERNIE Steering Committee shall be notified by the requesting party during the request process.
- b. If Requesting Party makes the original request verbally or by telephone, the request must be followed up electronically in writing. Requesting Party may deliver the written request to Responding Party via email, fax. Text messages from mobile devices do not satisfy this writing requirement. The purpose of this provision is to document mutual aid requests and responses to address cost allocations that arise in performance of this Agreement.
- c. Following the first 48 hours of an emergency, Requesting Party shall provide a specific written work request, budget and information as to the point person, all as required herein.

- d. Upon receiving the mutual aid request, Responding Party shall designate a single point person who is responsible for managing the mutual aid request of Requesting Party. Responding Party's point person shall direct the disposition and utilization of Responding Party's personnel, equipment, materials and other resources furnished in response to the mutual aid request.

5. Command and Control

- a. The Requesting Party shall retain overall management of the incident consistent with SEMS and NIMS. Personnel and resources provided by a Responding Agency shall remain under the administrative control of the Responding Agency.
- b. The Requesting Party shall release the personnel, equipment, materials and resources furnished in response to the request for mutual aid when no longer needed, or when Responding Party requires return or as required by law.

6. Cost Recovery

- a. Unless otherwise agreed, the Requesting Agency shall reimburse the Responding Agency on a time-and-materials basis for direct costs incurred, consistent with applicable law and reimbursement requirements
- b. Requesting Party agrees to pay, on a time and materials basis, which shall be calculated based on all direct, indirect, administrative and contracted costs incurred, plus overhead, by Responding Party because of providing assistance pursuant to this Agreement. Said calculation shall be based upon Responding Party's cost of service or charges for personnel and overhead, equipment, materials and other resources at the current rate. Responding Party will provide a current rate schedule to Requesting Party no later than two (2) business days after providing initial emergency assistance. The Parties will only request reimbursement for direct costs incurred and not for additional fees, charges, overhead, administrative or mark-up costs.
- c. Responding Party shall provide Requesting Party a detailed invoice for the cost of the mutual aid services. The detailed invoice shall include personnel assigned classification, dates and hours worked, hourly billing rate, equipment used, materials provided, and a summation of total costs incurred. Requesting Party shall immediately notify Responding Party of any dispute with the information in the detailed invoice. The Parties shall engage in good faith efforts to resolve any such dispute. Payment shall be made to Responding Party by Requesting Party within forty-five (45) days after receipt of a detailed invoice. Requesting Party will pay the amount of any applicable sales or use tax imposed by the State of California, or any political subdivision or municipality thereof, to Responding Party in addition to the prices in a current rate schedule provided by Responding Party in the applicable request.
- d. Subject to the procedures set forth in this Agreement for requests, responses, rate schedules and invoicing, the total payment for all work and services in aggregate to both Parties under this Agreement shall not exceed an amount of one million dollars

(\$1,000,000) during the initial term of this Agreement unless agreed to in writing by the Parties.

7. Liability and Insurance

- a. To the extent permitted by law, the Requesting Agency shall indemnify and hold harmless the Responding Agency except in cases of gross negligence or willful misconduct. Each agency shall maintain insurance appropriate to its operations, including workers' compensation and general liability coverage.
- b. Except as otherwise specifically set forth in this Agreement, Requesting Party will pay for any damage to the equipment and material provided by the Responding Party that occurs during the requested assistance period.
- c. The Parties shall maintain insurance for general liability, property damage and loss, and Workers' Compensation in the amounts and coverages applicable to the activities to be performed under this Agreement
- d. Without limiting the scope of the rest of the provisions of this Agreement, Responding Party agrees to assume the risk of loss and to indemnify and hold harmless Requesting Party from any and all claims, liability, or damages for personal injury or property damage incurred by Requesting Party as a result of any defect or dangerous condition of any structures, facilities, tools, vehicles, equipment, machinery, materials, personal property or other items supplied to Requesting Party or used by Responding Party.
- e. Responding Party agrees to assume the risk of loss and to indemnify and hold harmless Requesting Party from any and all claims, liabilities or damages for personal injury or property damage incurred by any third person, or entity, not a party to this Agreement, as a result of any defect or dangerous condition of any structures, facilities, tools, vehicles, equipment, machinery, materials, personal property or other items, supplied to Requesting Party or used by Responding Party.

8. Contact Information

- a. Each Party shall provide the name(s), email address(es), telephone number(s), and title(s) of the responsible employee(s) authorized to request or respond to requests for mutual aid assistance. The Parties further agree to update contact information on an annual basis and/or when the applicable Party makes any changes or updates.

9. Assignment Forbidden

- a. No Party may assign, transfer, or convey any rights, obligations, title, or interest in all or any part of this Agreement, without the prior written consent of the other Party.

10. Severability

- a. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

11. Jurisdiction and Venue

- a. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. All Parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought thereunder shall be Riverside County, California or San Bernardino County, California.

12. Entire Agreement

- a. This writing contains the entire agreement of the Parties relating to the subject matter hereof; and the Parties have made no agreements, representations, or warranties relating to the subject matter hereof which are not set forth herein. Except as provided herein, there will be no modification or alteration to this Agreement without formal amendment thereto.

NOW, THEREFORE, in consideration of the conditions and covenants contained therein, the Arrowbear Park County Water District agrees to become a party to the ERNIE, 2006 Omnibus Mutual Assistance Agreement.

Date: _____

By: _____

Title: _____

Please return a signed copy of this page, plus the Articles of Agreement to:

Dave Smith, Jurupa Community Services District Safety and Emergency Response Officer at dsmith@jcsd.us

ERNIE Member List
As of October 2023

Governmental Organizations:

Bighorn Desert View Water Agency
City of Banning, Water Division
City of Beaumont, Wastewater Division
City of Big Bear, Department of Water and Power
City of Corona, Department of Water and Power
City of Redlands, MUED
City of Riverside Public Works & Public Utilities
City of San Bernardino Water Department
East Valley Water District
Eastern Municipal Water District
Elsinore Valley Municipal Water District
Hi-Desert Water District
Home Gardens County Water District
Joshua Basin Water District
Jurupa Community Services District
Lake Hemet Municipal Water District
Monte Vista Water District
Rancho California Water District
Riverside Highland Water Company
Rubidoux Community Services District
San Antonio Water Company
San Bernardino Valley Municipal Water District
San Manuel Band of Mission Indians
Santa Ana Watershed Project Authority
Twentynine Palms Water District
West Valley Water District
Western Heights Water District
Western Municipal Water District
Yucaipa Valley Water District

EXHIBIT A

EMERGENCY SERVICES AND RELATED SUPPORT

The services and support provided by Responding Party to Requesting Party shall be emergency type services or routine type services covering the following sub-elements:

1. Incident command or support;
2. Subject Matter Expertise related to but not limited to automation and electrical services, construction, collections, production, distribution, mechanical services, wastewater treatment, or water quality;
3. Machining, fabrication, and/or welding, of various water or wastewater treatment, conveyance and distribution parts, pipes, and equipment;
4. Refurbishment or repair of various water or wastewater treatment, conveyance, and distribution equipment; and
5. Heavy Equipment and operation.
6. The Responding Party will provide food, water, transportation, fuel, and shelter materials, as applicable and as requested, to the Requesting Party.



WATER + WASTEWATER

(MAIN) Mountain Area Infrastructure Network

Local control. Shared capability. Stronger mountain systems.

STATUS Pending Board Approval	DRAFT DATE September 8, 2026	PREPARED FOR Operational, Board, and Legal Review
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This draft is intended to support policy discussion and legal review. It is not effective until approved and executed by each participating organization.

Agreement at a Glance

A practical framework for temporary operational assistance among mountain water and wastewater organizations.

CORE DISTINCTION

This document stands on its own. Participation here does not require participation in the other agreement.

DOCUMENT MAP

01	Purpose and Intent Why the participating organizations are establishing a standing mutual-aid framework.
02	Definitions Common terms used throughout the agreement.
03	Scope of Assistance Water and wastewater resources that may be requested and provided.
04	Request and Acceptance How aid is requested, accepted, modified, or declined.
05	Command and Control How requesting and assisting organizations retain authority.
06	Personnel Supervision, qualifications, compensation, and employment status.
07	Equipment, Materials, and Inventory Ownership, use, replacement, repair, and return.
08	Costs and Reimbursement Default reimbursement rules and permitted alternatives.
09	Documentation and Invoicing Records needed to support reimbursement and closeout.
10	Safety and Regulatory Compliance Licensing, safety, operating standards, and legal authority.
11	Risk Allocation Insurance, workers compensation, indemnity, and claims.
12	Administration Term, withdrawal, new participants, notices, amendment, and execution.

Operating Model

01 REQUEST An authorized representative identifies the need, location, duration, and requested resources.	02 RESPOND The assisting organization decides whether it can help without compromising its own system.	03 DOCUMENT The organizations record the assistance, costs, materials used, and any follow-up obligations.
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SEPARATE FROM GRANT COLLABORATION

This agreement governs operational assistance of public agencies or mutual water companies providing services to communities within the San Bernardino Mountains.

Recitals

- A.** Mountain water and wastewater systems may be isolated or placed under unusual operational pressure by wildfire, severe winter weather, road closures, power outages, equipment failure, supply-chain delays, contamination events, staffing shortages, and other emergencies or extraordinary conditions.
- B.** Participating organizations can improve continuity of essential public services by establishing procedures in advance for requesting and providing temporary personnel, equipment, materials, inventory, technical support, and operational assistance.
- C.** Each participating organization intends to preserve its independence, local control, assets, workforce, governing authority, and responsibility for its own system.
- D.** The parties therefore desire a flexible master agreement under which assistance remains voluntary and each actual response is subject to availability, lawful authority, and acceptance by authorized representatives.

NOW, THEREFORE, in consideration of the mutual promises stated below, the participating organizations agree as follows:

01	Purpose and Intent
-----------	---------------------------

1.1 Purpose. This Agreement establishes a standing framework for participating organizations to request and provide temporary assistance involving water and wastewater operations. The Agreement is intended to reduce delay, clarify expectations, support continuity of service, and improve regional resilience.

1.2 Voluntary Assistance. No participant is required to request assistance, accept assistance, or provide assistance. An assisting organization may decline, limit, modify, or discontinue assistance whenever it determines that its personnel, equipment, operational needs, legal authority, safety obligations, or other circumstances require it.

1.3 Local Control. Each participant retains exclusive authority over its governing body, employees, property, budgets, policies, rates, customers, infrastructure, and operations. This Agreement does not transfer or delegate governing authority.

1.4 No Separate Entity. This Agreement does not create a joint powers authority, partnership, joint venture, pooled fund, separate governmental entity, employment relationship, or agency relationship among the participants.

1.5 Water and Wastewater Only. This Agreement applies to water and wastewater services and related administrative or technical support. It does not govern fire protection, emergency medical services, law enforcement, or unrelated municipal services unless the Agreement is later amended in writing.

02

Definitions

Assistance. Personnel, equipment, vehicles, tools, materials, parts, inventory, technical support, administrative support, operational consultation, or other resources furnished under this Agreement.

Assisting Organization. A participant that agrees to furnish assistance in response to a request.

Authorized Representative. A person identified in Exhibit A, or a lawful designee, who may request, accept, modify, or discontinue assistance.

Consumable. A part, material, chemical, supply, or other item that is installed, used, depleted, damaged beyond ordinary wear, or not reasonably returnable.

Emergency. A condition that threatens or disrupts service, public health, safety, property, regulatory compliance, or continuity of operations. Assistance may also be provided for non-emergency operational needs by mutual agreement.

Requesting Organization. A participant that asks for and accepts assistance.

Resource Availability List. An informational list of resources that may be available upon request. The list does not reserve, pool, transfer, or guarantee any resource.

03

Scope of Assistance

3.1 Types of Assistance. Subject to availability and lawful authority, assistance may include:

- Certified water or wastewater operators, maintenance personnel, utility workers, supervisors, administrative personnel, and subject-matter experts.
- Vehicles, pumps, generators, trailers, vacuum or jetting equipment, sewer cameras, locating equipment, excavation tools, safety equipment, and other utility equipment.
- Pipe, fittings, valves, meters, hydrant components, electrical components, treatment supplies, chemicals, fuel, repair parts, and other materials or inventory.
- Emergency operations support, system troubleshooting, leak response, temporary bypass support, water-quality response, repair coordination, mapping, documentation, procurement, public notification support, and technical consultation.
- Training, exercises, planned standby coverage, and other mutually agreed operational support.

3.2 Lawful Authority. Assistance may be furnished only to the extent permitted by each participant's enabling authority, licenses, certifications, labor obligations, contracts, permits, and applicable law.

3.3 No Guarantee. Inclusion of a resource on a list, in an exhibit, or in prior communications does not guarantee that the resource will be available when requested.

04

Request and Acceptance

4.1 Authorized Requests. Requests should be made by an Authorized Representative. During urgent conditions, a verbal request may be accepted and later documented using Exhibit B or substantially similar records.

4.2 Request Information. To the extent practical, a request should identify:

- The incident or operational need and affected location.
- The personnel, equipment, materials, or expertise requested.
- The anticipated start time and duration.
- Known hazards, access limitations, required credentials, and site conditions.
- A requesting contact with authority to direct or coordinate the accepted assistance.

4.3 Acceptance. No assistance is authorized until the assisting organization communicates acceptance. Acceptance may be full, partial, conditional, time-limited, or subject to immediate recall.

4.4 Cancellation or Recall. Either organization may cancel or discontinue assistance. The requesting organization remains responsible for reimbursable costs incurred through demobilization and return, unless otherwise agreed.

4.5 Direct Requests Permitted. This Agreement supplements, and does not replace, requests made through county, state, federal, emergency-management, vendor, contractor, or other mutual-aid systems.

05**Command and Control**

5.1 System Authority. The requesting organization retains final authority over its system, site, operational objectives, priorities, and acceptance of work performed within its jurisdiction.

5.2 Personnel Supervision. Employees remain under the employment, disciplinary authority, and general supervision of their assisting organization. The requesting organization may provide site assignments, operational objectives, access instructions, and incident-specific direction consistent with the employees' qualifications and the assisting organization's policies.

5.3 Equipment Control. The assisting organization retains ownership and may specify operating restrictions, qualified operators, safety requirements, and recall conditions for its equipment.

5.4 Unsafe or Unauthorized Work. Assisting personnel may refuse any task they reasonably believe is unsafe, unlawful, outside their qualifications, or inconsistent with the conditions of acceptance.

06**Personnel**

6.1 Employment Status. Personnel furnished under this Agreement remain employees, officers, agents, volunteers, or contractors of the assisting organization and do not become employees of the requesting organization.

6.2 Compensation and Benefits. The assisting organization remains responsible for payroll, benefits, taxes, leave, workers compensation, and labor obligations for its personnel, subject to reimbursement under Section 8.

6.3 Qualifications. Each organization is responsible for confirming the qualifications, licenses, certifications, endorsements, and training of the personnel it furnishes. The requesting organization must disclose any known assignment-specific credential requirement.

6.4 Scheduling and Rest. Work hours, rest periods, travel, lodging, meals, and relief arrangements should be addressed in the accepted request or coordinated as conditions evolve.

07**Equipment, Materials, and Inventory**

7.1 Separate Ownership. All equipment, vehicles, tools, materials, and inventory remain the property of the furnishing organization unless the parties expressly document a sale, transfer, or other disposition.

7.2 Resource Availability Lists. Participants may exchange current resource availability lists. These lists are planning tools only and do not create a shared inventory or an obligation to furnish any listed item.

7.3 Use and Care. The requesting organization shall use furnished property only for the accepted purpose, follow operating restrictions, provide reasonable security, and exercise the level of care it applies to comparable property of its own.

7.4 Return. Loaned property shall be returned promptly when released or recalled, in substantially the same condition received, ordinary wear and tear excepted.

7.5 Consumables and Installed Parts. Any furnished part or material that is installed, consumed, depleted, not returned, or damaged beyond ordinary wear shall be replaced in kind or reimbursed at the assisting organization's actual replacement cost, including reasonable freight, tax, and procurement expense.

7.6 Damage or Loss. The organizations shall document damage or loss promptly. Responsibility for repair or replacement shall be determined under the risk-allocation provisions of this Agreement and any project-specific written terms.

08

Costs and Reimbursement

8.1 Default Rule. Unless the organizations agree in writing to a different arrangement before or during the response, the requesting organization shall reimburse the assisting organization for reasonable and documented costs of assistance.

8.2 Reimbursable Costs. Reimbursable costs may include:

- Regular and overtime labor, payroll taxes, benefits, and other actual personnel costs.
- Equipment and vehicle charges based on the assisting organization's adopted rates, FEMA or Cal OES schedules when appropriate, or another mutually accepted rate.
- Fuel, lodging, meals, travel, freight, rentals, contractor charges, tolls, and other response-related expenses.
- Replacement cost for consumables, installed parts, and items not returned.
- Reasonable repair or replacement costs for damage or loss attributable to the response, subject to Section 11.

8.3 No Markup Unless Disclosed. Administrative charges or markups may be invoiced only if identified in advance, stated in an adopted or mutually accepted schedule, or required by a funding or reimbursement program.

8.4 Waiver or Alternate Arrangement. An assisting organization may waive some or all reimbursement, exchange equivalent assistance, or accept another arrangement if documented by authorized representatives.

8.5 No Automatic Joint Purchasing. This Agreement does not authorize joint purchasing, shared ownership, grant cost sharing, or capital commitments. Those activities require separate approval and documentation.

09

Documentation and Invoicing

9.1 Response Records. The organizations should maintain records sufficient to identify the request, acceptance, personnel time, equipment use, materials furnished, expenses, release time, and unresolved obligations.

9.2 Invoice Timing. Unless otherwise agreed, the assisting organization should submit an invoice within sixty (60) days after demobilization or receipt of material third-party charges. Delay does not waive reimbursement if records remain reasonably available.

9.3 Payment. The requesting organization should pay undisputed amounts within forty-five (45) days after receipt of a complete invoice. The organizations shall confer promptly regarding disputed items.

9.4 Funding Documentation. Each organization shall reasonably cooperate in providing documentation needed for insurance, FEMA, Cal OES, grant, disaster-assistance, or other third-party reimbursement, without guaranteeing eligibility or payment.

10

Safety and Regulatory Compliance

10.1 Compliance. Each organization shall comply with applicable health and safety requirements, environmental requirements, permits, operating standards, and professional licensing rules within its control.

10.2 Site Information. The requesting organization shall provide known information concerning hazards, system conditions, confined spaces, traffic control, contamination, access, security, and other material site risks.

10.3 Stop Work. Either organization may stop work when conditions present an unreasonable safety, legal, regulatory, or operational risk.

10.4 Environmental and Public Notifications. Responsibility for regulatory reporting, boil-water notices, sewer spill reporting, public communications, and incident command should be assigned or confirmed as part of the accepted request whenever applicable.

11

Risk Allocation

11.1 Insurance. Each participant shall maintain insurance or authorized self-insurance appropriate to its operations, including workers compensation, general liability, automobile liability, and property or equipment coverage as applicable. Evidence of coverage shall be provided upon reasonable request.

11.2 Workers Compensation. Each assisting organization is responsible for workers compensation and employer obligations for its own personnel, subject to reimbursement of eligible costs under this Agreement.

11.3 Indemnity. To the fullest extent permitted by law, each organization shall defend, indemnify, and hold harmless the other participating organizations and their governing officials, officers, employees, and agents from claims, damages, losses, and expenses to the extent caused by the indemnifying organization's negligent or wrongful acts or omissions in performing this Agreement. This provision shall not require indemnification for the other organization's sole negligence or willful misconduct.

11.4 Immunities and Defenses Preserved. Nothing in this Agreement waives any statutory immunity, defense, limitation of liability, claim-presentation requirement, or other protection available to a participant or its personnel.

11.5 Third-Party Claims. A participant receiving notice of a claim arising from assistance shall promptly notify the other materially involved participants and reasonably cooperate in claim investigation and defense.

11.6 No Third-Party Beneficiaries. This Agreement is for the benefit of the participating organizations only and creates no right or cause of action in any other person or entity.

12

Administration

12.1 Effective Date. This Agreement becomes effective between two participants when both have approved and executed it. Additional participants may join through Exhibit C without requiring all existing participants to re-execute the full Agreement, subject to any approval procedure adopted by the participating organizations.

12.2 Term. The Agreement remains in effect until terminated. A participant may withdraw upon thirty (30) days' written notice. Withdrawal does not affect reimbursement, property return, claims, records, or other obligations arising from assistance accepted before the effective withdrawal date.

12.3 Amendment. The Agreement may be amended only in writing and approved by the organizations to be bound by the amendment. An amendment need not bind a participant that does not approve it unless the amendment states otherwise and applicable accession terms permit that structure.

12.4 Notices. Administrative notices shall be sent to the contacts in Exhibit A. Operational requests may be made through any accepted communication method and later documented.

12.5 Records. Each organization is responsible for maintaining and disclosing its own records in accordance with applicable law. No participant becomes the records custodian for another participant merely by receiving shared information.

12.6 Attorneys' Fees. The prevailing party in any litigation brought to enforce or interpret this Agreement shall be entitled to recover its attorneys' fees and all costs of litigation including, but not limited to, expert witness fees, in addition to any other relief to which it may be entitled. Fees and costs not included within those allowed by Code of Civil Procedure § 1033.5 shall be set forth in the Parties' pleadings and shall be proved in a bifurcated trial before the trial judge alone, the right to trial by jury being hereby waived, after the conclusion of the trial on all other issues.

12.7 Governing Law and Venue. This Agreement shall be interpreted under California law. Venue for any action shall lie in San Bernardino County unless the affected organizations agree otherwise or applicable law requires a different forum.

12.8 Entire Agreement; Project-Specific Terms. This Agreement states the general terms governing assistance. Authorized representatives may document response-specific details that supplement but do not materially amend this Agreement. Any conflict shall be resolved in favor of this Agreement unless a separately approved writing expressly states otherwise.

12.9 Counterparts and Electronic Signatures. This Agreement and accession documents may be executed in counterparts and by electronic signature, each of which shall be treated as an original.

12.10 Severability. If any provision is held invalid or unenforceable, the remaining provisions shall continue to the fullest extent permitted by law.

Execution

Each undersigned organization represents that its governing authority has approved this Agreement and authorized the signer to execute it. The Agreement is effective between the undersigned organizations as of the latest signature date below.

PARTICIPATING ORGANIZATION 1

Organization:

Name:

Title:

Signature:

Date:

PARTICIPATING ORGANIZATION 2

Organization:

Name:

Title:

Signature:

Date:

PARTICIPATING ORGANIZATION 3

Organization:

Name:

Title:

Signature:

Date:

EXHIBIT A

Authorized Representatives and Notices

Complete one page for each participating organization and update it administratively as contacts change.

Organization	
Primary Authorized Representative	
Title	
Office Phone	
Mobile Phone	
Email	
24-Hour / After-Hours Contact	
Administrative Notice Address	
Billing Contact	
Insurance / Claims Contact	
Additional Restrictions or Notes	
	ADMINISTRATIVE UPDATE A participant may update its own Exhibit A by written notice without requiring a formal amendment to the Agreement.

EXHIBIT B

Mutual Aid Request and Acceptance Record

Use this form or substantially similar documentation. A verbal request may be documented after urgent operations begin.

Requesting Organization	
Request Date / Time	
Requesting Representative	
Incident / Operational Need	
Location	
Requested Resources	
Requested Start / Duration	
Known Hazards / Credentials	
Assisting Organization	
Accepted By / Date / Time	
Accepted Resources / Conditions	
Rate or Reimbursement Basis	Per Agreement / Alternate terms attached
Release / Recall Date and Time	
Unreturned Items / Follow-Up	

Operational Closeout

Complete after resources are released or recalled. Attach time records, equipment logs, receipts, damage documentation, and invoices as needed.

Personnel Hours	
Equipment Hours / Mileage	
Materials or Parts Used	
Damage / Loss	
Invoice or Waiver Status	
Requesting Organization Sign-Off	
Assisting Organization Sign-Off	

EXHIBIT C

Accession of Additional Participant

This form allows an eligible organization to join the master agreement after approval by its governing authority and completion of required acceptance procedures.

The undersigned organization requests to become a participant in the (MAIN) Mountain Area Infrastructure Network dated _____, 2026, as it may be amended in accordance with its terms. The organization agrees to be bound by the Agreement beginning on the effective date stated below.

Joining Organization	
Legal Status	Public agency / mutual water company / other eligible organization
Governing Approval	Resolution, motion, or other authorization: _____
Effective Date	
Exhibit A Attached	Yes / No

JOINING ORGANIZATION

By: _____ Date: _____

Name: _____

Title: _____

Attest: _____ Date: _____

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FY 2026/27 Master Fee Schedule – Proposed

All Board Approved Fees on the Master Fee Schedule replace the previously Board Approved Fees in their Associated Rules and Regulations.

Blue/White: All Fees will be adjusted for inflation annually with the budget, based on the March Consumer Price Index (CPI-U) percentage for the Riverside-San Bernardino-Ontario, CA(3) area. Yellow: Does not Change
Customer Requested Turn On/Off fee Effective 11/26/2026

Fee / Charge	Current Amount	Amount Type	New Amount	Rounding	When Charged / Trigger	Source
Delinquent account late charge	\$3.00 + 1.5% of the delinquent amount	Fixed dollar fee	\$3.09 + 1.5% of the delinquent amount	Nearest cent	Account not paid by delinquency date	RR3050.100
Shut-off order dispatch fee	\$30.00	Fixed dollar fee	\$31.00	Nearest dollar	Account proceeds to shutoff and meter is locked	RR3050.140
After-hours / weekend call-out fee	\$100.00	Fixed dollar fee	\$103.00	Nearest dollar	After-hours/weekend turn-on, shutoff, leak-response shutoff, or restoration	RR3050.140/R3000.13
Lien fee	\$123.00	Fixed dollar fee	\$127.00	Nearest dollar	Lien placed after required notice and nonpayment	RR3050.140
Water service transfer fee — new owner / existing connection	\$10.00	Fixed dollar fee	\$28.00	Nearest Cent	Applies when legal ownership changes and new owner completes Application for Water Service.	RR3030.50
Sewer connection permit and inspection fee	\$2,850.00	Fixed dollar fee	\$2,938.00	Nearest dollar	Per building sewer connection	RR2080.10
Sewer plan check - 1,000 ft or less	\$150.00	Fixed dollar fee	\$155.00	Nearest dollar	Main line sewer plan check	RR2080.30

Sewer plan check - 1,001 to 3,000 ft base	\$150.00	Fixed dollar component	\$155.00	Nearest dollar	Main line sewer plan check	RR2080.30
Sewer plan check - 1,001 to 3,000 ft add- on per ft over 1,000	\$0.12	Per-foot component	\$0.13	Increased \$.01	Main line sewer plan check	RR2080.30
Sewer plan check - 3,001 to 5,000 ft base	\$390.00	Fixed dollar component	\$402.00	Nearest dollar	Main line sewer plan check	RR2080.30
Sewer plan check - 3,001 to 5,000 ft add- on per ft over 3,000	\$0.08	Per-foot component	\$0.09	Increased \$.01	Main line sewer plan check	RR2080.30
Sewer plan check - 5,001 to 7,000 ft base	\$550.00	Fixed dollar component	\$567.00	Nearest dollar	Main line sewer plan check	RR2080.30
Sewer plan check - 5,001 to 7,000 ft add- on per ft over 5,000	\$0.04	Per-foot component	\$0.05	Increased \$.01	Main line sewer plan check	RR2080.30
Sewer plan check - 7,001 ft and up base	\$630.00	Fixed dollar component	\$650.00	Nearest dollar	Main line sewer plan check	RR2080.30
Sewer plan check - 7,001 ft and up add-on per 1,000 ft or portion	\$20.00	Per-1,000-ft component	\$21.00	Nearest dollar	Main line sewer plan check	RR2080.30

Package sewage lift station plan check	\$250.00	Fixed dollar fee	\$258.00	Nearest dollar	Each package sewage lift station	RR2080.30
Sewer inspection deposit	\$250.00	Deposit	\$258.00	Nearest dollar	Inspection deposit	RR2080.40
Sewer inspection - 1 to 200 ft	\$200.00	Fixed dollar fee	\$206.00	Nearest dollar	Main line sewer/laterals inspection	RR2080.40
Sewer inspection - 201 to 1,000 ft base	\$200.00	Fixed dollar component	\$206.00	Nearest dollar	Main line sewer/laterals inspection	RR2080.40
Sewer inspection - 201 to 1,000 ft add-on per ft over 200	\$0.65	Per-foot component	\$0.67	Nearest cent	Main line sewer/laterals inspection	RR2080.40
Sewer inspection - over 1,001-5,00 ft base	\$720.00	Fixed dollar component	\$742.00	Nearest dollar	Main line sewer/laterals inspection	RR2080.40
Sewer inspection - over 1,001-5000 ft add-on per ft over 1,000	\$0.50	Per-foot component	\$0.52	Nearest cent	Main line sewer/laterals inspection	RR2080.40
Sewer inspection - over 5,001 ft and Up base	\$1,000.00	Fixed dollar component	\$1,031.00	Nearest dollar	Main line sewer/laterals inspection	RR2080.40

Sewer inspection - over 5,001 ft and up add-on per ft over 1,000	\$0.04	Per-foot component	\$0.05	Increased \$.01	Main line sewer/laterals inspection	RR2080.40
Annual permit for temporary sewage holding tank	\$48.00	Fixed dollar fee	\$49.00	Nearest dollar	Annual permit	RR2080.50
Trucker discharge permit - initial application and first year	\$25.00	Fixed dollar fee	\$26.00	Nearest dollar	Initial application and first year	RR2080.50
Trucker discharge permit - annual renewal	\$15.00	Fixed dollar fee	\$15.00	Increased \$1.00	Annual renewal if permit has not elapsed	RR2080.50
Discharge fee - temporary sewage holding tank agreement	\$5.00	Fixed dollar fee	\$6.00	Increased \$1.00	Per load of 1,500 gallons or less	RR2080.50
Discharge fee - source inside District boundary but sewer unavailable	\$5.00	Fixed dollar fee	\$6.00	Increased \$1.00	Per load of 1,500 gallons or less	RR2080.50

Discharge fee - source outside District boundary but sewer unavailable	\$25.00	Fixed dollar fee	\$26.00	Nearest dollar	Per load of 1,500 gallons or less	RR2080.50
Customer-requested normal-business-hours water shutoff or turn-on fee	N/A	Fixed dollar fee	\$31.00	Nearest dollar	When Requested- Effective 11/20/2026	Add to RR3050.140
New water service connection — 5/8"—3/4"	\$3,450.00	Fixed dollar fee	\$5,541.00	Nearest dollar	Application	RR3040.50
New water service connection — 1" or larger	Cost plus 10%	Percentage	5/8"-3/4" New Water Service Connection Fee + (Material Costs + 10%)	NA	Application	RR3040.50
Curb cock / wheel valve replacement due to owner or consumer damage	Cost plus 10% (Cost includes Labor, Equipment and Materials)	Percentage	Cost plus 10% (Cost includes Labor, Equipment and Materials)	NA	Owner expense if damaged by owner/consumer use.	RR3040.90
First violation after Notice of Violation	\$100.00	Fixed dollar fee	\$103.00	Nearest dollar	Applies to violations of mandatory conservation measures.	RR3020.80.1

Second violation after Notice of Violation	\$200.00	Fixed dollar fee	\$206.00	Nearest dollar	Applies to repeated conservation violations.	RR3020.80.2
Third violation after Notice of Violation	\$300.00	Fixed dollar fee	\$309.00	Nearest dollar	Applies to repeated conservation violations.	RR3020.80.3
Install meter at fire Hydrant-Usage charged based on Prop 218 approved Meter size and CuFt usage	\$30.00	Fixed dollar fee	\$31.00	Nearest dollar	Add deposit amount	Add to RR3050
Use Certified Equipment to test fire flow.	N/A	Fixed dollar fee	\$450.00	Nearest dollar	When Requested	Add to RR3050
3/4" Meter	\$40.23	Fixed dollar fee	\$43.85	NA	Monthly Base Rate	Prop 218 Approved Rates
1" Meter	\$85.19	Fixed dollar fee	\$92.86	NA	Monthly Base Rate	Prop 218 Approved Rates
1 1/2" Meter	\$170.38	Fixed dollar fee	\$185.71	NA	Monthly Base Rate	Prop 218 Approved Rates
2" Meter	\$272.61	Fixed dollar fee	\$297.14	NA	Monthly Base Rate	Prop 218 Approved Rates
6" Meter	\$450.82	Fixed dollar fee	\$491.40	NA	Monthly Base Rate	Prop 218 Approved Rates

1 cubic foot of water	\$0.04	Per Cubic Foot	\$0.05	NA	Monthly Usage	Prop 218 Approved Rates
Emergency drought usage surcharge	Additional \$0.02 per cubic foot	Per Cubic Foot	NA	NA	Only applies after required drought/emergency conditions and customer notice.	RR3020.100
Additional charge for each house under separate roof using same service connection	\$7.00 per unit per month	Per unit	NA	NA	Applies where two or more houses under one ownership/same lot or adjoining land are supplied through one service connection.	RR3040.100
Rate per EDU	\$56.72	Fixed dollar fee	\$68.07	NA	Monthly Base Rate Per EDU	Prop 218 Approved Rates
Low-income residential shutoff/reconnection cap - normal hours	\$50.00	Cap / actual cost limit	\$50.00	Nearest dollar	Normal-hours shutoff/reconnection for qualifying low-income residential customer	RR3050.140
Low-income residential shutoff/reconnection cap - after hours/weekend	\$150.00	Cap / actual cost limit	\$150.00	Nearest dollar	After-hours/weekend shutoff/reconnection for qualifying low-income residential customer	RR3050.140
\$	56.72	Fixed dollar fee	NA	Monthly Base Rate Per EDU	Prop 218/Covered in Rate Study.	Prop 218 Approved Rates