California Tribal TANF Partnership
Request for Proposals

Annual Auditing Services for Fiscal Year 2026

Project Need:
California Tribal TANF Partnership administers a Tribal Temporary Assistance for Needy Families (TANF) program for Native American families in various California counties. California Tribal TANF Partnership is in need of an independent auditor to provide an annual program and fiscal audit.

Project Description:
This process will involve consulting with the Executive Director, Finance Director, and Robinson Rancheria Citizens Business Council to provide an annual audit of the Tribal TANF program for the fiscal year ending September 30, 2026.

Project Location: California Tribal TANF Partnership Central office, located at 991 Parallel Drive, Suite B, Lakeport CA, 95453.

Scope of Work:
The contract will include a "Single Audit" of CTTP's financial statements and fiscal policies and procedures as well as case file compliance. The audit must include an examination of the adequacy of the organization's accounting system and internal controls for grants and accounting procedures conducted in accordance with GAGAS and 2 CFR, Part 200, Subpart F.

Deliverables:
Results will be delivered to Robinson Rancheria Citizens Business Council and to California Tribal TANF Partnership.

Proposal Format:
If interested in filling the contract, please submit the following:

- Description of your organization.
- The proposed staffing and the industry experience of each member of the proposed audit team.
- Your proposed audit fees for the requested services.
- Minimum of (2) references to which you have provided similar services. Please include contact information.
- A brief statement as to why your organization can offer us better service and value than other organizations.

Proposals may be submitted via email (preferred), fax or mail to:

Fiscal Dept.
c/o CTTP
991 Parallel Drive, Suite B
Lakeport, CA 95453

Fax: (707) 274-4232

Email: RFP@cttp.net

For questions contact:

Central Office: Phone: (707) 262-4400 Ext 4403
Email: RFP@cttp.net

Submissions must be received by: Monday January 4th, 2027 before midnight.

Proposals will be reviewed and notifications sent within four weeks of the submission deadline.