ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

POLICY TITLE: **Conflict of Interest**
POLICY NUMBER: **1020**
EFFECTIVE DATE: **9/17/2026**

1020.10 The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. §18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A in which members of the board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the Arrowbear Park County Water District.

1020.20 Board members and designated employees shall file a Statement of Economic Interest Form 700, annually, in accordance with the disclosure categories specified in the District's conflict of interest code. The Form 700 shall be filed with the district's filing officer, who will maintain the statements and make them available for public review and inspection when requested

1020.30 This policy shall be reviewed by the Board of Directors biennially, in each even-numbered year.

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APPENDIX A

PART I - DESIGNATED EMPLOYEES

Position	Disclosure Category
Board Members	1
General Manager	1
[Other Management/Supervisory Employees]	1
Board Treasurer	1
Consultants	2

PART II - DISCLOSURE CATEGORIES

1. Interests in real property.

Investments and business positions in any business entity or income from any source if the business entity or source of income manufactures or sells supplies, machinery or equipment of the type utilized by the District.

Investments and business positions in any business entity or income from any source if the business entity or source of income is a contractor or subcontractor engaged in the performance of work or services of the type utilized by the District.

2. Consultants shall disclose all sources of income, interests in real property and investments and business positions in business entities.

The General Manager of the District may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.