



Lease Change Policy

To ensure accuracy and efficiency in our leasing process, future tenants and tenants who request changes after lease paperwork has been prepared or finalized will be subject to an administrative fee.

If a tenant chooses to change their selected unit or lease term after documents have been generated or processed, a **\$75 administrative fee** will be required to cover the cost of updating and reissuing the lease paperwork.

This fee applies to changes including, but not limited to:

- Switching to a different unit
- Changing the lease term (e.g., 6 months, 12 months, etc.)
- Requesting revised lease documents after paperwork has already been completed

The \$75 fee must be paid before updated documents are prepared and sent for signature.

We encourage tenants to carefully review their unit selection and lease term before requesting lease preparation to avoid additional charges.